

NRC Form 699 (11-2017)

Gryglak, Magdalena

From: Gryglak, Magdalena
Sent: Wednesday, June 12, 2019 7:42 AM
To: hazletd@gmail.com
Subject: Request to name Dr. Altman as the new RSO, NRC license no. 13-12367-01, Clark Memorial Hospital
Attachments: RSO DOA.docx

Good morning Dr. Hazlett,

As we discussed this morning please provide the following documentation in order to name Dr. Altman as the new Radiation Safety Officer on the subject license:

- 1) Please provide a signed (by yourself) and dated letter requesting to name Dr. Altman as the new RSO and referencing the Delegation of Authority letter.
- 2) Please provide a Delegation of Authority Letter (a sample letter attached). The Delegation of Authority letter must be signed by senior management and the new RSO, Dr. Altman.

You may provide the signed documents as a pdf attachment and email them directly to me.

Thank you for your time and attention to this matter.

Magdalena R. Gryglak
US NRC Region III
630-829-9875

Model Delegation of Authority Letter:

Date

Memo To: Radiation Safety Officer
From: Chief Executive Officer/Management
Subject: Delegation of Authority

You, (printed name of the proposed RSO), have been appointed Radiation Safety Officer and are responsible for ensuring the safe use of radiation. You are responsible for managing the Radiation Protection Program; identifying radiation protection problems; initiating, recommending, or providing corrective actions; verifying implementation of corrective actions; stopping unsafe activities; and ensuring compliance with regulations. You are hereby delegated the authority necessary to meet those responsibilities, including prohibiting the use of byproduct material by employees who do not meet the necessary requirements and shutting down operations where justified to maintain radiation safety. You are required to notify management if staff does not cooperate and does not address radiation safety issues. In addition, you are free to raise issues with the Nuclear Regulatory Commission at any time.

Signature of Senior Management Representative:

Signature _____

(Print name, Title)

Date

Signature of the designated RSO:

I accept the above responsibilities. I will dedicate sufficient time and resources to manage the Radiation Protection Program, NRC License no. 13-13028-02.

Signature _____

(Printed name of the proposed RSO)

Date

Reference: NUREG 1665, Volume 9, Revision 2, Appendix I