

NINE MILE POINT NUCLEAR STATIONTECHNICAL DEPARTMENT PROCEDUREPROCEDURE NO. TDP-5ADMINISTRATION OF OPERATIONAL ENGINEERING ASSESSMENT ITEMS

<u>APPROVALS</u>	<u>SIGNATURES</u>	<u>DATE AND INITIALS</u>		
		<u>REVISION 0</u>	<u>REVISION 1</u>	<u>REVISION 2</u>
Technical Support Supervisor R. G. Randall	<u>R. G. Randall</u>	<u>PDR</u> 1-10-84	<u>PDR</u> 4-11-86	
Superintendent, Technical Services J. R. Spadafore	<u>J. R. Spadafore</u>	<u>JRS</u> 1/12/84	<u>JRS</u> 4-11-86	
Technical Superintendent W. C. Drews	<u>W. C. Drews</u>	<u>WCD</u> 1/17/84	<u>WCD</u> 4/11/86	

Summary of Pages

Revision 1 (Effective \_\_\_\_\_)

PagesDate

1-4

April 1986

NIAGARA MOHAWK POWER CORPORATION

THIS PROCEDURE NOT TO BE  
USED AFTER  
SUBJECT TO PERIODIC REVIEW.

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## TDP-5

### ADMINISTRATION OF OPERATIONAL ENGINEERING ASSESSMENT ITEMS

#### 1.0 PURPOSE

To provide guidance for the handling of the paper flow of Operational Engineering Assessment (OEA) items to assure complete and accurate closeout of potential operating problems.

#### 2.0 REFERENCES

NUREG 0737, Item I.C.5 "Procedures for Feedback of Operating Experience to Plant Staff".  
AP-3.4.2 "Administration of Technical and Safety Reviews (Operations Experience Assessment)".  
Generic Letter 83-28 and NMPC Responses.

#### 3.0 SCOPE

3.1 Operations assessment items include information on problems within the Nine Mile Point Station, such as Occurrence Reports (OR's) and License Event Reports and information from outside the station such as listed below:

NRC	I & E Bulletins	(Bulletins)
NRC	I & E Circulars	(Circulars)
NRC	I & E Notices	(Notices)
GE	Service Information Letters	(SIL's)
GE	Technical Information Letters	(TIL's)
GE	Product Experience Reports	(PER's and RICSIL's)
GE	Service Advice Letters	(SA's)
INPO	Significant Operating Experience Reports	(SOER's)
INPO	Significant Event Reports	(SER's)
INPO	Operation and Maintenance Reminders	(O & MR's)
NMPNS	NPRDs Reports	
Miscellaneous Information		

Of these items, the following items are excluded from the detailed procedure portion of this procedure for the noted reasons and are handled as stated.

3.2 OR's are all forwarded to the Technical Support Supervisor, who reviews the report in detail and determines if the item should receive further OEA attention and also provides a third opinion as to the reportability to the NRC of the Occurrence Report. No documentation is required of this review because SORC reviews all OR's. If the item deserves further OEA attention, it is handled per this procedure as a miscellaneous item.



- 3.2.1 LER's are written based on OR's under the direction of the Technical Support Supervisor. The LER requires an engineering evaluation and remedial action, and documents these. Therefore, the provisions of this procedure and AP-3.4.2 are complied with in an alternative manner.
- 3.2.2 O&MR's are written by INPO, PER's and RICSIL's are written by GE with the intent of being informal good ideas, and are not intended to be formal OEA items. The Technical Support Supervisor or his designee should review each O&MR, PER and RICSIL, discard those that are not applicable to the NMPNS and forward the potentially applicable items to the appropriate department for their informal consideration. No documentation or followup is required.
- 3.2.3 NPRDs Reports are generated at other plants, reviewed by INPO and significant items are published as SER's or SOER's. Since these are included in this procedure, no review of the INPO NPRDs Reports is required. NMPNS NPRD Reports are generated through OR's which are reviewed as indicated above.

#### 4.0 PROCEDURE

- 4.1 The Technical Support Supervisor or Assistant Supervisor receives the item, reviews it, and logs it in a yearly numerical log by item title. (SA's, PER's and miscellaneous items are not numbered and are, therefore logged by date).
- 4.2 A priority for the item is established by the Technical Support Supervisor or Assistant Supervisor. It is either:
- A) Immediately assigned to an engineer, or
  - B) Temporarily placed in an outstanding item file for subsequent assignment.
  - C) Routed to appropriate personnel to ascertain priority of action.

This priority is established taking into consideration the following factors:

- 1) Direct or potential applicability to the NMPNS.
- 2) Potential safety or availability impact.
- 3) Priority of other Technical Support assignments and available manpower (resources).



- 4.2.1 The item is assigned to a member of the Technical Support Group or appropriate Department Head for assessment. Tools used for the determination of applicability include plant procedures, the Document Control Seek System, Storeroom Records, Department Records, Equipment Manuals, and conversations with appropriate staff members. Each SOER recommendation should be addressed individually.
- 4.2.2 When the item is fully addressed and can be closed out, a memo is written to the Technical Support Supervisor documenting the tools used in determining applicability and the results achieved, using Attachment A as a guide. The memo should be reviewed by the Supervisor or Assistant Supervisor prior to draft publication. The carbon copy list should include any individual referred to in the memo. A copy of each draft memo should be transmitted to the OEA Committee members in a packet prior to each OEA meeting for their review.
- 4.2.3 When the OEA Committee accepts the disposition of the item, a notation should be made in the log of the date of the OEA Committee meeting and the file number of the closeout memo. The memo is then reissued as final with a copy to each OEA Committee Member, NMPI Licensing, SORC Secretary, NC&V and any individual referred to in the memo. The final copy should also include a statement indicating the item was approved during the appropriate OEA meeting. One copy of the memo should then be filed by author and memo date. Another copy of the memo should be filed with a copy of the OEA item by the Technical Support Supervisor or Assistant Supervisor by item name and number. However, the official file is not the one maintained by the Technical Support Supervisor. The official file is the one maintained by Document Control.
- 4.3 In-House Events which are judged to have generic implications should be transmitted to INPO via nuclear network.
- 4.4 SIL feedback forms shall be prepared and sent to GE. Annually, a computer sort of GE's SIL status shall be obtained and audited for each unit to ensure that all SILs are in NMPC's possession.





Attachment A

EVALUATION REPORT FORMAT

1. Item Number: Record the item number under "subject".
2. Problem Summary: Summarize the basic problem(s) addressed in the operating experience report.
3. Evaluation: In regard to the above problem(s), discuss the following:
  - o applicability to the plant
  - o potential consequences to the plant
  - o any similar problems that have already occurred at the plant
  - o primary lessons to be learned by the plant
4. Corrective Actions Taken: Indicate the corrective actions (if any) already in place. It is highly desirable that this report be written after any corrective actions necessary are completed so that this item may be closed. Item 5 below should only be used for long term or controversial recommendations.
5. Recommended Corrective Actions: Based on the evaluation results, recommend corrective actions necessary to resolve the problem(s) being addressed.
6. References: List pertinent references utilized in the evaluation including organizations/individuals contacted.
7. Report Author and Date: Sign and date report.
8. Distribution: Indicate any individual referred to in the memo, as a minimum (for draft memo).

Indicate standard OEA distribution plus any individual referred to in the memo, as a minimum (for final memo).

9. Equipment Components flagged as having potential problems are routed to licensing for inclusion on the excluded equipment list.

