

Hill, Carol

From: Chrystal Sheaff <csheaff@energylab.com>
Sent: Friday, February 08, 2019 11:43 AM
To: Hill, Carol
Subject: [External_Sender] RSO Change
Attachments: image002.jpg; Fairservis,D-BS Science 1985.pdf; Fairservis,D-40 Hr RSO Training 2009.pdf; 2018 Draft Letter Amendment #19-RSO Fairservis.pdf; scan 020819.pdf
Importance: High

Hi Carol

Please see the attached documents needed for the RSO change. Let me know if you need anything else.

Thanks
Dr. Sheaff

From: Chrystal Sheaff [mailto:csheaff@energylab.com]
Sent: Friday, February 08, 2019 10:35 AM
To: Chrystal Sheaff
Subject: FW: RSO Delegation Form: Energy Laboratories, Inc.
Importance: High

PUBLIC
☐ Immediate Release
☒ Normal Release

From: Hanson, Latischa [mailto:Latischa.Hanson@nrc.gov]
Sent: Thursday, February 07, 2019 5:32 PM
To: csheaff@energylab.com
Cc: Hill, Carol
Subject: RSO Delegation Form: Energy Laboratories, Inc.
Importance: High

NON-PUBLIC
☐ A.3 Sensitive-Security Related
☐ A.7 Sensitive Internal
☐ Other: _____

Reviewer: MS **Date:** 2/12/19

Chrystal,

Energy Laboratories, Inc.
49-26846-01/030-29502

As per our telephonic discussion today, here is the RSO Delegation form to have signed by management & Dee Fairservis. Send the completed form along with all the RSO change documentation you discussed that you had & send it via email to Carol Hill, Licensing Assistant at Carol.Hill@nrc.gov.

If you have any questions, feel free to contact me.

Thanks,

Latischa



Latischa Hanson, M.Sc., Health Physicist
USNRC/DNMS Region IV

No. 6 1 1 2 8 6

Model Delegation of Authority

Memo To: Radiation Safety Officer
From: Chief Executive Officer
Subject: Delegation of Authority

You, Dee Fairservis, have been appointed radiation safety officer and are responsible for ensuring the safe and secure use of radiation. You are responsible for managing the Radiation Protection Program, identifying radiation protection problems, initiating, recommending, or providing corrective actions, verifying implementation of corrective actions, stopping unsafe activities, and ensuring compliance with regulations. You are hereby delegated the authority necessary to meet those responsibilities, including prohibiting the use of byproduct material by employees who do not meet the necessary requirements and shutting down operations, when justified, to maintain radiation safety. You are required to notify management if staff does not cooperate and does not address radiation safety issues. In addition, you are free to raise issues with the U.S. Nuclear Regulatory Commission at any time. It is estimated that you will spend 3-5 hours per week conducting radiation protection activities.

Crystal Sheaff
Signature of Management Representative

2-08-2019
Date

I accept the above responsibilities,

Dee Fairservis Digitally signed by
Analyst Dee Fairservis
Signature of Radiation Safety Officer Date 2019.02.08 10:14:10 -07:00

cc: Affected department heads

Univ
University of Wyoming
College of Agriculture

Know all men by these presents, That

Dee M. Fairservis

having completed the Course of Study prescribed by the Faculty for this College of the University, and having complied with all other requirements for graduation therefrom, has therefore been granted the degree of

Bachelor of Science

In Testimony, Whereof, this Diploma has been granted, attested with the Seal of the University and with the Signatures of its duly authorized officers at Laramie, Wyoming, this 2nd day of August, in the year of our Lord nineteen hundred and eighty-five.



Donald E. Chapin

PRESIDENT OF THE TRUSTEES

Brian M. Mosele

SECRETARY OF THE TRUSTEES

Donald L. Wolf

PRESIDENT OF THE UNIVERSITY

Lee A. Bullock

DEAN

Dee Fairservis

Has successfully completed the 40 hour technical short course entitled

Radiation Safety Officer

March 16 - 20, 2009

This certificate presented in Las Vegas, Nevada, March 20, 2009

By Nevada Technical Associates, Inc.

Approval codes for C.E. units are: ASRT 30.5 units: NVZ0146001, AAHP 32 units: 2008-00-005, ABIH 4.5 units: 08-1362

Robert Holloway

Robert Holloway, Ph.D.

