

From: Robert Kelm <robertkelm@aol.com>
Sent: Tuesday, January 14, 2014 5:20 PM
To: alee@ameren.com; tlbond@aep.com; theresa.steckler@aps.com; mark.pecora@cengllc.com; paul.fisher@cengllc.com; marilyn.mongello@cengllc.com; candy.nicholas@dom.com; duffyt@dteenergy.com; thomas.mcquarriejr@duke-energy.com; jagloyn@energy-northwest.com; cparker@entergy.com; rsears@entergy.com; mary.yerkes@exeloncorp.com; susan.techau@exeloncorp.com; kevin.concannon@exeloncorp.com; david.bonthron@fpl.com; michael.tate@energyfutureholdings.com; dipietron@firstenergycorp.com; jlschwa@nppd.com; randall.dccleveland@xenuclear.com; hchilds@oppd.com; wfr1@pge.com; mgpalmer@pplweb.com; elizabeth.a.watson@pseg.com; repope@scana.com; terry.wiggs@sce.com; mhall@stpegs.com; rlc Casey1@tva.com; cahoch@wcnoc.com; tlovett@southernco.com; david.carter@pgnmail.com; teddy.reed@pgnmail.com; jeh@nei.org; ajc@nei.org; paul.fischer@cengllc.com
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Subject: Fwd: IMPORTANT = FFD electronic forms, Guidance, and Electronic Submissions

Attachments: InstallActiveX_11_4 (2).docx; ATT00001.htm

Importance: High

January 14, 2014

NEI PADS Points of Contact:

The information below, is provided as requested by Paul Harris, NRC.

Robert R. Kelm, Sr.
System Administrator
Personnel Access Data System
Telephone: (419) 824-2111
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Begin forwarded message:

From: "Harris, Paul" <Paul.Harris@nrc.gov>
Subject: IMPORTANT = FFD electronic forms, Guidance, and Electronic Submissions
Date: January 14, 2014 at 4:49:44 PM EST
To: 'robertkelm' <robertkelm@aol.com>
Cc: "KLINE, Dave" <dk@nei.org>, "Huyck, Doug" <Doug.Huyck@nrc.gov>, "jeh@nei.org" <jeh@nei.org>

Bob,

May you please distribute to the FFD World:

1. The NRC will be placing newly revised SPTF, ATF, and Fatigue forms on the website.
 - a. For the D&A forms, licensees should try to use these new SPTF and ARF because the logic has been enhanced to improve the input of data and we made other work flow improvements that folks may or may not see. If the licensee has already completed any form using the currently provided website form is ok too, they still work.
 - b. For the Fatigue form, please use the new fatigue form that will be posted. We corrected a logic error that challenges form execution
 - c. We plan to will post all new forms on or before Jan 31 and we will announce it to you.

- d. Note that all FFD reports need to be submitted BEFORE March 1, which happens to be a Saturday. So Friday, Feb 28th is the last day. If folks have problems and wait, the NRC's Help Desk could be overwhelmed.
2. Licensees need to ensure that they update their electronic submission certificates. After Jan 21, the old certificates will not work. This will be for both FFD and fingerprinting submissions.
3. Licensees need to install ACTIVE-X on their computers in which they provide electronic submissions. The licensee IT department and the NRC Help Desk can assist. See the attachment as well.

If you have any problems or questions, please contact the NRC's Electronic Filing Help Desk at 1-866-672-7640 or via email at mshd.resource@nrc.gov

Thank you,
Paul

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