



Office of the Vice President for  
Research and Creative Scholarship  
University Hall 116  
University of Montana  
Missoula, Montana 59812-4104  
Phone: (406) 243-6670  
FAX: (406) 243-6330

January 3, 2014

US NRC Region IV

1600 East Lamar Boulevard

Arlington, TX 76011-4511



Attention: Licensing Section

**RE: Amendment request of License Number 25-01706-03, Docket No. 030-00872**

Our current RSO retired as of December 31, 2013. As the Institutional Official, I am requesting an amendment to our current NRC license to remove Dan Corti as the named Radiation Safety Officer and replace him with Kay Altenhofen.

Kay has been the sole Radiation Safety Office Staff for over 20 years and has both the technical expertise and knowledge specific to the University of Montana program to be our next RSO. In anticipation of this change, in recent years she has done almost all of the work on the radiation safety program under the mentorship of the current RSO and Mr. Corti has assured me and I concur that she is prepared to successfully undertake this role.

Please advise if you require further information in support of this amendment request.

Sincerely,

Scott L. Whittenburg  
Vice President for Research and Creative Scholarship  
University of Montana  
*vpr@umontana.edu*

**PUBLIC**

- ☐ Immediate Release  
☒ Normal Release

**NON-PUBLIC**

- ☐ A.3 Sensitive-Security Related  
☐ A.7 Sensitive Internal  
☐ Other: \_\_\_\_\_

Reviewer: RTZ Date: 1-21-2014



The University of  
**Montana**

Office of the Vice President  
Research and Development  
University Hall 116 (MRA005)  
Missoula, MT 59812-4104

RETURN  
SERVICE  
REQUESTED

Hasler

01/06/2014

US POSTAGE

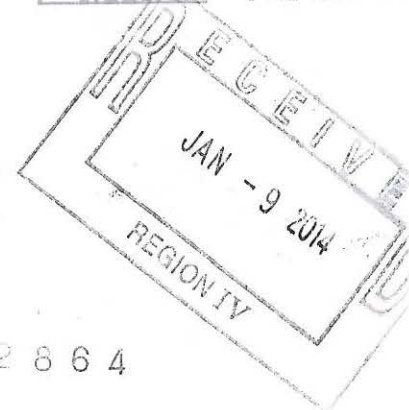
FIRST-CLASS MAIL  
PRSRT

\$00.43<sup>3</sup>



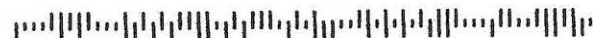
ZIP 59812  
011D12601687

US NRC Region IV  
Attn: Licensing Section  
1600 East Lamar Boulevard  
Arlington, TX 76011-4511



5 8 2 8 6 4

15 LMFQN12 76011



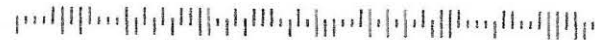


The University of  
**Montana**

Office of the Vice President  
Research and Development  
University Hall 116 (MRA005)  
Missoula, MT 59812-4104

US NRC Region IV  
Attn: Licensing Section  
1600 East Lamar Boulevard  
Arlington, TX 76011-4511

15 LMFO012 76011





DATE

01/17/2014

NAME AND ADDRESS OF APPLICANT AND/OR LICENSEE

University of Montana  
ATTN: Scott L. Whittenburg, VP  
Research and Creative Scholarship  
University Hall 116  
Missoula, MT 59812-4104

LICENSE NUMBER

25-01706-03

MAIL CONTROL NUMBER

582864

LICENSING AND/OR TECHNICAL REVIEWER

cmurnahan

*cm*

This is to acknowledge the receipt of your:

☒ LETTER and/or ☐ APPLICATION

DATED: 01/03/2014

The initial processing, which included an administrative review, has been performed.

☒ AMENDMENT ☐ TERMINATION ☐ NEW LICENSE ☐ RENEWAL

- ☒ There were no administrative omissions identified during our initial review.
- ☐ This is to acknowledge receipt of your application for renewal of the material(s) license identified above. Your application is deemed timely filed, and accordingly, the license will not expire until final action has been taken by this office.
- ☐ Your application for a new NRC license did not include your taxpayer identification number. Please fill out NRC Form 531, located at the following link:

<http://www.nrc.gov/reading-rm/doc-collections/forms/nrc531.pdf>

Send the completed NRC Form 531, by facsimile, to the following number: (301) 415-5387

A copy of your action has been emailed to our License Fee and Accounts Receivable Branch, in our Headquarters office in Rockville, MD. You will be contacted separately if there is a fee issue involved.

Your application has been assigned the above listed **MAIL CONTROL NUMBER**. When calling to inquire about this action, please refer to this control number. Your application has been forwarded to a technical reviewer. Please note that the technical review, which is normally completed within 180 days for a renewal application (90 days for all other requests), may identify additional omissions or require additional information. If you have any questions concerning the processing of your application, our contact information is listed below:

Region IV  
U. S. Nuclear Regulatory Commission  
DNMS/NMSB - B  
1600 E. Lamar Blvd.  
Arlington, TX 76011-4511  
(817) 200-1103 or (817) 200-1140

*Reg mail to doc*  
*1-17-14*



BETWEEN:

Accounts Receivable/Payable  
and  
Regional Licensing Branches

[ FOR ARPB USE ]  
INFORMATION FROM WBL

Program Code: 01100  
Status Code: Pending Amendment  
Fee Category: 3L  
Exp. Date:  
Fee Comments: 170.11(A)(4)  
Decom Fin Assur Req: N

## License Fee Worksheet - License Fee Transmittal

### A. REGION

#### 1. APPLICATION ATTACHED

Applicant/Licensee: MONTANA, UNIVERSITY OF  
Received Date: 01/09/2014  
Docket Number: 3000872  
Mail Control Number: 582864  
License Number: 25-01706-03  
Action Type: Amendment

#### 2. FEE ATTACHED

Amount: \_\_\_\_\_

Check No.: \_\_\_\_\_

#### 3. COMMENTS

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

### B. LICENSE FEE MANAGEMENT BRANCH (Check when milestone 03 is entered / / )

1. Fee Category and Amount: \_\_\_\_\_

#### 2. Correct Fee Paid. Application may be processed for:

Amendment: \_\_\_\_\_

Renewal: \_\_\_\_\_

License: \_\_\_\_\_

#### 3. OTHER \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_