

Hill, Carol

From: Hammond, Michelle
Sent: Wednesday, April 20, 2016 12:22 PM
To: Hill, Carol
Subject: Please Set up this action
Attachments: EPA Letterhead Letter to Michelle Hammond April 20, 2016.docx; RSO Documents to name Cherri Adair as new RSO April 18, 2016.pdf

Hi Carol, Please set up this action.

Thanks.
Michelle

PUBLIC
☐ Immediate Release
☒ Normal Release

NON-PUBLIC
☐ A.3 Sensitive-Security Related
☐ A.7 Sensitive Internal
☐ Other: _____

Reviewer: MTL Date: 4/22/16

From: Lee, Tony [mailto:Lee.Tony@epa.gov]
Sent: Wednesday, April 20, 2016 12:14 PM
To: Hammond, Michelle <Michelle.Hammond@nrc.gov>
Cc: Adair, Cherri <adair.cherri@epa.gov>; Lowrance, Richard <Lowrance.Richard@epa.gov>; Jewett, David <Jewett.David@epa.gov>
Subject: [External_Sender] RE: Request for Additional Information -

Hello Michelle,

Cherri completed the Troxler Nuclear Gauge Training on April 12, 2016. I have attached all of the information that you requested in your e-mail below. Please let me know if you need any additional information.

U.S. Nuclear Regulatory Commission
Region IV
ATTN: DNMS Licensing Assistant – Michelle Hammond

License: 35-11581-02
Docket: 030-09517
Control: ~~589569~~

Thank you,

Tony R. Lee
Research Physical Scientist
USEPA/ORD/NRMRL/GWERD/SRB
919 Kerr Research Drive
Ada, OK 74820
580-436-8748
lee.tony@epa.gov



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
NATIONAL RISK MANAGEMENT RESEARCH LABORATORY
GROUND WATER AND ECOSYSTEMS RESTORATION DIVISION
PO BOX 1198 • ADA, OK 74821

April 20, 2016

U.S. Nuclear Regulatory Commission
Region IV
ATTN: DNMS Licensing Assistant – Michelle Hammond
1600 East Lamar Boulevard
Arlington, Texas 75011-4511

License: 35-11581-02
Docket: 030-09517
Control: 589569

RE: Request change of Radiation Safety Officer for Materials License 35-11581-02 Amendment No. 22 due to change in Personnel Responsibilities at GWERD.

Dear DNMS Licensing Assistant,

Due to a change in Personnel Responsibilities at the Robert S. Kerr Environmental Research Center, Mr. Anthony R. Lee, current Radiation Safety Officer (RSO) for the Robert S. Kerr Environmental Research Center, Ada, Oklahoma, is requesting to amend our NRC Materials License 35-11581-02 to change the designated RSO to Ms. Cherri J. Adair (SHEM at the Robert S. Kerr Environmental Research Center). Ms. Cherri J. Adair should be listed as the authorized user in condition 11 and RSO for this license in condition 12 of this license. Ms. Cherri J. Adair (SHEM) completed her 40 hour technical short course (RSO Training) at Las Vegas, NV [July 13, 2015-July 17, 2015] with Nevada Technical Associates, Inc. Ms. Adair has experience with the types and quantities of licensed material on License # 35-11581-02. Ms. Adair has worked with C14 in microcosm experiments with extensive use of the liquid scintillation counters to determine activity and perform wipe/swab test for the lab survey areas. Ms. Adair has trained with Mr. Anthony R. Lee on conducting leak tests (6-month) for sealed sources at GWERD, keeping an inventory (6-month) of all sealed and unsealed sources, keeping records of personnel monitoring program/equipment, training employees (rad-related), and maintaining a well-documented Radiation Safety Program. Ms. Adair completed her Troxler Nuclear Gauge Training on April 12, 2016.

We request that the RSO listed on License 35-11581-02 (Amendment No. 22) be changed from Mr. Anthony R. Lee to Ms. Cherri J. Adair effective by April 22, 2016. Please inform us of any additional information or action that needs to be provided from the U.S. EPA to affect this requested change. Note: This letter was originally dated November 16, 2015.

Here is Cherri's Contact information: Cherri J. Adair, phone # 580-436-8969,
Adair.Cherri@epa.gov.

Thank you for your help and support to the U.S. EPA in making this transition of RSOs as seamless as possible.

Sincerely,

Anthony (Tony) R. Lee
Research Physical Scientist/Radiation Safety Officer
USEPA/ORD/NRMRL/GWERD/SRB
919 Kerr Research Drive
Ada, OK 74820
580-436-8748
lee.tony@epa.gov



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
NATIONAL RISK MANAGEMENT RESEARCH LABORATORY
GROUNDWATER AND ECOSYSTEMS RESTORATION DIVISION
P.O. BOX 1198 • ADA, OK 74820

April 12, 2016

OFFICE OF
RESEARCH AND DEVELOPMENT

MEMORANDUM

SUBJECT: Delegation of Authority

FROM: Robert Richard Lowrance, Ph.D.
Director
Ground Water and Ecosystems Restoration Division
National Risk Management Research Laboratory

TO: Cherri J. Adair (SHEM)

Thank you for agreeing to serve as Radiation Safety Officer for the Robert S. Kerr Research Laboratory. As Radiation Safety Officer you will be responsible for ensuring the safe use of radiation. You will be responsible for managing the Radiation Protection Program, identifying radiation protection problems, initiating, recommending, or providing corrective actions, verifying implementations of corrective actions, stopping unsafe activities and ensuring compliance with regulations. You are hereby delegated the authority necessary to meet those responsibilities, including prohibiting the use of byproduct material by employees who do not meet the necessary requirements, and shutting down operations where justified to maintain radiation safety. You are required to notify management if staff does not cooperate and does not address radiation safety issues. In addition, you are free to raise issues with the Nuclear Regulatory Commission at any time.

