

Hill, Carol

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**From:** Dan Kidd <dkidd@sinclairoil.com>  
**Sent:** Monday, February 12, 2018 12:47 PM  
**To:** Hill, Carol  
**Subject:** [External\_Sender] RE: Signatures missing on Amendment Request  
**Attachments:** 20180212114950165.pdf

Carol,

Here are the signed documents. Sorry we missed that. Also I don't know if you need more of my information for the license as I will be the new RSO but my contact information is as follows:

*Dan Kidd, GSP*

Industrial Hygienist  
307-328-8279 (Office)  
801-870-0176 (Cell)  
307-328-3668 (Fax)  
Sinclair Wyoming Refining Company  
PO Box 277  
Sinclair, WY 82334

Please let me know if you need any other information from me.

Thanks,

Dan Kidd

**PUBLIC**

☐ Immediate Release  
☒ Normal Release

**NON-PUBLIC**

☐ A.3 Sensitive-Security Related  
☐ A.7 Sensitive Internal  
☐ Other: \_\_\_\_\_

Reviewer: WJZ Date: 2-12-18

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**From:** Trevor Beecher  
**Sent:** Wednesday, February 7, 2018 9:46 AM  
**To:** Dan Kidd  
**Subject:** FW: Signatures missing on Amendment Request

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**From:** Hill, Carol [<mailto:Carol.Hill@nrc.gov>]  
**Sent:** Wednesday, February 07, 2018 9:40 AM  
**To:** Trevor Beecher <[tbeecher@sinclairoil.com](mailto:tbeecher@sinclairoil.com)>  
**Subject:** Signatures missing on Amendment Request

Good Morning,

I received your request for amendment dated January 22, 2018, however neither the letter or Form 313 were signed. Please re-submit the request with signatures. To speed up the process or review, you can email the signed copies to me at this address if you'd like.

Please let me know if you have any questions or need additional assistance,

Thank you, Have a GREAT Day!

**Carol L. Hill, Licensing Assistant**

**Direct: 817-200-1140**

**Toll Free: 1-800-952-9677**

**Fax: 817-200-1083**

**E-mail: [Carol.Hill@nrc.gov](mailto:Carol.Hill@nrc.gov)**

**US Nuclear Regulatory Commission**

**1600 E. Lamar Blvd.**

**Arlington, TX 76011-4511**



February 12, 2018

Senior Health Physicist  
U.S Nuclear Regulatory Commission, Region IV  
1600 East Lamar Blvd.  
Arlington, TX 76011-4511

To whom it may concern,

My name is Trevor Beecher. I am the current Radiation Safety Officer (RSO) for the Sinclair Wyoming Refining Company (SWRC) which owns nine licensed nuclear gauges operating under License Number 49-29255-01. I recently accepted a new position with another company.

Will you please amend out materials license to assign Dan Kidd as our new RSO? For verification of Mr. Kidd's credentials I have included a copy of his RSO and Gauge User training certificate with this message.

Thank you for your attention in this matter. Should you have any questions, please contact me using my contact information below.

Sincerely,

**Trevor Beecher**  
Safety Coordinator  
Sinclair wyoming refining company  
[tbeecher@sinclairoil.com](mailto:tbeecher@sinclairoil.com)  
Office: 307/328-8115

Enclosure: 1

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100 East Lincoln Highway  
PO Box 277  
Sinclair, Wyoming 82334-0277

No. 6 0 2 4 4 9

NRC FORM 313  
(08-2018)  
10 CFR 30, 32, 33, 34  
35, 36, 37, 39, and 40

U.S. NUCLEAR REGULATORY COMMISSION

APPROVED BY OMB: NO. 3150-0120

EXPIRES: 06/30/2019



APPLICATION FOR MATERIALS  
LICENSE

Estimated burden per response to comply with this mandatory collection request: 4.3 hours. Submittal of the application is necessary to determine that the applicant is qualified and that adequate procedures exist to protect the public health and safety. Send comments regarding burden estimate to the FOIA, Privacy, and Information Collections Branch (T-5 F53), U.S. Nuclear Regulatory Commission, Washington, DC 20555-0001, or by e-mail to [InfoCollects.Resource@nrc.gov](mailto:InfoCollects.Resource@nrc.gov), and to the Desk Officer, Office of Information and Regulatory Affairs, NEOB-10202, (3150-0120), Office of Management and Budget, Washington, DC 20503. If a means used to impose an information collection does not display a currently valid OMB control number, the NRC may not conduct or sponsor, and a person is not required to respond to, the information collection.

INSTRUCTIONS: SEE THE CURRENT VOLUMES OF THE NUREG-1556 TECHNICAL REPORT SERIES ("CONSOLIDATED GUIDANCE ABOUT MATERIALS LICENSES") FOR DETAILED INSTRUCTIONS FOR COMPLETING THIS FORM: <http://www.nrc.gov/reading-m/doc-collections/nuregs/staff/sr1556/>. SEND TWO COPIES OF THE COMPLETED APPLICATION TO THE NRC OFFICE SPECIFIED BELOW.

