

January 5, 2017

MEMORANDUM TO: File

FROM: Anna Therese McGowan, Branch Chief */RA/*  
User Service Branch  
Customer Service Division  
Office of Information Services

SUBJECT: ADAMS PUBLIC USER GROUP MEETING MINUTES,  
NOVEMBER 9, 2016

This memo accompanies a summary of the 32nd meeting of the ADAMS User Group.

This public meeting was held on Wednesday, November 9, 2016, in the Public Document Room of the U.S. Nuclear Regulatory Commission.

Enclosure:  
ADAMS User Group Meeting Summary

CONTACT: Anna T. McGowan, OCIO/CSD  
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**Wednesday, November 9, 2016**

**2–2:30 p.m.**

**U.S. Nuclear Regulatory Commission (NRC) Headquarters**

**Public Document Room O-1 F21**

**Agenda for ADAMS User Group Meeting #32**

1. General Announcements—Anna McGowan (2– 2:05 p.m.)
2. Member Issues and Questions—Anna McGowan (2:05–2:15 p.m.)
3. New Business or Questions—Anna McGowan (2:15–2:25 p.m.)
4. Adjournment (2:25 p.m.)

Next Meeting: Autumn 2017

## **U.S. Nuclear Regulatory Commission Public Meeting Summary**

**Title:** Agencywide Documents Access and Management System (ADAMS) User Group Meeting

**Meeting Identifier:** ML16285A290

**Date of Meeting:** Wednesday, November 9, 2016

**Location:** U.S. Nuclear Regulatory Commission Public Document Room, Rockville, MD

**Type of Meeting:** Category 3

**Purpose of the Meeting(s):**

To provide updates on the ADAMS system and answer questions from public ADAMS users.

**General Details:**

The meeting began at 2 p.m. with introductions and general announcements by Anna McGowan, Chief of the NRC's User Services Branch. Six NRC staff members were present.

Approximately four members of the public participated in the meeting remotely using a teleconference line, and one member of the public attended in person. All five public participants asked questions and provided comments. Meeting participants included representatives of Oak Ridge National Lab, the Professional Reactor Operators Society, Hogan Lovells, and Winston and Strawn.

The remaining portion of the meeting was dedicated to ADAMS User Group member issues and questions. The meeting ended at approximately 2:25 p.m.

## Announcements:

Anna McGowan stated that the NRC had received one question before the meeting:

- **Question: Are there plans for adding new capabilities to Web-based ADAMS?**

*Answer: The agency has no plans to add new capabilities to Web-based ADAMS since Web-based ADAMS is a successful, functional platform. Currently, the agency is concentrating on using its funding effectively to support the mission-related work of the agency. At this time, there is no additional funding to support and maintain this software.*

## Public Participation Themes:

During the public question and answer portion of the meeting, NRC staff received several questions. Below are the questions followed by the NRC's answers. NRC staff provided some answers during the meeting. Staff researched other answers after the meeting and are providing them below.

- ADAMS Platforms
  - **Question: Is it possible to make the internal ADAMS interface available to the public?**
  - *Answer: No, that is not possible since internal ADAMS and Web-based ADAMS are on two different platforms. The internal version of ADAMS contains nonpublic documents as well as the public documents. Web-based ADAMS only contains public documents. Making internal ADAMS available to the public without nonpublic documents would be a costly project to undertake. In the current budget situation, this project is not a high priority for the agency.*
- Documents posted to ADAMS
  - **Question: Can we get advance notice of NRC documents sent to licensees before they are posted to ADAMS?**
  - *Answer: You can contact the staff of the Public Document Room to ask about a specific document, and we can check internal ADAMS to determine what day the NRC will publicly release the document. Another option is that you can sign up for e-mail updates for NRC documents and information released on certain topics. To do so, go to this NRC Web page: <http://www.nrc.gov/public-involve/listserver.html> .*

**Action Items/Next Steps:**

Anna McGowan asked the participants if there is still a need to hold the ADAMS User Group meetings twice a year. This resulted in a short discussion. The consensus among the participants was that an annual meeting would be sufficient. If there are any significant new ADAMS developments or issues, the NRC staff will decide on a quarterly basis whether the agency needs to hold additional meetings. The staff could solicit interest in holding a meeting by contacting users through the current distribution list.

The next ADAMS User Group meeting will be held in autumn 2017. Staff will post an announcement of the meeting date and details on the NRC [ADAMS User Group](#) Web page and in the NRC [Public Meeting Schedule](#). Staff will also distribute an announcement through the ADAMS User Group [listserv](#).

**Enclosure:**

1. Meeting Announcement: [ML16285A290](#)