

February 27, 2017

MEMORANDUM TO: Brett Baker  
Assistant Inspector General for Audits  
Office of the Inspector General

FROM: Miriam L. Cohen **/RA by Jennifer Golder for/**  
Chief Human Capital Officer

SUBJECT: STATUS OF RECOMMENDATION 6: AUDIT OF  
THE U.S. NUCLEAR REGULATORY COMMISSION'S  
TELEWORK PROGRAM (OIG-10-A-13)

Enclosed is an updated status of Recommendation 6 in the Office of the Inspector General Audit of the U.S. Nuclear Regulatory Commission's Telework Program. Recommendations 1, 2, 3, 4, 5, 7, and 8 were previously closed.

Please contact me if you have any questions or concerns.

Enclosure:  
As stated

CONTACT: Jeanne Dempsey, OCHCO/HCAB  
(301) 287-0709

Richard Stanfield, OCHCO/HCAB  
(301) 287-0738

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**Response to Recommendation 6 of the Audit of the Nuclear Regulatory Commission's  
Telework Program  
OIG-10-A-13**

**Recommendation 6: Develop and implement a management directive and handbook for the telework program.**

**Response: Agree**

The Office of the Chief Human Capital Officer (OCHCO) launched the new [Telework web page](#) on March 2, 2016. The web page consolidates information and guidance related to the telework program and serves as a resource for employees and supervisors. OCHCO is preparing the Telework Management Directive (MD). The draft MD has been sent to offices for comment and we are working with the Directives staff in addressing comments received. The Office of Administration has granted OCHCO an extension to August 31, 2017, to complete the MD. OCHCO expects to publish MD 10.XX, "Telework" by the end of this fiscal year.

Enclosure