APPLICATION FOR DISTRIBUTION OF EXEMPT PRODUCTS FILE APPLICATIONS WITH:

MATERIALS SAFETY LICENSING BRANCH  
DIVISION OF MATERIAL SAFETY, STATE, TRIBAL AND RULEMAKING PROGRAMS  
OFFICE OF NUCLEAR MATERIALS SAFETY AND SAFEGUARDS  
U.S. NUCLEAR REGULATORY COMMISSION  
WASHINGTON, DC 20555-0001

ALL OTHER PERSONS FILE APPLICATIONS AS FOLLOWS:

IF YOU ARE LOCATED IN:

ALABAMA, CONNECTICUT, DELAWARE, DISTRICT OF COLUMBIA, FLORIDA, GEORGIA, KENTUCKY, MAINE, MARYLAND, MASSACHUSETTS, NEW HAMPSHIRE, NEW JERSEY, NEW YORK, NORTH CAROLINA, PENNSYLVANIA, PUERTO RICO, RHODE ISLAND, SOUTH CAROLINA, TENNESSEE, VERMONT, VIRGINIA, VIRGIN ISLANDS, OR WEST VIRGINIA,

SEND APPLICATIONS TO:

LICENSING ASSISTANCE TEAM  
DIVISION OF NUCLEAR MATERIALS SAFETY  
U.S. NUCLEAR REGULATORY COMMISSION, REGION I  
2100 RENAISSANCE BOULEVARD, SUITE 100  
KING OF PRUSSIA, PA 19406-2713

IF YOU ARE LOCATED IN:

ILLINOIS, INDIANA, IOWA, MICHIGAN, MINNESOTA, MISSOURI, OHIO, OR WISCONSIN, SEND APPLICATIONS TO:

MATERIALS LICENSING BRANCH  
U.S. NUCLEAR REGULATORY COMMISSION, REGION III  
2443 WARRENVILLE ROAD, SUITE 210  
Lisle, IL 60532-4352

ALASKA, ARIZONA, ARKANSAS, CALIFORNIA, COLORADO, HAWAII, IDAHO, KANSAS, LOUISIANA, MISSISSIPPI, MONTANA, NEBRASKA, NEVADA, NEW MEXICO, NORTH DAKOTA, OKLAHOMA, OREGON, PACIFIC TRUST TERRITORIES, SOUTH DAKOTA, TEXAS, UTAH, WASHINGTON, OR WYOMING,

SEND APPLICATIONS TO:

NUCLEAR MATERIALS LICENSING BRANCH  
U.S. NUCLEAR REGULATORY COMMISSION, REGION IV  
1600 E. LAMAR BOULEVARD  
ARLINGTON, TX 76011-4511

PERSONS LOCATED IN AGREEMENT STATES SEND APPLICATIONS TO THE U.S. NUCLEAR REGULATORY COMMISSION ONLY IF THEY WISH TO POSSESS AND USE LICENSED MATERIAL IN STATES SUBJECT TO U.S. NUCLEAR REGULATORY COMMISSION JURISDICTIONS.

1. THIS IS AN APPLICATION FOR (Check appropriate item)

☐

A. NEW LICENSE

☒

B. AMENDMENT TO LICENSE NUMBER

49-29255-01

☐

C. RENEWAL OF LICENSE NUMBER

2. NAME AND MAILING ADDRESS OF APPLICANT (Include ZIP code)

Sinclair Wyoming Refining Company  
100 East Lincoln Highway  
Sinclair, WY 82334

3. ADDRESS WHERE LICENSED MATERIAL WILL BE USED OR POSSESSED

100 East Lincoln Highway  
Sinclair, WY 82334

4. NAME OF PERSON TO BE CONTACTED ABOUT THIS APPLICATION

Trevor Beecher

BUSINESS TELEPHONE NUMBER

3073288115

BUSINESS CELLULAR TELEPHONE NUMBER

4355128241

BUSINESS EMAIL ADDRESS

[tbeecher@sinclairoil.com](mailto:tbeecher@sinclairoil.com)

SUBMIT ITEMS 5 THROUGH 11 ON 8-1/2 X 11" PAPER. THE TYPE AND SCOPE OF INFORMATION TO BE PROVIDED IS DESCRIBED IN THE LICENSE APPLICATION GUIDE.

5. RADIOACTIVE MATERIAL

a. Element and mass number; b. chemical and/or physical form; and c. maximum amount which will be possessed at any one time.

6. PURPOSE(S) FOR WHICH LICENSED MATERIAL WILL BE USED.

7. INDIVIDUAL(S) RESPONSIBLE FOR RADIATION SAFETY PROGRAM AND THEIR TRAINING AND EXPERIENCE.

8. TRAINING FOR INDIVIDUALS WORKING IN OR FREQUENTING RESTRICTED AREAS.

9. FACILITIES AND EQUIPMENT.

10. RADIATION SAFETY PROGRAM.

11. WASTE MANAGEMENT.

12. LICENSE FEES (Fees required only for new applications, with few exceptions\*)

(See 10 CFR 170 and Section 170.31)

\*Amendments/Renewals that increase the scope of the existing license to a new or higher fee category will require a fee.