Robert Richard Lowrance, Ph.D.
Director
Ground Water and Ecosystems
Restoration Division (GWERD)

4-13-16

Date

I accept the above responsibilities:

Cherri J. Adair, Safety, Health, and
Environmental Manager at GWERD

04-18-16

Date

Nuclear Gauge Safety Certification

This certifies that

Cherri Adair

has successfully completed training on radiation safety and regulatory requirements for the use of portable nuclear gauges on this date.

April 12, 2016

This certificate is not valid until signed by the licensee RSO.

I attest that the person named above, and no other, has completed the online course and tests. I certify that the individual has completed practical skills training for setting up and making measurements, routine maintenance, packaging and transport, storage, and emergency procedures for portable nuclear gauges.

Licensee RSO Anthony R. Lee Anthony R. Lee April 13, 2016
(print name) Signature Date

Troxler Online Training meets the requirements in Chapter 64E, Part XIII, Florida Administrative Code.



® Troxler Electronic Laboratories, Inc.
P.O. Box 12057 - 3008 E. Cornwallis Road - Research Triangle Park, NC 27709
Phone: (919) 549-8661 - Fax: (919) 549-0761 - www.troxlerlabs.com

Course: Nuclear Gauge Safety - OL

Tracking Code: GLG5DG6G6IL7M57_92997

Cherri Adair

Has successfully completed the 40 hour technical short course entitled

Radiation Safety Officer

July 13, 2015 - July 17, 2015

This certificate presented in Las Vegas, NV, on July 17, 2015

By Nevada Technical Associates, Inc.

Approval codes for CE units are: ASRT 30.5 units: NV20146001, AAHP 40 units: 2013-00-090 and 2013-00-091, ABIH 4.5 units: 08-1362



Dr. Roger Sit
Instructor

Certificate Number: 1436770800



DATE

04/20/2016

NAME AND ADDRESS OF APPLICANT AND/OR LICENSEE

Anthony R. Lee, Radiation Safety Officer
U.S. Environmental Protection Agency
Robert S. Kerr Environmental Research Center
919 Kerr Research Drive
P.O. Box 1198
Ada, Oklahoma 74821-1198

LICENSE NUMBER

35-11581-02

MAIL CONTROL NUMBER

590691

LICENSING AND/OR TECHNICAL REVIEWER

CH

This is to acknowledge the receipt of your:

☒ LETTER and/or ☐ APPLICATION DATED: 04/20/2016

The initial processing, which included an administrative review, has been performed.

☒ AMENDMENT ☐ TERMINATION ☐ NEW LICENSE ☐ RENEWAL

- ☐ There were no administrative omissions identified during our initial review.
- ☐ This is to acknowledge receipt of your application for renewal of the material(s) license identified above. Your application is deemed timely filed, and accordingly, the license will not expire until final action has been taken by this office.
- ☐ Your application for a new NRC license did not include your taxpayer identification number. Please fill out NRC Form 531, located at the following link:

<http://www.nrc.gov/reading-rm/doc-collections/forms/nrc531.pdf>

Send the completed NRC Form 531, by facsimile, to the following number: (301) 415-5387

A copy of your action has been emailed to our License Fee and Accounts Receivable Branch, in our Headquarters office in Rockville, MD. You will be contacted separately if there is a fee issue involved.

Your application has been assigned the above listed **MAIL CONTROL NUMBER**. When calling to inquire about this action, please refer to this control number. Your application has been forwarded to a technical reviewer. Please note that the technical review, which is normally completed within 180 days for a renewal application (90 days for all other requests), may identify additional omissions or require additional information. If you have any questions concerning the processing of your application, our contact information is listed below:

Region IV
U. S. Nuclear Regulatory Commission
DNMS/NMSB - B
1600 E. Lamar Boulevard
Arlington, TX 76011-4511
(817) 200-1140

✓ 4/20

BETWEEN:

Accounts Receivable/Payable
and
Regional Licensing Branches

[FOR ARPB USE]
INFORMATION FROM WBL

Program Code: 03620
Status Code: Pending Amendment
Fee Category: 3M 3P
Exp. Date:
Fee Comments:
Decom Fin Assur Req: N

License Fee Worksheet - License Fee Transmittal

A. REGION

1. APPLICATION ATTACHED

Applicant/Licensee: U.S. Environmental Protection Agency, Robert S. Kerr Environmental Research Center
Received Date: 04/20/2016
Docket Number: 3009517
Mail Control Number: 590691
License Number: 35-11581-02
Action Type: Amendment

2. FEE ATTACHED

Amount: _____

Check No.: _____

3. COMMENTS

Signed: _____

Date: _____

Carol L. Hee
4/20/16

B. LICENSE FEE MANAGEMENT BRANCH (Check when milestone 03 is entered / /)

1. Fee Category and Amount: _____

2. Correct Fee Paid. Application may be processed for:

Amendment: _____

Renewal: _____

License: _____

3. OTHER _____

Signed: _____

Date: _____