

HULL

Environment / Energy / Infrastructure

August 12, 2019

SENT VIA EMAIL

Erin Kennedy
U.S. Nuclear Regulatory Commission, Region III
2443 Warrenville Road, Suite 210
Lisle, IL 60532-4352

RE: Delegation of Authority Documentation NRC License No. 34-24957-02

Dear Ms. Kennedy:

Please accept the attached document, dated August 8, 2019, for the renewal of NRC License No. 34-24957-02.

If you have any questions or if you need anything else, please contact me at mzakrzewski@hullinc.com or 216-505-7746.

Sincerely,



Mark F. Zakrzewski, CSP, CPG
Corporate Health and Safety Officer

Attachment:

Delegation of Authority Memo (8/8/2019)

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Environment / Energy / Infrastructure

Memorandum


TO: Mark Zakrzewski, Radiation Safety Officer

FROM: Eric Wilburn, Vice President-Operations

DATE: August 8, 2019

RE: Delegation of Authority

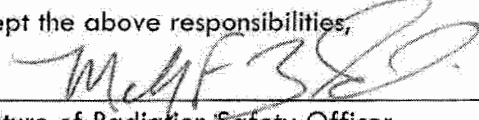
You, Mark Zakrzewski, have been appointed Radiation Safety Officer and are responsible for ensuring the safe use of radiation. You are responsible for managing the Radiation Protection Program; identifying radiation protection problems; initiating, recommending, or providing corrective actions; verifying implementation of corrective actions; stopping unsafe activities; and ensuring compliance with regulations. You are hereby delegated the authority necessary to meet those responsibilities, including prohibiting the use of byproduct material by employees who do not meet the necessary requirements and shutting down operations where justified to maintain radiation safety. You are required to notify management if staff does not cooperate and does not address radiation safety issues. In addition, you are free to raise issues with the Nuclear Regulatory Commission at any time. It is estimated that you will spend one to four hours per week conducting radiation protection activities.



Signature of Management Representative

8/8/19

Date

I accept the above responsibilities,


Signature of Radiation Safety Officer

8/8/19

Date

Song, Taehoon

From: Kennedy, Erin
Sent: Thursday, August 15, 2019 9:05 AM
To: Song, Taehoon; Pavon, Sandy
Cc: Tomczak, Tammy
Subject: FW: Additional Information Needed for Renewal of NRC Material License
Attachments: Hull DoA and cover letter 8-12-19.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Good Morning Tae,

Will you please add the attached document to ADAMS?

Licensee: Hull & Associates
LN: 34-34957-02
DN:030-35065
CN:611637

Thank You,

Erin

From: Mark Zakrzewski <mzakrzewski@hullinc.com>
Sent: Monday, August 12, 2019 9:11 AM
To: Kennedy, Erin <Erin.Kennedy@nrc.gov>
Subject: [External_Sender] RE: RE: Additional Information Needed for Renewal of NRC Material License

Ms. Kennedy,
Please find attached the cover letter and delegation of authority, as requested.
Let me know if you need anything else or if you have any questions.
Thank you

Mark F. Zakrzewski, CSP
Corporate Health & Safety Officer

One goal... no one gets hurt

HULL | Bedford, Ohio
Environment / Energy / Infrastructure

o: 216-505-7746 | c: 216-905-9087
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From: Kennedy, Erin <Erin.Kennedy@nrc.gov>
Sent: Wednesday, August 7, 2019 4:41 PM
To: Mark Zakrzewski <mzakrzewski@hullinc.com>
Subject: Additional Information Needed for Renewal of NRC Material License

Good Afternoon Mr. Zakrzewski,

Thank you for taking the time to discuss the renewal of your NRC materials license with me today. As we discussed on the telephone, I will need some additional information to complete your license renewal. Please provide a signed and dated response (letter) with the attached information no later than Wednesday, August 21, 2019.

In your renewal application, you did not provide a delegation of authority for the RSO. Please provide a current delegation of authority, signed by both the new Radiation Safety Officer and their senior management responsible for oversight of the radiation safety program. A sample Delegation of Authority memo can be found in Appendix D of NUREG 1556 Vol. I, Rev. 2. For your convenience a sample delegation of authority has also been attached to this email.

Please let me know if you have any questions.

Thank You,

Erin Kennedy

U.S. Nuclear Regulatory Commission, Region III
Health Physicist- Materials Licensing
Email: erin.kennedy@nrc.gov
Office: 630-829-9876