



UNITED STATES
NUCLEAR REGULATORY COMMISSION
REGION IV
1600 E. LAMAR BLVD
ARLINGTON TX 76011-4511

January 25, 2018

Jeff J. Dauzat, Administrator
Emergency and Radiological Services Division
Department of Environmental Quality
602 North Street
Baton Rouge, LA 70802

Dear Mr. Dauzat:

In order to help the Agreement States and the U.S. Nuclear Regulatory Commission (NRC) remain knowledgeable of each other's program and to initiate planning for the next Integrated Materials Performance Evaluation Program (IMPEP) review, the NRC conducts one-day periodic meetings with Agreement States between IMPEP reviews.

In accordance with the Office of Nuclear Material Safety and Safeguards (NMSS) Procedure SA-116, "Periodic Meetings between IMPEP Reviews," and after previous coordination with you and your staff, we have scheduled the periodic meeting for April 26, 2018. The meeting will be held at your offices in Baton Rouge, LA. In addition to myself, a manager from NRC's Region IV office will attend the periodic meeting.

Based on our previous discussions, the likely topics for discussion at the meeting are listed on the enclosed agenda. If there are any additional specific topics you would like to cover, or if you would like to focus on a specific area, please let me know. If you have any questions, please call me at 817-200-1116, or via e-mail at Binesh.Tharakan@nrc.gov.

Sincerely,

/RA/

Binesh K. Tharakan, CHP
Regional State Agreements Officer
Division of Nuclear Materials Safety

Enclosure:
Agenda for Periodic Meeting

SUBJECT: Louisiana FY18 Periodic Scheduling Letter

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<input checked="" type="checkbox"/> SUNSI Review By: BKT		ADAMS <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<input checked="" type="checkbox"/> Publicly Available <input type="checkbox"/> Non-Publicly Available		<input checked="" type="checkbox"/> Non-Sensitive <input type="checkbox"/> Sensitive		Keyword:
OFFICE	RIV:RSAO							
NAME	BKTharakan							
SIGNATURE	/RA/							
DATE	1/25/2018							

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**Agenda for Periodic Meeting with the Louisiana Agreement State Program
April 26, 2018**

Topic areas for discussion during the meeting may include:

1. Program challenges.
2. Program organization.
 - a. Discuss any changes to the program organization, including staff relocations and new appointments.
3. Changes in program budget/funding.
4. Feedback on the NRC's program.
5. Current Status of the Radioactive Material Program, including previous IMPEP results:
 - a. Technical Staffing and Training (2016 IMPEP Satisfactory)
 - i) Status of the recommendation from the previous IMPEP: The review team recommends that the Division perform an evaluation to determine the causes for the low staff retention rate and implement corrective actions to mitigate the causes.
 - ii) Number of staff in the program and status of their training and qualifications.
 - i) Any program vacancies.
 - ii) Staff turnover since the last IMPEP review.
 - iii) Adequacy of FTEs for the materials program.
 - iv) Status of implementation of IMC 1248
 - b. Status of the Materials Inspection Program (2016 IMPEP Satisfactory)
 - i) Total number of inspections performed since the last IMPEP review
 - ii) Total number of inspections performed overdue since the last IMPEP review.
 - iii) Number of inspections currently overdue.
 - iv) Number of initial inspections completed on time and overdue since the last IMPEP review.
 - v) Status of reciprocity inspections since the last IMPEP review.
 - vi) Timeliness of inspection report issuance
 - c. Technical Quality of Inspections (2016 IMPEP Satisfactory)
 - i) Changes to inspection program/procedures
 - ii) Status of inspector accompaniments.
 - iii) Management review of inspections
 - iv) Significant inspection activities/challenges

- d. Technical Quality of Licensing Actions (2016 IMPEP Satisfactory)
 - i) Status of the recommendation from the previous IMPEP: The review team recommends that the Division implement a procedure that addresses at a minimum, the means for controlling access to documents that contain sensitive information, within the limits of Louisiana regulations.
 - ii) Discuss the licensing process
 - iii) Discuss the number of licensing actions and types (amendments, initials, terminations, renewals) completed since the last IMPEP review.
 - iv) Large, complicated, or unique authorizations for use of radioactive materials.

- e. Technical Quality of Incidents and Allegations (2016 IMPEP Satisfactory, but Needs Improvement)
 - i) Status of the recommendation from the previous IMPEP: The review team recommends that the Division develop and implement a comprehensive incident and allegation procedure, provide incident and allegations training to the staff, and ensure adequate management supervision in the incident and allegation program.
 - ii) Status of incidents and allegations received by Louisiana since the last IMPEP review.
 - iii) Actions taken on concerns referred by the NRC, if any.
 - iv) Significant events and generic implications.
 - v) Event reporting, follow-up and closure information in NMED.

- f. Compatibility Requirements (2016 IMPEP Satisfactory)
 - i) Legislation
 - ii) Regulations
 - iii) Discussion of State's regulatory process
 - iv) Discuss status of State's regulations and actions to keep regulations up to date, including the use of legally binding requirements.
 - v) Part 37 adoption status
 - vi) Legislative changes affecting the program.

- g. Status of the Sealed Source Device Evaluation Program (2016 IMPEP Satisfactory)
 - i) Staffing and Training
 - ii) Product Evaluation
 - iii) Evaluation of Defects and Incidents

- 6. Information Exchange:
 - a. Current State Initiatives
 - b. Current NRC Initiatives
 - c. Emerging Technology
 - d. State's mechanisms to evaluate performance

- 7. Next Steps/Meeting Summary/Q&A Session/Senior Executive Exit, if requested