

Section	Part 37 final rule			2015 renewal			BURDEN CHANGE			NOTES	
	Number of Recordkeepers	Burden per Recordkeeper	Total Annual Burden Hours	Number of Recordkeepers	Burden per Recordkeeper	Total Annual Burden Hours	Number of Recordkeepers	Burden per Recordkeeper	Total Annual Burden Hours	Notes	Retention Period
37.23(e)(3) in PR, 37.23(e)(5) in FR	1,400	1	1,400	1,500	1	1,500	100	0	100	List of persons approved access	3 years from the date the individual no longer requires unescorted access
37.23(f)	Burden included in 37.23(h)(2)			Burden included in 37.23(h)(2)			0	0	0	Burden included in 37.23(h)(2)	
37.23(g)(1)	0	0.25	0	1,500	0.25	375	1,500	0	375	Notification records	1 year
37.23(h)(1)	1,400	2.25	3150	1,500	2.25	3375	100	0	225	Record of procedure and trustworthiness	3 years from the date the individual no longer requires unescorted access
37.23(h)(2)	1,400	0.5	700	1,500	0.5	750	100	0	50	Current procedures for conducting background investigations	3 yrs after procedure no longer need, or license termination
37.23(h)(3)	Burden included in 37.23(e)(5)			Burden included in 37.23(e)(5)			0	0	0	Burden included in 37.23(e)(5)	
37.25(a)(2)	Burden included in 37.23(h)(1)			Burden included in 37.23(h)(1)			0	1	0	Burden included in 37.23(h)(1)	
37.25(a)(10)(i) in PR, 37.25(a)(7) in FR	Burden included in 37.23(h)(1)			Burden included in 37.23(h)(1)			0	0	0	Burden included in 37.23(h)(1)	
37.25(b) in PR, 37.25(b)(2) in FR	Burden included in 37.23(h)(1)			Burden included in 37.23(h)(1)			0	0	0	Burden included in 37.23(h)(1)	
37.29(l-m) in PR, 37.29(a)(12)&(13) and 37.29(b) in FR	Burden included in 37.23(h)(1)			Burden included in 37.23(h)(1)			0	2	0	Burden included in 37.23(h)(1)	
37.31(a)	1,400	0.75	1,050	1,500	0.75	1,125	100	0	75	Written procedures for protection of the record	3 yrs from date no longer requires access
37.31(e)	1,400	0.75	1,050	1,500	0.75	1,125	100	0	75	Fingerprint and criminal history records	3 yrs from date no longer requires access
37.33(b)&(c)	1,400	1.5	2,100	1,500	1.5	2,250	100	0	150	Document results of program review – 3 years	3 years
37.43(a)(4)	1,400	3.3	4,620	1,500	3.3	4,950	100	0	330	Security plan	3 yrs after plan is superseded or until license termination
37.43(b)(3)	1,400	0.25	350	1,500	0.25	375	100	0	25	Security plan implementing procedures	3 years after the record is superseded.
37.43(c)(4)	1,400	3	4,200	1,500	3	4,500	100	0	300	Training records for security plan	3 years
37.43(d)(5) in PR, 37.43(d)(5) & (6) in FR	Burden included in 37.43(d)(8)			Burden included in 37.43(d)(8)			0	0	0	Burden included in 37.43(d)(8)	
37.43(d)(7)(i) in PR, 37.43(d)(8)(i) and (ii) in FR	Information protection procedures - included in 37.43(b)(3)			Information protection procedures - included in 37.43(b)(3)			0	0	0	Information protection procedures - included in 37.43(b)(3)	
37.43(d)(7)(ii) in PR, 37.43(d)(8)(i) and (ii) in FR	1,400	0.25	350	1,500	0.25	375	0	0	25	List of trust worthy person	3 years
37.45(a)(2)							0	0	0		
37.45(b)(3)							0	0	0		
37.45(c)	1,400	1	1400	1,500	1	1500	100	0	100	Records of coordination with LLEA	3 years
37.51(b)	1,400	0.25	350	1,500	0.25	375	100	0	25	Records of maintenance and testing	3 years
37.55(c)	1,400	1.5	2100	1,500	1.5	2250	100	0	150	Records of security plan review	3 years
37.71(c) in PR, 37.71(a)-(d) in FR	400	0.75	300	530	0.75	397.5	130	0	98	Copy of document verification before transfer	3 years
37.75(a)(3), (b), & (e)	416	0.75	312	546	0.75	409.5	130	0	98	Copy of preplanning info for shipments	3 years
37.77(e)	16	0.01	0.16	16	0.01	0.16	0	0	0	Copy of advance notification, revision, cancellation notices	3 years
37.79(c) in PR, 37.79(a)(1)(iii) & (v) in FR	16	0.75	12	16	0.75	12	0	0	0	Written procedures for road shipment of category 1 material	3 years
37.79(b)(1)(i)	0	0.75	0	0	0.75	0	0	0	0	Procedures for rail shipments	3 years
TOTAL			23,444.2			25,644.2	0	0	2,200		

2015 Renewal Summary: Part 37 Totals		
	Hours	Responses
Reporting	1,932.4	6,204.4
Recordkeeping	85,644.2	1,200.0
Third-Party Disclosure	50,993.6	96,578.5
Total	138,570.2	103,982.9