

Dear FOIA Requester:

The FOIA Improvement Act of 2016, which was enacted on June 30, 2016, made several changes to the Freedom of Information Act (FOIA). Federal agencies must revise their FOIA regulations to reflect those changes by December 27, 2016. In addition to revising our regulations, we intend to update the Form 464, which we use to respond to FOIA requests.

In the interim, please see the comment box in Part I.C of the attached Form 464. The comment box includes information related to the recent changes to FOIA that is applicable to your FOIA request, including an updated time period for filing an administrative appeal with the NRC.

Sincerely yours,

Stephanie Blaney /S/

Stephanie Blaney
FOIA Officer



**RESPONSE TO FREEDOM OF
INFORMATION ACT (FOIA) REQUEST**

FOIA

2017-0217

RESPONSE NUMBER

1

RESPONSE
TYPE

☐

INTERIM

☒

FINAL

REQUESTER:

Michael Ravnitzky

DATE:

01/13/2017

DESCRIPTION OF REQUESTED RECORDS:

- 1) A copy of the current listing or printout of the Office of the Executive Director of Operations (OEDO) Procedures (all years)
- 2) A copy of the current listing or printout of OEDO Notices (all years)

PART I. -- INFORMATION RELEASED

- ☐ Agency records subject to the request are already available in public ADAMS or on microfiche in the NRC Public Document Room.
- ☒ Agency records subject to the request are enclosed.
- ☐ Records subject to the request that contain information originated by or of interest to another Federal agency have been referred to that agency (see comments section) for a disclosure determination and direct response to you.
- ☐ We are continuing to process your request.
- ☒ See Comments.

PART I.A -- FEES

AMOUNT*

\$

*See Comments for details

☐

You will be billed by NRC for the amount listed.

☒

None. Minimum fee threshold not met.

☐

You will receive a refund for the amount listed.

☐

Fees waived.

PART I.B -- INFORMATION NOT LOCATED OR WITHHELD FROM DISCLOSURE

- ☐ We did not locate any agency records responsive to your request. *Note:* Agencies may treat three discrete categories of law enforcement and national security records as not subject to the FOIA ("exclusions"). 5 U.S.C. 552(c). This is a standard notification given to all requesters; it should not be taken to mean that any excluded records do, or do not, exist.
- ☐ We have withheld certain information pursuant to the FOIA exemptions described, and for the reasons stated, in Part II.
- ☐ Because this is an interim response to your request, you may not appeal at this time. We will notify you of your right to appeal any of the responses we have issued in response to your request when we issue our final determination.
- ☐ You may appeal this final determination within 30 calendar days of the date of this response by sending a letter or email to the FOIA Officer, at U.S. Nuclear Regulatory Commission, Washington, D.C. 20555-0001, or FOIA.Resource@nrc.gov. Please be sure to include on your letter or email that it is a "FOIA Appeal."

PART I.C COMMENTS (Use attached Comments continuation page if required)

In conformance with the FOIA Improvement Act of 2016, the NRC is informing you that you have the right to seek assistance from the NRC's FOIA Public Liaison.

