

NEAR MISS REPORT FORM

A near miss is an incident or potential hazard that has not caused personal injury to an employee. Near miss situations could arise from equipment failure, unsafe working conditions, and unsafe employee behavior. It is the responsibility of all employees to report any near miss incidents or accidents immediately using this form.

Location of near miss incident: Great Kills Park, Staten Island, N.Y.
Area 3 south end

Date of incident: 1-5-14

Time of incident: 0915

Please check all conditions that apply

☐ Unsafe Equipment

☐ Improper use of equipment

☐ Unsafe Behavior

☒ Unsafe Working Conditions Anticipated

Description of Incident or Potential Hazard: See attached Brightfields
report

Employee Signature _____ Date _____
(optional)

NEAR MISS INVESTIGATION

Description of the near miss incident _____

Corrective actions taken _____

Completed by (print name) Angel L. Reyes Signature [Signature]

Title Site Manager Date 1/15/14

Management _____ Date _____

INCIDENT REPORT

This report is to be completed by the employee's supervisor and submitted to the SSHO when a near miss occurs that could have potentially resulted in serious physical harm.

Explain what happened (include what the employee was doing at the time to the near miss and how it occurred):

~~During~~ I was clearing fragmities in area 3 of Grant Kills park. I was clearing using an MTC with a brush cutter attachment on the front of the machine. Clearing was performed by cutting in uniform lines back and forth. I was cutting first forward with the deck raised approximately 2 ft off the surface to look for any unknown objects as I cut. Once I make the back roads cut I put the front brush cutter on the surface of the ground at an angle and cut while moving in reverse. Once I have confirmed I have no debris in my path. While cutting in reverse my brush cutter blade hit a 25 gallon propane tank which was buried in the ground. Approximately 6-8 inches of the tank was above ground however snow made visibility on the ground difficult to spot buried debris. The tank was punctured but no injuries occurred and no damage was done to the machine.

Report Prepared By: David J. Nelson II Date: 1/6/14

ATTACHMENT E**ACCIDENT INVESTIGATION REPORT**

This report must be completed by the injured employee's supervisor and given to the SSHO within 24 hours of any accident.

Date of accident: 1/5/2014 Time of accident: 04:15

Exact location where accident occurred (including street, city and state):

Great Kills National Park, Staten Island
Area 3

Name of injured employee: N/A No injury Daniel Hartnett

Home Address: 1905 Harrison Ave, Wilmington DE 19809

Home Phone: 302-798-6199

Date of Birth: 06/01/1990

Age: 23

Sex: ☒ M ☐ F

Marital Status: Single

Date of Hire: 06/04/2012

Number of Dependents: N/A

Employee's Job title: Environmental Analyst

Dept. in which regularly employed: Environmental Remediation

Explain what happened (include what the employee was doing at the time of the accident and how the accident occurred):

During clearing of fragmities in area 3 I hit a propane tank which was buried in the ground. I was in the MTB machine with brush cutter attachment cutting in straight rows back and forth.

Describe the injury and the specific part of the body affected (i.e. laceration, right hand, third finger, second joint): No injury.

Object or substance that directly injured employee: No injury