



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D.C. 20555-0001

May 10, 2016

SECRETARY

MEMORANDUM TO: Victor M. McCree  
Executive Director for Operations

FROM: Andrew L. Bates, Acting Secretary */RA/*

SUBJECT: STAFF REQUIREMENTS – SECY-16-0042 – RECOMMENDED  
IMPROVEMENTS FOR RULEMAKING TRACKING AND  
REPORTING

The Commission has approved the staff's recommendations to improve tracking and reporting of rulemaking activities. Specifically, the Commission has approved the staff's recommendations to:

- develop a centralized rulemaking activity-tracking tool;
- issue an Annual Rulemaking Report that would replace four long-standing reports without affecting those reports required by law or Executive Order;
- redesign the rulemaking pages on the NRC's public website to provide information that is closer to "real time";
- issue a glossary for rulemaking terminology; and
- implement conforming changes to the office procedures and management directives.

To give the Commission and internal stakeholders a complete picture of rulemaking activities, the staff should provide appropriate links to the centralized activity-tracking tool within the Annual Rulemaking Report.

In the context of tracking rulemaking activities and the glossary of rulemaking terms, the staff should not classify rules under the headings "could impose new burden" or "could reduce burden." The staff should use neutral, objective descriptions, such as "could establish new requirements" and "could reduce or clarify existing requirements."

cc: Chairman Burns  
Commissioner Svinicki  
Commissioner Ostendorff  
Commissioner Baran  
OGC  
CFO  
OCA  
OPA  
ODs, RAs, ACRS, ASLBP (via E-Mail)  
PDR