SIGNATURE - FREEDOM OF INFORMATION ACT OFFICER

Stephanie A. Blaney

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OEDO Procedures Type View

<input type="checkbox"/>	No.	Title	Owner	Latest Revision	Comments	Guidance	Link
Guidance : (1)							
	100	Preparing and Maintaining OEDO Procedures and Notices	Jack Foster	2/17/2012	Verified complete 5/27/14		ML12019A365
Guidance : Budget Activities (1)							
	P0601	Strategic Add/Shed/Defer Process	Maria Schofer	12/8/2015		Budget Activities	ML15342A417
Guidance : Communications (6)							
		Communication Website				Communications	Communications Website
	N2009-0430-01	Communication Plans		2/2/2009		Communications	ML090210721
	P0410	Weekly Information Report	Lance Rakovan	7/1/2006		Communications	ML061720521
	P0420	Semiannual Report to Congress, Revision 2	Roger Rihm	7/24/2012	Verified complete 7/3/13	Communications	ML12202B190
	P0440	Congressional Correspondence Response Process	Roger Rihm	2/18/2011	Verified complete 7/3/13	Communications	ML110350594
	P0450	Foreign and Domestic Travel Threat Response Process, Revision 1	Christian Araguas	12/28/2016		Communications	ML16342B935
Guidance : Coordination Activities (9)							
	P0210	EDO Procedure for Coordination with ACRS/ACNW, Revision 1	Chen	3/15/2013		Coordination Activities	ML13051A757
	P0220	Coordination with the Institute of Nuclear Power Operations (INPO)	Peduzzi	9/30/2010	Verified complete 7/3/13	Coordination Activities	ML102560529
	P0230	Staff Requirements Memoranda Coordination	Dudek	8/16/2006	Revision est. time when done 2 weeks	Coordination Activities	ML060250566
	P0240	Guidance for Preparing Briefing Packages	Sanfilippo		Verified complete 09/19/13	Coordination Activities	ML13262A361
	P0240	Appendix A - Template: Standard Briefing Package Format	Sanfilippo		Verified complete 7/8/13	Coordination Activities	ML13262A365
	P0250	Guidance on Supporting Government Accountability Office Audits	Jesse Arildsen			Coordination Activities	ML13266A159
	P0260	Tracking Agency Participation with External Organizations	Sanfilippo	6/2/2006	verified complete 8/1/13	Coordination Activities	ML061390299
	P0270	Guidance on Supporting Office of Inspector General Audits	Jesse Arildsen	11/13/2014		Coordination Activities	ML14294A806

P0290	International Travel, Revision 1	Rosales-Cooper	3/29/2011		Coordination Activities	ML103280041
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Guidance : Correspondence Procedures (7)

P0310	Notes to Commissioners' Assistants	Karen Olive		Verified complete 7/8/13	Correspondence Procedures	ML062300196
P0350	NRC Daily Notes and One-Week Look Ahead, Revision 4 (Including Additional Attached Information)	Lance Rakovan	11/1/2010		Correspondence Procedures	ML102930506
P0357	Correspondence Management	LaToya Jones	12/15/2016		Correspondence Procedures	ML16173A109
P0370	Setting Due Dates for EDO-Controlled Action Items and Requesting Extensions and Transfer, Revision 1	Rachel Boyer	3/24/2009	UNDER CONSTRUCTION (As of April 2015)	Correspondence Procedures	ML083020494
P0380	SECY Paper Development Process	Latif Hamdan	12/3/2013	Revision issued.	Correspondence Procedures	ML13329A364
P0380	SECY Paper Development Process Enclosures - Alignment Meeting Summary and Agreement Update Forms	Latif Hamdan	12/3/2013		Correspondence Procedures	ML13329A369
P0390	OEDO Expectations for Signature Authority	Roger Rihm	1/11/2011		Correspondence Procedures	ML103570393

Guidance : Interaction with the Commission (4)

	Communication Policy for Emergent Law Enforcement or Intelligence Information to the Commission			INTERIM GUIDANCE - Until the Development of OEDO-Level Procedure See SECY-16-0079	Interaction with the Commission	SECY-16-0079
P0510	Preparing for Commission Meetings, Including Preparation of Briefing Slides, Background Notebooks, and Other Related Documents, Revision 1	Yen-Ju Chen	8/7/2013		Interaction with the Commission	ML12347A129
P0520	Individual Commissioner Briefings	Cherrie Corley	1/18/2007		Interaction with the Commission	ML070100320
P0530	Responding to Commissioner Requests		12/5/2011		Interaction with the Commission	ML11333A045

Guidance : Senior Management Procedures (3)

P0920	Senior Management Availability for Response to Imminent Security Threats	Peduzzi	7/1/2006	Verified complete 7/3/13	Senior Management Procedures	ML061700199
P0930	Task Force Charters	Dudek	1/27/2006		Senior Management Procedures	ML061880227
P0940	Guidance for Identifying, Evaluating, and Implementing a Center of Expertise	Samantha Crane	4/28/2016		Senior Management Procedures	ML16105A178

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