

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE		PAGE OF PAGES	
				1 6	
2. AMENDMENT/MODIFICATION NO.		3. EFFECTIVE DATE		4. REQUISITION/PURCHASE REQ. NO.	
M0010		04/01/2014		OCHCO-14-0076	
6. ISSUED BY		CODE		7. ADMINISTERED BY (If other than Item 6)	
US NRC - HQ ACQUISITION MANAGEMENT DIVISION MAIL STOP 3WFN-05-C64MP WASHINGTON DC 20555-0001		NRCHQ			
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)		9A. AMENDMENT OF SOLICITATION NO.		9B. DATED (SEE ITEM 11)	
MANAGEMENT CONCEPTS INC 8230 LEESBURG PIKE STE 800 TYSONS CORNER VA 221822641		(X)			
CODE		FACILITY CODE		10A. MODIFICATION OF CONTRACT/ORDER NO.	
082355652				GS02F0010J NRC-HQ-11-F-38-0001	
				10B. DATED (SEE ITEM 13)	
				09/13/2011	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended. ☐ is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

2014-X0200-FEEBASED-84-84D003-51-N-192-T8488-252B

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
X	D. OTHER (Specify type of modification and authority) 52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

14. IMPORTANT: Contractor ☐ is not. ☒ is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The purpose of this no cost modification is to:

1. Extend the Contracts expiration date to September 30, 2014; and
2. Revise elements within the contract.

Please see the attached for detailed information.

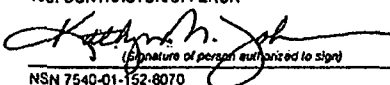
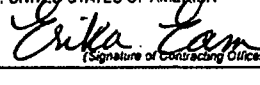
LIST OF CHANGES:

Reason for Modification : Supplemental Agreement for work within scope

Total Increased Amount for this Modification: \$175,000.00

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) KATHRYN M. JOHNSON EXECUTIVE DIRECTOR		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) ERIKA EAM	
15B. CONTRACTOR/OFFEROR 		16B. UNITED STATES OF AMERICA 	
15C. DATE SIGNED 3. 19. 14		16C. DATE SIGNED 3/20/2014	

NSN 7540-01-152-8070
Previous edition unusable

STANDARD FORM 30 (REV. 10/83)
Prescribed by GSA
FAR (48 CFR) 53.243

TEMPLATE - ADM001

SUNSI REVIEW COMPLETE

MAR 21 2014

ADM002

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
GS02F0010J/NRC-HQ-11-F-38-0001/M0010PAGE OF
2 6NAME OF OFFEROR OR CONTRACTOR
MANAGEMENT CONCEPTS INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>New Total Amount for this Award: \$2,290,380.00</p> <p>CHANGES FOR LINE ITEM NUMBER: 9400 Total Amount changed from \$2,115,380.00 to \$2,290,380.00</p> <p>End Date changed from 2014-03-31 00:00:00 to 2014-09-30 00:00:00</p> <p>Delivery Location Code: NRCHQ US NRC - HQ DIVISION OF CONTRACTS</p> <p>Period of Performance: 09/15/2011 to 09/30/2014</p>				

Accordingly, the following changes are as follows:

1. Section B.1, GENERAL, delete in its entirety and replace with the following:

“(a) The contractor will provide Training Services for the United States Nuclear Regulatory Commission’s Personnel;

(b) The contract term includes a base period of thirteen (13) months and one 23-month option period from time of award;

(c) The contract will be an Indefinite Quantity Commercial Item Contract with firm fixed unit prices.”

2. Section B.3 PRICING SCHEDULE, delete in its entirety and replace with the following:

“B.3 PRICING SCHEDULE

All unit prices are fixed unit prices that include all costs (including, but not limited to: labor, fringe benefits, overhead, G&A, and profit) necessary to provide the Training services required in the solicitation.

The line items indicated below are line items that may be ordered throughout the duration of the contract on an as needed basis.

