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 FACIL: 50-244 Robert Emmet Ginna Nuclear Plant, Unit 1, Rochester G 05000244  
 AUTH. NAME AUTHOR AFFILIATION  
 CAPLAN, R.N. Sierra Club  
 RECIP. NAME RECIPIENT AFFILIATION  
 DENTON, H.R. Office of Nuclear Reactor Regulation, Director

SUBJECT: Requests notification of meetings held re 820125 facility  
 accident. Minutes & records also requested.

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THE UNITED STATES OF AMERICA  
DEPARTMENT OF THE ARMY  
OFFICE OF THE CHIEF OF STAFF  
WASHINGTON, D. C.

MEMORANDUM FOR THE CHIEF OF STAFF  
SUBJECT: [Illegible]

1. [Illegible]

2. [Illegible]

3. [Illegible]

SIERRA  
CLUB



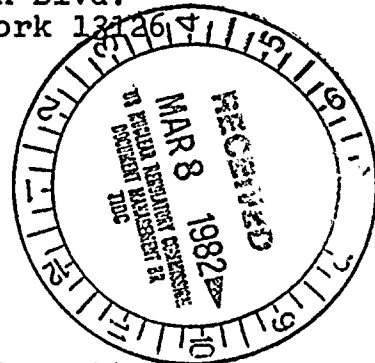
530 Bush Street San Francisco, California 94108 (415) 981-8634

Reply to: National Energy Committee  
278 Washington Blvd.  
Oswego, New York 13126

March 2, 1982

Mr. Harold R. Denton, Director  
Office of Nuclear Reactor Regulation  
United States Nuclear Regulatory Commission  
Washington, D.C. 20555

Dear Mr. Denton:



The Sierra Club hereby requests notification of all meetings held with regard to the January 25, 1982, accident at the Ginna reactor. If a meeting is to be closed, we wish to be notified in advance and to be apprised of the basis for closing the meeting.

We further request that any minutes of meetings be made available, along with a log of meetings and other contacts, between NRC staff and Rochester Gas and Electric Company personnel. The Sierra Club wishes to be served directly with all such records and with all reports which are prepared regarding the accident.

Very truly yours,

Ruth N. Caplan, Chair  
National Energy Committee

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1. The first step is to identify the problem or goal. This involves understanding the current situation and what needs to be achieved.

1. The first step in the process of identifying a problem is to define the problem. This involves identifying the symptoms of the problem and determining the scope of the problem. Once the problem has been defined, the next step is to identify the causes of the problem. This involves identifying the factors that are contributing to the problem and determining the underlying causes. Once the causes have been identified, the next step is to develop a plan of action. This involves identifying the steps that need to be taken to solve the problem and determining the resources that will be needed to implement the plan. Once a plan of action has been developed, the next step is to implement the plan. This involves carrying out the steps that have been identified in the plan and monitoring the progress of the implementation. Finally, the last step in the process is to evaluate the results of the implementation. This involves determining whether the problem has been solved and whether the resources have been used effectively.

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