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 50-316 Donald C. Cook Nuclear Power Plant, Unit 2, Indiana & 05000316  
 AUTH. NAME AUTHOR AFFILIATION  
 FITZPATRICK, E. Indiana Michigan Power Co. (formerly Indiana & Michigan Ele  
 RECIP. NAME RECIPIENT AFFILIATION  
 MURLEY, T.E. Document Control Branch (Document Control Desk) *see rpt.*

SUBJECT: Forwards Rev 5 to "Indiana Michigan Power Emergency Response Manual for Cook Nuclear Plant."

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AEP:NRC:0982K  
10 CFR 50 App. E

Donald C. Cook Nuclear Plant Units 1 and 2  
Docket Nos. 50-315 and 50-316  
License Nos. DPR-58 and DPR-74  
INDIANA MICHIGAN POWER COMPANY  
EMERGENCY RESPONSE MANUAL

U.S. Nuclear Regulatory Commission  
ATTN: Document Control Desk  
Washington, D.C. 20555

ATTN: T. E. Murley

May 9, 1991

Dear Dr. Murley:

Enclosed are two copies of the revised Indiana Michigan Power Company's Emergency Response Procedures as itemized on the enclosed document control acknowledgement letter. New covers and tabs have also been included. The manual has been reformatted for easier use and, as a result, revision bars have been omitted. Text changes are described in the attachment to this letter. The manual has been issued under a green cover, as opposed to the old blue cover, as a precautionary measure so that the most current revision can be easily identified.

Formerly, each procedure was given a separate revision number. This required the entire procedure to be re-issued even when only one text change was required. All procedures now have the same revision number (Revision 5). In the future, only the affected page(s) within the manual will reflect the new revision number. All other pages within the manual will retain the previous revision number. Revision 5 entirely supersedes the blue covered manual.

Please note that two copies of the enclosure have also been directed to the Region III Administrator as requested and in accordance with 10 CFR 50, Appendix E, Section V.

These revised procedures do not decrease the effectiveness of the Donald C. Cook Nuclear Plant Emergency Plan.

In accordance with the request made by the Document Control Desk, all personnel phone number information has been removed from the attached procedures.

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Dr. T. E. Murley

-2-

AEP:NRC:0982K

This document has been prepared following Corporate procedures that incorporate a reasonable set of controls to ensure its accuracy and completeness prior to signature by the undersigned.

Sincerely,



E. E. Fitzpatrick  
Vice President

edg

Enclosures  
Attachment

cc: D. H. Williams, Jr., w/o  
A. A. Blind - Bridgman, w/o  
NFEM Section Chief, w/o  
J. R. Padgett, w/o  
G. Charnoff, w/o  
A. B. Davis - Region III, w/att. and encl.  
NRC Resident Inspector - Bridgman, w/o

ATTACHMENT TO AEP:NRC:0982K

A. Overall Manual Changes

1. All procedures were reformatted. This includes procedure numbers, page numbers, revision numbers, and the layout within the manual. Signatures no longer appear on each procedure. A record of revision sheet is now included in the front of each manual.
2. The previous procedure entitled "Cook Energy Information Center Emergency Response and Activation and Operation of the Emergency News Center" (IERP 3.0) has been divided into two separate procedures. This makes the procedure easier to use. The procedures are entitled "Cook Energy Information Center Emergency Response and Activation and Operation of the Emergency News Center" (IERP 2.01) and "ENC Diagrams and Miscellaneous Information" (IERP 2.02).
3. The previous procedure entitled "Activation and Operation of the Joint Public Information Center (JPIC)" (IERP 7.0) has been divided into two separate procedures. This makes the procedure easier to use. The procedures are entitled "Activation and Operation of the Joint Public Information Center (JPIC)" (IERP 3.01) and "JPIC Diagrams and Miscellaneous Information" (IERP 3.02).
4. Call-out lists previously contained in IERP 9.0 are now listed in IERP 6.02. Tabs now separate each call-out list to make the manual more user friendly.
5. The facility used for our JPIC formally changed names and is changed throughout the manual. The new facility name is the Lake Michigan College Mendel Center (LMCMC).
6. Our JPIC is still physically located in the same facility but the exact location within the facility has changed. Drawings, diagrams, and text within the manual have been revised to reflect the changes.

B. Individual Procedure Changes

Changes to text are included in the following description. Editorial changes, re-numbering, and movement of paragraphs are not listed.

