

Christopher J. Bolt, MPA, PE
Managing Director
Robert D. Griffis
Director of Operations
Angela N. Kline, PE
Director of Engineering
Shawn R. Surque
Project Manager
Dawn Goodwine
Administrative Services Manager

November 4, 2016

U.S. Nuclear Regulatory Commission Region III
2443 Warrenville Rd, Suite 210
Lisle, Illinois 60532

Re: RSO Change for NRC Material License No. 21-32704-01

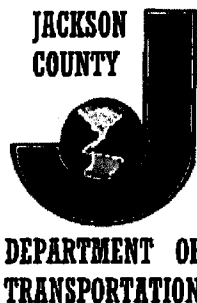
Dear Jennifer Bishop, Health Physicist Materials Licensing Branch;

We would like to propose assigning Troy Stephens as RSO, as Dan Valdez will be retiring on November 11, 2016.

Troy completed and has been certified in the Radiation Safety Officer Course according to the documentation accompanying this letter and Application Form 313.

Sincerely,

Angela N. Kline, P.E.
Director of Engineering
Jackson County Department of Transportation
2400 Elm Road
Jackson, MI 49201
O: (517) 768-6219
F: (517) 788-4237
akline@co.jackson.mi.us



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Memo To: Radiation Safety Officer
From: Angela Kline, Director of Engineering
Subject: Delegation of Authority

You, Troy Stephens, have been appointed Radiation Safety Officer and are responsible for ensuring the safe use of radiation. You are responsible for managing the Radiation Protection Program; identifying radiation protection problems; initiating, recommending, or providing corrective actions; verifying implementation of corrective actions; stopping unsafe activities; and ensuring compliance with regulations. You are hereby delegated the authority necessary to meet those responsibilities, including prohibiting the use of byproduct material by employees who do not meet the necessary requirements and shutting down operations where justified to maintain radiation safety. You are required to notify management if staff does not cooperate and does not address radiation safety issues. In addition, you are free to raise issues with the Nuclear Regulatory Commission at any time. It is estimated that you will spend 40 hours per week conducting radiation protection activities.

Angela N. Kline 11-5-16
Signature of Management Representative Date

I accept the above responsibilities,

Troy A. Stephens 11-4-16
Signature of Radiation Safety Officer Date

Bishop, Jennifer

From: Troy Stephens <tstephens@co.jackson.mi.us>
Sent: Wednesday, November 09, 2016 11:48 AM
To: Bishop, Jennifer
Subject: [External_Sender] RSO change
Attachments: Scanned from a Xerox Multifunction Device at CCRD.pdf; ATT00001.txt

Jennifer, here are the signed Documentation that you requested. If possible, could you email any replied documents that you may have for me?

Thank You,
Troy Stephens