September 15, 2011 – September 30, 2014

<u>Item Number</u>	<u>Course Titles</u>	<u>Unit</u>	<u>Unit Price</u>
<i>Internal NRC Courses</i>			
0001	ID #1001 – ADAMS P8 (1 day)	Course	██████
0002	ID #33 – Administrative Control of Funds (ACF) (2 days)	Course	██████
0003	ID #941 – Adobe Acrobat 9 (2 days)	Course	██████
0004	ID #1001 – Correspondence Management: Basic Course (2 days)	Course	██████
0005	ID #1081 – Correspondence Management: SECY Papers (1 day)	Course	██████
0006	ID #124 – Financial Management Seminar (2 days)	Course	██████
0007	ID #146 – Informs Filler and Queries (1/2 day)	Course	██████

0008	ID #2086 – Introduction to SharePoint 2007 (2 days)	Course	[REDACTED]
0009	ID #180 – Microsoft Project 2007: Introduction (1 day)	Course	[REDACTED]
0010	ID #1114 – NRC Grammar Classroom Course (1 day)	Course	[REDACTED]
0011	ID #1115 – NRC Proofreading and Punctuation Classroom Course (2 day)	Course	[REDACTED]
0012	ID #290 - Reimbursable Work Workshop (RWW) (1 day)	Course	[REDACTED]
0013	ID #981 – SharePoint Skills for Site Owners (3 days)	Course	[REDACTED]
0014	ID #981 – SharePoint Skills for Site Owners (3 days)	Course	[REDACTED]
0015	ID #2086 – Introduction to SharePoint 2010 (1 day)	Course	[REDACTED]
0016	ID #776 – Briefing Techniques (3 days)	Course	[REDACTED]
0017	ID #225 – Mid-Career Retirement Planning (2 days)	Course	[REDACTED]
0018	ID #1061 – Pre-Retirement: CSRS Only (2 days)	Course	[REDACTED]
0019	ID #1062 - Pre-Retirement: FERS Only (2 days)	Course	[REDACTED]
0020	ID #1002 – Technical Writing (2 days)	Course	[REDACTED]
0021	Federal Benefits Pre-Retirement Workshop (1 day)	Course	[REDACTED]
0022	Leadership Skills for Non-Supervisors (2 days)	Course	[REDACTED]
0023	Communicating with Emotional Intelligence (2days)	Course	[REDACTED]

0024	Civility: Building a Respectful Workplace (2days)	Course	[REDACTED]
0025	Difficult Conversations (2 days)	Course	[REDACTED]
0026	Group Facilitation	Course	[REDACTED]
<i>Contractor Provided Materials**</i>			
0027	CSRS & FERS Retirement Workshop Participant Guides		\$20
<i>Contractor Labor Support</i>			
	Schedule of Supplies/Services	Unit Price (Per HR)	
0028	Instructor (Loaded Hourly Rate)***		[REDACTED]
0029	Course Designer/Developer (Loaded Hourly Rate)***		[REDACTED]
0030	Project Manager (Loaded Hourly Rate)***		[REDACTED]
0031	Travel**** (Not-To-Exceed)		[REDACTED] (Not-To-Exceed)
0032	Alternate Training Venues (Not-To-Exceed)		\$0 (Not-To-Exceed)
Total Based on Maximum			NTE \$2,290,380

NOTE:

* Prices include Participant Handbooks and any associated workshop training materials;

** Contractor Provided Materials – The unit price associated with "Contractor Provided Courses" includes 30 workbooks. This is the cost to procure additional workbooks.

*** Loaded Hourly Rates – The fixed hourly rate listed is "loaded" and shall only include the following: Salary cost or consulting fee of the individual providing the services; Payroll costs (fringe benefits, FICA, etc.); Indirect costs applicable to labor; and Profit or fee, if any;

**** Travel – The contractors travel must be pre-approved in writing in accordance with USNRC Government Travel Regulations."

3. B.4, STATEMENT OF WORK, XII. PERIOD OF PERFORMANCE, delete in its entirety and replace with the following,

"The period of performance shall begin on the date of contract award for a 13-month base period of performance and a 23-month optional period. Should the PDC move to a new location during

the period of performance, the contractor shall continue to perform the duties of this contract at the PDC's new location in the Washington, DC area."

4. C.3 ORDERING, (a), delete in its entirety and replace with the following,

"(a) Any supplies and services to be furnished under this contract shall be ordered by issuance of delivery orders or task orders by the individuals or activities designated in the Schedule. Such orders may be issued from date of award through **September 30, 2014.**"

5. C.15 2052.215-78 TRAVEL APPROVALS AND REIMBURSEMENT – ALTERNATE 1 (OCT 1999), (a), delete in its entirety and replace with the following,

"(a) Total expenditure for travel may not exceed **\$94,912.00 over the life of the contract** without the prior approval of the contracting officer."

All other terms and conditions will remain the same.