1. IERP 1.01
  - No major changes
2. IERP 1.02
  - Changed "engineer" to "section member" throughout the procedure.
  - From the old IERP 2.0, page 4 of 10, Section 5.2.9 is being deleted. This item is no longer applicable with the new manual layout.
  - Page 1-7, Section 5.3.2; Added statement that manuals will be issued to all applicable emergency response facilities and to other individuals whose emergency role requires the manual.
  - Attachment 5; Name change.
3. IERP 2.01
  - From the old IERP 3.0, Section 4.4 is being deleted. This information is no longer valid.
  - Page 2-4, Section 5.1.2.2.c; Added "prior to reporting to the JPIC" for clarification.
  - Page 2-5, Section 5.1.2.10; Added "Senior" to title.
  - From the old IERP 3.0, Sections 5.3 and 5.4 are being deleted. Fire and other emergency information for the Cook Energy Information Center do not belong in this manual. This information will be contained in other procedures.
4. IERP 2.02
  - Attachment 5; Changed Coordinators office location and deleted economic development office.
5. IERP 3.01
  - Pages 3-2 and 3-3; Added the following individuals and their responsibilities: Media Area Coordinator, Briefing Statement Writer, EOF Public Affairs Coordinator, and Video/AV Coordinator.

- Page 3-3, Section 5.1.1; Added sentence to clarify which personnel will be notified.
- Pages 3-4 and 3-5, Section 5.2; Added wording to clarify the Utility Spokesperson's actions.
- Page 3-6, Section 5.3; More responsibilities have been added for the Set-up Coordinator.
- Page 3-7, Section 5.4; More responsibilities have been added for the Rumor Control Center Coordinator.
- Page 3-9, Section 5.5; More information on the actions of the Support Office has been included.
- Page 3-10, Section 5.6; Added actions for the Media Area Coordinator.
- Pages 3-10 and 3-11, Section 5.7; Added actions for the Briefing Statement Writer.
- Pages 3-11 and 3-12, Section 5.8; Added actions for the EOF Public Affairs.
- Page 3-12, Section 5.9; Added actions for the Video/AV Coordinator.
- Pages 3-12 and 3-13, Section 5.10; Added actions for the Media Monitoring Personnel.

6. IERP 3.02

- Attachment 1; Drawing updated. Correctly named the JPIC facility and the Emergency News Center.
- Attachment 2; New drawing. Floor plan of the new JPIC.
- Attachment 3; New drawing. Command Center layout.
- Attachment 4; New drawing. Media Work Area layout.
- Attachment 5; New drawing. Media Briefing Room layout.
- Attachment 6; New drawing. Media Monitoring and Rumor Control Center layout.
- Attachment 7; New drawing. Support Office layout.
- Attachment 14; New JPIC Initial News Statement Form.



- Attachment 15; New Procedure for News Statements.
  - Attachment 16; New EOF Layout Area Floor Plan.
  - Attachment 17; Updated News Media Contacts (new attachment to this procedure).
  - Attachment 18; New JPIC Release/Statement Distribution List.
  - Attachment 19; New Incoming Telephone Call Log.
7. IERP 4.01
- No major changes.
8. IERP 4.02
- Three additional sirens have been added since the last revision. An updated Siren System Coverage map has also been incorporated.
9. IERP 5.01
- Updated personnel titles throughout this procedure.
  - From the old IERP 5.0, Section 5.5 through 5.7 are being deleted. These calls are not necessary during the initial phase of an emergency.
10. IERP 5.02
- Attachment 2; Drawing updated. Correctly named the JPIC facility and the Emergency News Center.
11. IERP 6.01
- Page 6-2, Section 5.1.2.1; Changed lesson plan number to module number.
  - From the old IERP 10.0, Section 5.1.2.5 is being deleted. No longer necessary.
  - From the old IERP 10.0, Section 5.1.3.2 is being deleted. No more than one examination is necessary unless retraining is required.
  - Page 6-3, Section 5.1.3.4.f; Added "or be assigned remedial reading with a subsequent re-examination."

12. IERP 6.02

- Personnel changes were made as necessary.
- Telephone number changes were made as necessary.
- Calls to area politicians in Indiana and Michigan excluding Governors and those within the 10-mile EPZ, were deleted. The calls are not necessary during the initial phase of an emergency.
- Attachment 4; This list has been reduced to the townships, cities, and villages within the 10-mile EPZ.



NRC Document Control Desk  
Washington, DC

May 1, 1991

CC# 029-030

DOCUMENT CONTROL ACKNOWLEDGEMENT LETTER

EMERGENCY RESPONSE MANUAL

REV.: 5

EMERGENCY RESPONSE PROCEDURE NO. ALL

REV.: 5

IERP 1.01  
IERP 1.02  
IERP 2.01  
IERP 2.02  
IERP 3.01  
IERP 3.02

IERP 4.01  
IERP 4.02  
IERP 5.01  
IERP 5.02  
IERP 6.01  
IERP 6.02

Please sign and return this form within 10 days of receipt to:

Ms. Jennifer S. Lewis  
American Electric Power Service Corporation  
1 Riverside Plaza, 20th Floor  
Columbus, Ohio 43215

I have received the above noted material

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