




CONVERSATION RECORD

NAME OF PERSON(S) CONTACTED OR IN CONTACT WITH YOU Mohammed Islam	DATE OF CONTACT 09/28/2016	TYPE OF CONVERSATION <input type="checkbox"/> E-MAIL <input type="checkbox"/> INCOMING <input checked="" type="checkbox"/> TELEPHONE <input type="checkbox"/> OUTGOING	
E-MAIL ADDRESS	TELEPHONE NUMBER (765) 285-8066		
ORGANIZATION Ball State University	DOCKET NUMBER(S) 030-00700		
LICENSE NUMBER(S) 13-06231-01	CONTROL NUMBER(S) 591463		
SUBJECT Letter dated 7/11/16 requesting an amendment to change the Alternate RSO			
SUMMARY AND ACTION REQUIRED (IF ANY) <p>I noted that the Chairperson for the radiation safety committee (RSC) was also Stuart Walker and that a new chairperson would also have to be named.</p> <p>I asked Dr. Islam to resubmit his July 11 letter to include a request to name a new RSC chairperson, and submit that individuals qualifications.</p> <p>Dr. Islam stated that they had named a new Chairperson but neglected to include the change in the original July 11 letter. He will revise the letter accordingly to include the new RSC Chairperson, obtain original signatures, and scan it in and e-mail the revised letter to me.</p>			
NAME OF PERSON DOCUMENTING CONVERSATION Kevin Null			
SIGNATURE 		DATE OF SIGNATURE 09/29/2016	