FEE  
CATEGORY

AMOUNT  
ENCLOSED \$

13. CERTIFICATION. (Must be completed by applicant) THE APPLICANT UNDERSTANDS THAT ALL STATEMENTS AND REPRESENTATIONS MADE IN THIS APPLICATION ARE BINDING UPON THE APPLICANT.

THE APPLICANT AND ANY OFFICIAL EXECUTING THIS CERTIFICATION ON BEHALF OF THE APPLICANT, NAMED IN ITEM 2, CERTIFY THAT THIS APPLICATION IS PREPARED IN CONFORMITY WITH TITLE 10, CODE OF FEDERAL REGULATIONS, PARTS 30, 32, 33, 34, 35, 36, 37, 39, AND 40, AND THAT ALL INFORMATION CONTAINED HEREIN IS TRUE AND CORRECT TO THE BEST OF THEIR KNOWLEDGE AND BELIEF.

WARNING: 18 U.S.C. SECTION 1001 ACT OF JUNE 25, 1948 62 STAT. 749 MAKES IT A CRIMINAL OFFENSE TO MAKE A WILLFULLY FALSE STATEMENT OR REPRESENTATION TO ANY DEPARTMENT OR AGENCY OF THE UNITED STATES AS TO ANY MATTER WITHIN ITS JURISDICTION.

CERTIFYING OFFICER - TYPED/PRINTED NAME AND TITLE

Trevor Beecher, RSO

SIGNATURE

DATE

2/12/18

FOR NRC USE ONLY

TYPE OF FEE	FEE LOG	FEE CATEGORY	AMOUNT RECEIVED	CHECK NUMBER	COMMENTS
APPROVED BY				DATE	



## ACKNOWLEDGEMENT - RECEIPT OF CORRESPONDENCE

## Name and Address of Applicant and/or Licensee

Trevor Beecher  
Radiation Safety Officer  
Sinclair Wyoming Refining Company  
100 East Lincoln Highway  
Sinclair, Wyoming 82334

## Date

02/21/2018

## License Number(s)

49-29255-01

## Mail Control Number(s)

602449

## Licensing and/or Technical Reviewer or Branch

CHill

This is to acknowledge receipt of your: ☒ Letter and/or ☐ Application Dated: 02/12/2018

The initial processing, which included an administrative review, has been performed.

☒ Amendment ☐ Termination ☐ New License ☐ Renewal

☐ There were no administrative omissions identified during our initial review.

☐ This is to acknowledge receipt of your application for renewal of the material(s) license identified above. Your application is deemed timely filed, and accordingly, the license will not expire until final action has been taken by this office.

☐ Your application for a new NRC license did not include your taxpayer identification number. Please complete and submit NRC Form 531, Request for Taxpayer Identification Number, located at the following link: <http://www.nrc.gov/reading-rm/doc-collections/forms/nrc531.pdf>  
Follow the instructions on the form for submission.

☐ The following administrative omissions have been identified:

Your application has been assigned the above listed MAIL CONTROL NUMBER. When calling to inquire about this action, please refer to this control number. Your application has been forwarded to a technical reviewer. Please note that the technical review, which is normally completed within 180 days for a renewal application (90 days for all other requests), may identify additional omissions or require additional information. If you have any questions concerning the processing of your application, our contact information is listed below:

Region IV  
U. S. Nuclear Regulatory Commission  
DNMS/NMSB - B  
1600 E. Lamar Boulevard  
Arlington, TX 76011-4511  
(817) 200-1209 or (817) 200-1140

✓ 2/21/18



BETWEEN:

Accounts Receivable/Payable  
and  
Regional Licensing Branches

[ FOR ARPB USE ]  
INFORMATION FROM WBL

Program Code: 03120  
Status Code: Pending Amendment  
Fee Category: 3P  
Exp. Date: 06/30/2027  
Fee Comments:  
Decom Fin Assur Req'd: N

## License Fee Worksheet - License Fee Transmittal

### A. REGION

#### 1. APPLICATION ATTACHED

Applicant/Licensee: Sinclair Wyoming Refining Company  
Received Date: 02/12/2018  
Docket Number: 3037426  
Mail Control Number: 602449  
License Number: 49-29255-01  
Action Type: Amendment

#### 2. FEE ATTACHED

Amount: \_\_\_\_\_

Check No.: \_\_\_\_\_

#### 3. COMMENTS

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

### B. LICENSE FEE MANAGEMENT BRANCH (Check when milestone 03 is entered / / )

1. Fee Category and Amount: \_\_\_\_\_

#### 2. Correct Fee Paid. Application may be processed for:

Amendment: \_\_\_\_\_

Renewal: \_\_\_\_\_

License: \_\_\_\_\_

#### 3. OTHER \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_