



**UNITED STATES  
NUCLEAR REGULATORY COMMISSION**

REGION I  
2100 RENAISSANCE BLVD.  
KING OF PRUSSIA, PA 19406-2713

December 14, 2016

Mr. Daniel G. Stoddard  
Senior Vice President and Chief Nuclear Officer  
Innsbrook Technical Center  
5000 Dominion Blvd.  
Glen Allen, VA 23060-6711

SUBJECT: REACTOR OPERATOR RETAKE LICENSE EXAMINATIONS – MILLSTONE  
POWER STATION, UNIT 2

Dear Mr. Stoddard:

In a telephone conversation on December 2, 2016, between Mr. David Silk, Senior Operations Engineer, and Mr. John Riley, Senior Operations Training Instructor, arrangements were made for the administration of the retake licensing examinations at Millstone Power Station, Unit 2 during the week of February 27, 2017.

As agreed during the telephone conversation, your staff will prepare the examinations based on the guidelines in NUREG-1021, "Operator Licensing Examination Standards for Power Reactors," Revision 10. The NRC's regional office will discuss with your staff any changes that might be necessary before the examinations are administered.

To meet the above schedule, it will be necessary for your staff to furnish the examination outlines by the week of January 16, 2017. The operating tests and the supporting reference materials identified in Attachment 3 to ES-201 will be due by the week of February 13, 2017. Pursuant to Title 10, Section 55.40(b)(3) of the *Code of Federal Regulations* (10 CFR 55.40(b)(3)), an authorized representative of the facility licensee shall approve the tests before they are submitted to the Commission for review and approval. All materials shall be complete and ready-to-use. We request that any personal, proprietary, sensitive unclassified, or safeguards information in your response be contained in a separate enclosure and appropriately marked. Any delay in receiving the required tests reference materials, or the submittal of inadequate or incomplete materials, may cause the examinations to be rescheduled.

In order to conduct the requested written examinations and operating tests, it will be necessary for your staff to provide adequate space and accommodations in accordance with ES-402, and to make the simulation facility available on the dates noted above.

Appendix E of NUREG-1021 contains a number of NRC policies and guidelines that will be in effect while the written examinations and operating tests are being administered.

To permit timely NRC review and evaluation, your staff should submit preliminary reactor operator license applications (Office of Management and Budget (OMB) approval number 3150-0090), medical certifications (OMB approval number 3150-0024), and waiver requests (if any) (OMB approval number 3150-0090) at least 30 days before the first examination date. If the applications are not received at least 30 days before the examination date, a postponement may be necessary. Signed applications certifying that all training has been completed should be submitted at least 14 days before the first examination date.

After you have been notified by the NRC Chief Examiner or Branch Chief that operator licenses have been issued, please direct any inquiries concerning a formal presentation of certificates to this office. Our goal is to have the operator certificates available for your celebration. At least one month advance notice of your celebration arrangements would be appreciated to plan our senior manager attendance and to process the certificates.

This letter contains information collections that are subject to the *Paperwork Reduction Act of 1995* (44 U.S.C. 3501 et seq.). These information collections were approved by OMB, under approval number 3150-0018. The public reporting burden for this collection of information is estimated to average 400 hours per response, including the time for reviewing instructions, gathering and maintaining the data needed, writing the examinations, and completing and reviewing the collection of information. Send comments on any aspect of this collection of information, including suggestions for reducing the burden, to the Information and Records Management Branch (T-5 F52), U.S. Nuclear Regulatory Commission, Washington, DC 20555-0001, or by Internet electronic mail to [BJS1@nrc.gov](mailto:BJS1@nrc.gov) and to the Desk Officer, Office of Information and Regulatory Affairs, NEOB-10202, (3150-0018), Office of Management and Budget, Washington, DC 20503.

The NRC may neither conduct nor sponsor, and a person is not required to respond to, an information collection, unless it displays a currently valid OMB control number.

In accordance with 10 CFR 2.390 of the NRC's "Rules of Practice," a copy of this letter and its enclosures will be available electronically for public inspection in the NRC's Public Document Room or from the Publicly Available Records (PARS) component of the NRC's Agencywide Documents Access and Management System (ADAMS). ADAMS is accessible from the Electronic Reading Room page of the NRC's public Web site at <http://www.nrc.gov/reading-rm/adams.html>.

D. Stoddard

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Thank you for your cooperation in this matter. Mr. John Riley has been advised of the policies and guidelines referenced in this letter. If you have any questions regarding the NRC's examination procedures and guidelines, please contact Mr. David Silk at (610) 337-5372, or me at (610) 337-5306.

Sincerely,

**/RA/**

Donald E. Jackson, Chief  
Operations Branch  
Division of Reactor Safety

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D. Stoddard

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