

Dear FOIA Requester:

The FOIA Improvement Act of 2016, which was enacted on June 30, 2016, made several changes to the Freedom of Information Act (FOIA). Federal agencies must revise their FOIA regulations to reflect those changes by December 27, 2016. In addition to revising our regulations, we intend to update the Form 464, which we use to respond to FOIA requests.

In the interim, please see the comment box in Part I.C of the attached Form 464. The comment box includes information related to the recent changes to FOIA that is applicable to your FOIA request, including an updated time period for filing an administrative appeal with the NRC.

Sincerely yours,

Stephanie Blaney /S/

Stephanie Blaney
FOIA Officer

RESPONSE TO FREEDOM OF
INFORMATION ACT (FOIA) REQUEST

2017-0218

1

RESPONSE
TYPE☐

INTERIM

☒

FINAL

REQUESTER:

Michael Ravnitzky

DATE:

01/13/2017

DESCRIPTION OF REQUESTED RECORDS:

A copy of the home page for the EDO Procedures and Guidance Web Site located on the employee website at:
<http://www.internal.nrc.gov/oedo/procedures-guidance/index>

PART I. -- INFORMATION RELEASED

- ☐ Agency records subject to the request are already available in public ADAMS or on microfiche in the NRC Public Document Room.
- ☒ Agency records subject to the request are enclosed.
- ☐ Records subject to the request that contain information originated by or of interest to another Federal agency have been referred to that agency (see comments section) for a disclosure determination and direct response to you.
- ☐ We are continuing to process your request.
- ☒ See Comments.

PART I.A -- FEES

AMOUNT*

\$

*See Comments for details

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You will be billed by NRC for the amount listed.

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None. Minimum fee threshold not met.

☐

You will receive a refund for the amount listed.

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Fees waived.

PART I.B -- INFORMATION NOT LOCATED OR WITHHELD FROM DISCLOSURE

- ☐ We did not locate any agency records responsive to your request. *Note:* Agencies may treat three discrete categories of law enforcement and national security records as not subject to the FOIA ("exclusions"). 5 U.S.C. 552(c). This is a standard notification given to all requesters; it should not be taken to mean that any excluded records do, or do not, exist.
- ☐ We have withheld certain information pursuant to the FOIA exemptions described, and for the reasons stated, in Part II.
- ☐ Because this is an interim response to your request, you may not appeal at this time. We will notify you of your right to appeal any of the responses we have issued in response to your request when we issue our final determination.
- ☐ You may appeal this final determination within 30 calendar days of the date of this response by sending a letter or email to the FOIA Officer, at U.S. Nuclear Regulatory Commission, Washington, D.C. 20555-0001, or FOIA.Resource@nrc.gov. Please be sure to include on your letter or email that it is a "FOIA Appeal."

PART I.C COMMENTS (Use attached Comments continuation page if required)


In conformance with the FOIA Improvement Act of 2016, the NRC is informing you that you have the right to seek assistance from the NRC's FOIA Public Liaison.

The internal web address that you provided is no longer maintained as a current source of the Notices and Procedures. The current listing, as it appears on the Executive Director of Operations' internal website, has been provided to you in our response to FOIA/PA-2017-0217.

SIGNATURE - FREEDOM OF INFORMATION ACT OFFICER

Stephanie A. Blaney

Glossary	Site Index	Contact Us	Public Site	<input type="text"/>	Entire Site	<input type="button" value="GO"/>
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UNITED STATES NUCLEAR REGULATORY COMMISSION
Office of the Executive Director for Operations

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Thursday, January 12, 2017 Home>Procedures and Guidance Change Font Size: [+](#) [-](#) [R](#)

EDO Procedures and Guidance

Preparing and Maintaining OEDO Procedures and Notices	
OEDO Procedure - 0001: Preparing and Maintaining OEDO Procedures and Notices	Document
OEDO Notice - 2006-0001-01 for OEDO Procedure - 0001, "Preparing and Maintaining OEDO Procedures and Notices"	ML060670606

