



Region I Office
Division of Nuclear Materials Safety
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Telephone Conversation Record

Date: April 20, 2015

License No. 08-16631-02

Docket No.(no hyphens): 03019607

Mail Control/Report No. N/A

Licensee Name: University of the District of Columbia

Participant(s) Name/Title: Okjin J. Kim, Ph.D./Acting RSO

Work Telephone No. 202-274-6036

Business Cellphone No. Not Provided

NRC Representative Name/Title: Steven R. Courtemanche/Health Physicist

Subject: RSO Amendment and Questions for Renewal Application

Discussion: (4/15/15 11:30) Dr. Kim sent an e-mail requesting confirmation of the receipt of an amendment request for a change of RSO and a time to call so she could ask some questions about the renewal process. (12:54) I returned Dr. Kim's e-mail. I informed her that the request to amend the license for a change of RSO had been received and was being processed. I provided her with contact times and phone numbers to use. I requested that she speak with her dean about the following issues: (1) When did the named RSO cease performing the duties of the RSO? (2) As of June 2011, there were no licensed activities. Confirm that no licensed activities have occurred since June 2011. (3) If no licensed activities, then apprise management of the requirements for decommissioning under 10 CFR 30.36. (4/17/15 11:00) In answer to my questions, Dr. Kim stated that the RSO had stopped performing his duties and left the university early in 2012, the licensee has not ordered, used or stored any licensed material since the June 2011 inspection, and the licensee wishes to maintain its license as a possible selling point for new researchers. Dr. Kim asked for information on how to put new authorized users on the license, when to calibrate survey meters, and whether to add other isotopes to the license. I informed Dr. Kim that the survey meters should get calibrated again prior to their use for regulatory purposes but since the program is dormant, the survey meters not being calibrated since the departure of the RSO should not be an issue. In the renewal application, the licensee should not add long-lived isotopes until the licensee is truly ready to start its program up again. Once the renewal application is in, the license as it is currently written would be in effect until the renewal application is approved or the licensee decides to terminate its program.

Action Required: Document for future inspections or licensing actions.

Document Availability: ☒ Public or ☐ Non-Public

Document Sensitivity:

(select "1" value to the right)

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|-------------------------------------|---|--------------------------|---|
| <input checked="" type="checkbox"/> | Non-Sensitive | <input type="checkbox"/> | MD 3.4 Non-Public B.1 (Non-Sensitive) |
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| <input type="checkbox"/> | Sensitive – Internal, Periodic Review required (All Other Sensitive Internal Info.) | <input type="checkbox"/> | MD 3.4 Non-Public A.6 (Sensitive-Federal, State, etc) |
| <input type="checkbox"/> | Sensitive – Security-Related-Periodic Review Required | <input type="checkbox"/> | MD 3.4 Non-Public A.7 (Internal) |

SUNSI Review Completed by: Steven R. Courtemanche

