



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
REGION I  
2100 RENAISSANCE BLVD., SUITE 100  
KING OF PRUSSIA, PA 19406-2713

April 27, 2015

Mr. David J. Allard, CHP, Director  
Bureau of Radiation Protection  
Department of Environmental Protection  
Rachel Carson State Office Building  
P.O. Box 8469  
Harrisburg, PA 17105-8469

Dear Mr. Allard:

In order to help the Agreement States and the U.S. Nuclear Regulatory Commission (NRC) remain knowledgeable of each other's program and to initiate planning for the next Integrated Materials Performance Evaluation Program (IMPEP) review, the NRC conducts one-day periodic meetings with Agreement States between IMPEP reviews.

This letter confirms that, through previous coordination, the meeting is scheduled for June 2, 2015, and will be held in your offices. The meeting will be conducted in accordance with Office of Federal and State Materials and Environmental Management Programs Procedure SA-116, *Periodic Meetings Between IMPEP Reviews*. In addition to myself, Dan Collins, Director, Division of Nuclear Materials Safety, Region I, and Lisa Dimmick, Agreement States Program Branch, Office of Nuclear Material Safety and Safeguards, will attend the meeting.

The likely topics for discussion at this meeting are listed in the enclosed agenda. On April 3, 2014, the Management Review Board (MRB) met to discuss the results of the Pennsylvania IMPEP review which was conducted on January 13-17, 2014. Based on a discussion of concerns regarding impacts of budget constraints on staffing in the Agreement State program, the MRB directed that a periodic meeting be performed in one year with special emphasis on reviewing the Commonwealth of Pennsylvania's staffing and hiring status. If there are any additional specific topics you would like to cover, please let me know. If you have any questions, please contact me at (610) 337-5371 or via e-mail at [Donna.Janda@nrc.gov](mailto:Donna.Janda@nrc.gov).

Sincerely,

/RA/

Donna M. Janda  
Regional State Agreements Officer  
Division of Nuclear Materials Safety

Enclosure:  
Agenda for June 2, 2015 Periodic  
Meeting with Pennsylvania

April 27, 2015

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Department of Environmental Protection  
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Agenda for June 2, 2015 Periodic  
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Distribution:

L. Dimmick, NMSS	C. Einberg, NMSS
D. Collins, RI DNMS	K. Meyer, NMSS
JNick, RI DNMS	M. Ford, DNMS

**SUNSI Review Complete: DMJ (Reviewer's Initials)**

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OFFICE	DNMS/RI	E							
NAME	Janda/dmj								
DATE	04/27/15								

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**Agenda for Periodic Meeting with Pennsylvania  
Department of Environmental Protection  
June 2, 2015**

Topic areas for discussion during the meeting may include:

1. Strengths and Challenges of the State program as identified by the State or the NRC, including identification of actions that could strengthen the program.
2. Feedback on the NRC's program as identified by the State, including identification of any action that should be considered by the NRC.
3. Status of the State's program, including:
  - a. Program reorganizations:

Discuss any changes in program organization, including program/staff relocations and new appointments.
  - b. Changes in program budget/funding.
  - c. Technical Staffing and Training (2014 IMPEP: Satisfactory):
    - i) Number of staff in the program and status of their training and qualifications;
    - ii) Program vacancies;
    - iii) Staff turnover; and,
    - iv) Adequacy of FTEs for the materials program.
  - d. Status of Materials Inspection Program (2014 IMPEP: Satisfactory):
    - i) Number of inspections completed on time and overdue since last IMPEP
    - ii) Number of initial inspections completed on time and overdue since the last IMPEP
    - iii) Number of reciprocity inspections completed each year since the last IMPEP
  - e. Technical Quality of Inspections (2014 IMPEP: Satisfactory)
  - f. Technical Quality of Licensing Actions (2014 IMPEP: Satisfactory):
  - g. Technical Quality of Incidents and Allegations (2014 IMPEP: Satisfactory):
    - i) Number of reportable events received since the last IMPEP and event reporting, including follow-up and closure information in NMED.
    - ii) Status of allegations and concerns referred by the NRC for action;
    - iii) Significant events and generic implications.

**Recommendation:** The review team recommends that the Commonwealth strengthen its incident response program to ensure that incidents are appropriately investigated and are promptly reported to NRC, as appropriate. (this recommendation remains open from 2009 IMPEP review)

- h. Compatibility Requirements (2014 IMPEP: Satisfactory):
- 4. Information exchange and discussion:
  - a. Current State initiatives;
  - b. Emerging technologies;
  - c. Large, complicated, or unusual authorizations for use of radioactive materials;
  - d. State's mechanisms to evaluate performance; and,
  - e. NRC current initiatives.
- 5. Additional Topics
- 6. Schedule for the next IMPEP review.
- 7. Any action items resulting from the meeting.
- 8. Exit with Senior Management