Coordination Activities	
OEDO Procedure - 0210: EDO Procedure for Coordination with ACRS/ACNW	ML053130433
OEDO Procedure - 0220: Coordination with the Institute of Nuclear Power Operations (INPO)	ML102560529
OEDO Procedure - 0230: Staff Requirements Memoranda Coordination	ML060250566
OEDO Procedure - 0240: Guidance for Preparing Briefing Packages	ML072280271
Appendix A - Template: Standard Briefing Package Format	Word Document
OEDO Procedure - 0290: International Travel, Revision 1	ML103280041

Correspondence Procedures	
OEDO Procedure - 0310: Notes to Commissioners' Assistants	ML062300196
OEDO Procedure - 0350: NRC Daily Notes and One-Week Look Ahead - Revision 4	ML102930506
New Daily Notes Process	Document
OEDO Procedure - 0370: Setting Due Dates for EDO-Controlled Action Items and Requesting Extensions and Transfer - Revision 1	ML083020494
OEDO Notice - 0380-01: SECY Paper Development Process	ML100700636
Approval of OEDO Procedure 0390, "OEDO Expectations for Signature Authority"	ML103570393

Communications	
OEDO Procedure - 0410: Weekly Information Report	ML061720521
OEDO Procedure - 0420: Semiannual Report to Congress, Revision 1	ML092590560
OEDO Notice - 2009-0430-01: Communication Plans	ML090210721
Communication Website	Website
OEDO Procedure - 0440: Congressional Correspondence Response Process	ML110350594

Interaction with the Commission	
OEDO Procedure - 0510: Preparing for Commission Meetings, Including Preparation of Briefing Slides, Background Notebooks, and Other Related Documents	ML090370548
Appendix - Template: Commission Briefing Seating Arrangements	Word Document
OEDO Procedure - 0520: Individual Commissioner Briefings	ML070100320
OEDO Notice - 2011-0530-01: Responding to Commissioner Requests	ML11333A045

Budget Activities	
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EDO Home	Guidance for Submittal of Operating Plans and Quarterly Performance Reports (Click on links on right side of Sharepoint Site under "OEDO Guidance")		Sharepoint Site
About			
History			
Organizational Chart (OEDO)	DO and Property		
Organizational Chart (Text)			
Who's Who			
OEDO Photos Listing	OEDO Personnel Procedures		
Staff Contacts for Major Programs			
OEDO Employee Locator	Miscellaneous		
News from the EDO	OEDO Procedure - 0910: Senior Performance Official Reports, Revision 3 - CANCELLED JULY 2012	ML11210B428	
EDO Updates	OEDO Notice - 2011-0910-02: Schedule and Guidance for Fiscal Year 2011 Senior Performance Official Reports and Performance Appraisals, and FY 2012 Performance Plans for All NRC Employees	ML11210B430	
EDO Updates Archives	OEDO Procedure - 0920: Senior Management Availability For Response to Imminent Security Threats	ML061700199	
NRC Reports	OEDO Procedure - 0930: Tasks Force Charters	ML061880227	
Key Memos and Guidance			
Special Projects			
Behavior Matters			
Facilitation Program			
Knowledge Management			
Business Process Improvement			
Lessons Learned Program			
OIG Safety Culture & Climate Survey			
Open, Collaborative Work Environment			
Performance Management			
Transforming Assets into Business Solutions			
Communications			
Communication Web Site			
EDO Speeches & Briefings			
EDO's Vision of Success			
EDO Monthly Management Meetings			
NRC Daily Notes			
Info for the Commission			
Procedures			
Drop-in Briefing Packages			
Commissioner Assistants Notes			
Weekly Information Report			
Procedures			
Administrative Guidance			

Guidance

Administrative
Staff Meetings
Sample
Documents
MD 3.57
Templates

 = Link to non-NRC Site  = Link to NRC Public Site  = Adobe PDF  = MS Word  = SharePoint  = PowerPoint

Information Security Reminder

This page on NRC's Internal Web site may contain sensitive information. Check with the information owner before distributing outside the agency.

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