



**UNITED STATES  
NUCLEAR REGULATORY COMMISSION**  
REGION IV  
1600 E LAMAR BLVD  
ARLINGTON, TX 76011-4511

July 22, 2019

David M. Howe, M.A., Program Director  
Radiation Protection Services  
Public Health Division  
Health Authority  
800 NE Oregon Street, Suite 640  
Portland, Oregon 97232

Dear Mr. Howe:

In order to help the Agreement States and the U.S. Nuclear Regulatory Commission (NRC) remain knowledgeable of each other's program, the NRC conducts one-day periodic meetings with Agreement States between IMPEP reviews. This letter confirms that, through previous coordination, the meeting has been scheduled for August 29, 2019, and will be held in your offices. The meeting will be conducted in accordance with Office of Federal and State Materials and Environmental Management Programs Procedure SA-116, *Periodic Meetings Between IMPEP Reviews*.

The likely topics for discussion at this meeting are listed in the enclosed agenda. If there are any additional specific topics you would like to cover, or if you would like to focus on a specific area, please let me know. If you have any questions, please contact me at (817) 200-1132 or via e-mail at [jackie.cook@nrc.gov](mailto:jackie.cook@nrc.gov).

Sincerely,

**/RA/**

Jacqueline D. Cook  
Regional State Agreements Officer  
Division of Nuclear Materials Safety

Enclosure:  
Agenda for August 29, 2019  
Periodic Meeting with Oregon

SUBJECT: Oregon FY19 IMPEP Periodic Meeting Scheduling Letter

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**ML19203A175**

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OFFICE	RIV:RSAO							
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DATE	7/22/19							

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**Agenda for Periodic Meeting with the Oregon Radiation Protection Services  
August 29, 2019**

Topic areas for discussion during the meeting may include:

1. Program challenges.
2. Program reorganizations:
3. Changes in program budget/funding.
4. Status of the State's program, including:
  - a. Technical Staffing and Training (2017 IMPEP Rating: Satisfactory)
    - Number of staff in the program and status of their training and qualifications.
    - Any program vacancies.
    - Staff turnover since the last IMPEP review.
    - Adequacy of FTEs for the materials program.
    - Status of implementation of IMC 1248
  - b. Status of the Materials Inspection Program (2017 IMPEP Rating: Satisfactory)
    - Number of inspection performed overdue since the last IMPEP review.
    - Number of inspections currently overdue.
    - Number of initial inspections completed on time and overdue since the last IMPEP review.
    - Status of reciprocity inspections since the last IMPEP.
  - c. Technical Quality of Inspections (2017 IMPEP Rating: Satisfactory)
    - Status of inspector accompaniments
    - Management review process
    - Significant inspection activities/challenges

- d. Technical Quality of Licensing (2017 IMPEP Rating: Satisfactory)
    - Number of licensing actions and types performed since the last IMPEP review.
    - Large, complicated, or unusual authorizations for use of radioactive materials.
  - e. Technical Quality of Incidents and Allegations (2017 IMPEP Rating: Satisfactory)
    - Status of allegations and concerns referred by the NRC for action
    - Significant events and generic implications
    - Event reporting, including follow-up and closure information in NMED
  - f. Compatibility Requirements (2017 IMPEP Rating: Satisfactory but needs improvement)
    - Discussion of State's regulatory process
    - Discuss status of State's regulations and actions to keep regulations up to date, including the use of legally binding requirements
    - Legislative changes affecting the program
5. Information exchange and discussion:
- a. Current State initiatives
  - b. Emerging technologies
  - c. Large, complicated, or unusual authorizations for use of radioactive materials
  - d. State's mechanisms to evaluate performance
  - e. NRC current initiatives
6. Additional Topics