



Region I Office
Division of Nuclear Materials Safety
2100 Renaissance Boulevard
Suite 100
King of Prussia, PA 19406-2713
(610)337-5000

Telephone Conversation Record

Date: March 25, 2014

License No.: 47-25503-01

Docket No.(no hyphens): 03035294

Mail Control/Report No.: N/A

Licensee Name: E. L. Robinson Engineering Company

Participant(s) Name/Title: Heather Shaffer/RSO

Work Telephone No.: Not provided

Business Cellphone No.: 304-382-1722

NRC Representative Name/Title: Steven R. Courtemanche/Health Physicist

Subject: Information for termination of the license.

(This is the title that will be used in ADAMS)

Discussion: LAT received an e-mail from NRC HQ about the licensee seeking information for termination of the license. There was confusion as to whether the licensee was from Region I or III. Decision was made to contact the licensee so that the request would be properly sent to NRC Region I. (12:20) I spoke with Ms. Shaffer and determined that she had spoken to a representative from the NRC already about the required information for termination of the license. I had her go over the information and remarked that the statement about the leak tests should extend over the entire period of the license and not the most recent leak tests. Also, the NRC Form 314 should be signed by the president of the company unless she was senior management. I informed her that in order to keep the annual fee to a minimum, the request should be faxed to the Region I office at 610-337-5269 prior to March 31, 2014. Ms. Shaffer stated that she would do her best to provide the NRC with the information prior to March 31st. She expected the recipient of the gauges to them up tomorrow and the company had already provided her with a copy of its license. I asked her to call me if there were any problems or unforeseen circumstances.

Action Required: Document in case license is not terminated.

SUNSI REVIEW

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SUNSI Review Completed by: Steven R. Courtemanche