



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
REGION I  
2100 RENAISSANCE BLVD., SUITE 100  
KING OF PRUSSIA, PA 19406-2713

January 19, 2017

Jack Priest, Director  
Radiation Control Program  
Massachusetts Department of Public Health  
Schrafft Center, Suite 1M2A  
529 Main Street  
Charlestown, MA 02129

Dear Mr. Priest:

In order to help the Agreement States and the U.S. Nuclear Regulatory Commission (NRC) remain knowledgeable of each other's program, the NRC conducts one-day periodic meetings with Agreement States between IMPEP reviews. This letter confirms that, through previous coordination, the meeting has been scheduled for March 8, 2017, and will be held at 250 Washington Street, Boston, MA. The meeting will be conducted in accordance with Office of Federal and State Materials and Environmental Management Programs Procedure SA-116, *Periodic Meetings Between IMPEP Reviews*.

The likely topics for discussion at this meeting are listed in the enclosed agenda. If there are any additional specific topics you would like to cover, or if you would like to focus on a specific area, please let me know. If you have any questions, please contact me at (610) 337-5371 or via e-mail at [Donna.Janda@nrc.gov](mailto:Donna.Janda@nrc.gov).

Sincerely,

A handwritten signature in black ink that reads "Donna M. Janda".

Donna M. Janda  
Regional State Agreements Officer  
Division of Nuclear Materials Safety  
U.S. NRC Region I

Enclosure:  
Draft Agenda for March 8, 2017  
Periodic Meeting with Massachusetts

cc w/encl.: Joshua Daehler, Supervisor  
Radioactive Materials Unit

## **Draft Agenda for Periodic Meeting with Massachusetts**

Topic areas for discussion during the meeting may include:

1. Program reorganizations:  
  
Discuss any changes in program organization, including program/staff relocations and new appointments.
2. Changes in program budget/funding.
3. Feedback on the NRC's program as identified by the State, including identification of any action that should be considered by the NRC.
4. Status of the State's program, including:
  - a. Technical Staffing and Training (2014 IMPEP: Satisfactory)
    - i) Number of staff in the program and status of their training and qualifications;
    - ii) Program vacancies;
    - iii) Staff turnover; and,
    - iv) Adequacy of FTEs for the materials program.
  - b. Status of the Materials Inspection Program (2014 IMPEP: Satisfactory)
    - i) Number of inspection performed overdue since the last IMPEP review
    - ii) Number of inspection currently overdue
    - iii) Number of initial inspections completed on time and overdue since the last IMPEP
    - iv) Reciprocity inspections since the last IMPEP
  - c. Technical Quality of Inspections (2014 IMPEP: Satisfactory, but Needs Improvement)
  - d. Technical Quality of Licensing Actions (2014 IMPEP: Satisfactory, but Needs Improvement)
  - e. Technical Quality of Incident and Allegation Activities (2014 IMPEP: Satisfactory, but Needs Improvement)
    - i) Status of allegations and concerns referred by the NRC for action;
    - ii) Significant events and generic implications.
    - iii) Event reporting, including follow-up and closure information in NMED

Recommendation: The review team recommends that the Commonwealth strengthen its incident response program and take measures to ensure that the Program's evaluation of events is thorough, complete, properly

documented to facilitate future follow-up, and undergoes appropriate management review prior to closeout.

- f. Compatibility Requirements (2014 IMPEP: Satisfactory)
  - i) Regulations
    - a. Discuss status of State's regulations and actions to keep regulations up to date, including the use of legally binding requirements.
  - ii) Legislative changes
- g. Sealed Source and Device Evaluation Program (2014 IMPEP: Satisfactory)
- 5. Information exchange and discussion:
  - a. Current State initiatives;
  - b. Emerging technologies;
  - c. Large, complicated, or unusual authorizations for use of radioactive materials;
  - d. State's mechanisms to evaluate performance; and,
  - e. NRC current initiatives.
- 6. Additional topics
- 7. Next IMPEP review

OFFICE	DNMS/RI	E						
NAME	DJanda							
DATE	1/19/17							