Course Coordinator

611286

December 3, 2018

Materials Licensing Branch
U.S. Nuclear Regulatory Commission, Region IV
1600 E. Lamar Boulevard
Arlington, TX 76011-4511

Re: Request to Amend License No. 49-26846-01

To Whom It May Concern:

Energy Laboratories, Inc. is submitting this letter as formal documentation to amend our license pertaining to License Section 7 of our application, Individual(s) Responsible for the Radiation Safety Program. Please amend radioactive materials license 49-26846-01 to remove Christy Hutchinson as our Radiation Safety Officer (RSO) and the person responsible for the Radiation Safety Program at Energy Laboratories, Inc. (ELI) Casper facility, as she is no longer with our company as of December 7, 2018.

We would like to designate Ms. Dee Fairservis as our Radiation Safety Officer and an Authorized User (AU). Dee Fairservis has worked for Energy Laboratories, Inc. since 2003 and completed her 40 hour RSO training in 2009. She previously worked in the capacity of RSO for ELI from 2009-2012. Since 2012, she has worked in the capacity as Assistant RSO for ELI.

Before coming to ELI, Dee worked at Core Laboratories for 16 years in the Radiochemistry lab. In total, she has 31 years of work experience in the field of radiochemistry. I am attaching copies of her B.S. degree certificate from the University of Wyoming and her RSO training certificate from Nevada Technical Associates Inc.

If there are any questions or if additional information is needed, please contact me at 307-995-3265 or by email at csheaff@energylab.com

Sincerely,



Ph.D., Laboratory Director

Digitally signed by
Chrystal N. Sheaff

Date: 2018.12.03 11:18:22 -07:00

Chrystal Sheaff, PhD
Laboratory Manager

cc: Dee Fairservis

Attachments: Dee Fairservis, 1985 B.S. Degree Certificate
Dee Fairservis, 2009 RSO Training Certificate

11 6 1 1 2 8 6



ACKNOWLEDGEMENT - RECEIPT OF CORRESPONDENCE

Name and Address of Applicant and/or Licensee

Christy N. Hutchinson
Radiation Safety Officer
Energy Laboratories, Inc.
P.O. Box 247
Casper, Wyoming 82602

Date

02/11/2019

License Number(s)

49-26846-01

Mail Control Number(s)

611286

Licensing and/or Technical Reviewer or Branch

C. Hill

This is to acknowledge receipt of your: ☒ Letter and/or ☐ Application Dated: 02/08/2019

The initial processing, which included an administrative review, has been performed.

☒ Amendment ☐ Termination ☐ New License ☐ Renewal

☐ There were no administrative omissions identified during our initial review.

☐ This is to acknowledge receipt of your application for renewal of the material(s) license identified above. Your application is deemed timely filed, and accordingly, the license will not expire until final action has been taken by this office.

☐ Your application for a new NRC license did not include your taxpayer identification number. Please complete and submit NRC Form 531, Request for Taxpayer Identification Number, located at the following link: <http://www.nrc.gov/reading-rm/doc-collections/forms/nrc531.pdf>
Follow the instructions on the form for submission.

☐ The following administrative omissions have been identified:

Your application has been assigned the above listed MAIL CONTROL NUMBER. When calling to inquire about this action, please refer to this control number. Your application has been forwarded to a technical reviewer. Please note that the technical review, which is normally completed within 180 days for a renewal application (90 days for all other requests), may identify additional omissions or require additional information. If you have any questions concerning the processing of your application, our contact information is listed below:

Region IV
U. S. Nuclear Regulatory Commission
DNMS/NMSB - B
1600 E. Lamar Boulevard
Arlington, TX 76011-4511
(817) 200-1103 or (817) 200-1140

✓ 2/11

BETWEEN:

Accounts Receivable/Payable
and
Regional Licensing Branches

[FOR ARPB USE]
INFORMATION FROM WBL

Program Code: 03225
Status Code: Pending Amendment
Fee Category: 3N
Exp. Date: 09/30/2023
Fee Comments: 10CFR40.4 FOR BYPRODUCT NOT
Decom Fin Assur Req'd: N

License Fee Worksheet - License Fee Transmittal

A. REGION

1. APPLICATION ATTACHED

Applicant/Licensee: Energy Laboratories, Inc.
Received Date: 02/08/2019
Docket Number: 3029502
Mail Control Number: 611286
License Number: 49-26846-01
Action Type: Amendment

2. FEE ATTACHED

Amount: _____

Check No.: _____

3. COMMENTS

Signed: _____

Date: _____

B. LICENSE FEE MANAGEMENT BRANCH (Check when milestone 03 is entered / /)

1. Fee Category and Amount: _____

2. Correct Fee Paid. Application may be processed for:

Amendment: _____

Renewal: _____

License: _____

3. OTHER _____

Signed: _____

Date: _____