

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE		PAGE OF PAGES	
				1 6	
2. AMENDMENT/MODIFICATION NO. M0008		3. EFFECTIVE DATE See Block 16C		4. REQUISITION/PURCHASE REQ NO. ZEROREQ-OCHCO-14-0024	
6. ISSUED BY US NRC - HQ ACQUISITION MANAGEMENT DIVISION MAIL STOP 3WFN-05-C64MP WASHINGTON DC 20555-0001		7. ADMINISTERED BY (If other than item 6)		5. PROJECT NO. (If applicable)	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) BATTLE RESOURCE MANAGEMENT INC ATTN ANITA LYNN 5525 ADAMS RIDGE RD CLARKSVILLE MD 210291171		(x) 9A. AMENDMENT OF SOLICITATION NO.		9B. DATED (SEE ITEM 11)	
CODE 151288037 FACILITY CODE		X 10A. MODIFICATION OF CONTRACT/ORDER NO. NRC-HQ-12-C-38-0079/NRC-HQ-12-C-38-0079		10B. DATED (SEE ITEM 13) 07/03/2012	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended. ☐ is not extended.
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

See Schedule

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
X	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: Pursuant to FAR 52.212-4(c)
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☒ is required to sign this document and return 0 copies to the issuing office

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

NRC-HQ-12-C-38-0079

LIST OF CHANGES:

The Purpose of this Modification is to add Anita Lynn to Section C.19 2052.215-70 "Key Personnel (Jan 1993)" as the "Program Manager (Overall Contract Administration)" and remove Barbara Sullivan.

All other terms and conditions remain unchanged.

Period of Performance: 07/03/2012 to 09/30/2014

Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
		RICHARD W. ROBINSON	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16C. DATE SIGNED	
(Signature of person authorized to sign)		01/02/2014	

NSN 7540-01-152-8070
Previous edition unusable

STANDARD FORM 30 (REV 10-83)
Prescribed by GSA
FAR (48 CFR) 53.243

TEMPLATE - ADMIN

SUNSI REVIEW COMPLETE

JAN 08 2014

ANM002

Program or Project Manager Manager Qualifications	Anita Lynn – Proposed Program Manager replacement
10 or more years of experience in managing programs similar in course and scope to the work to be performed in this contract, as described in the Statement of Work; and,	20+ years managing programs similar course and scope.
<p>7 or more years of experience providing Training Support Services to include:</p> <ul style="list-style-type: none"> • Training Needs Analysis/Documentation Services • Training Program Administration • Competency Development 	<p>Training support services have been a part of most prior programs and projects over the last 20 years, including:</p> <ul style="list-style-type: none"> • PBGC EA Program – courseware development for EA Standards Methodology • Treasury OFS – courseware development and training execution for new Acquisition Management System (AMS) • Department of Labor CRM solution – training needs and requirements, courseware development and training execution for new enterprise CRM system • Fortune 500 P&C insurer – documentation services • Fortune 500 Retail bank – training analysis, documentation services, training execution

ANITA H. LYNN**Summary**

Ms. Lynn is the BRMi Vice President responsible for Financial Services division at BRMi. Ms. Lynn is an experienced leader with over twenty years of experience consulting IT executives in both commercial and federal markets. She has led a wide-range of enterprise initiatives, including IT strategic planning, full life cycle system development, business process re-engineering, and quality initiatives.

Ms. Lynn has led complex client engagements, specializing in leading technology solutions including custom Java/HTML systems, Adobe AEM, Troux, Siebel, and IBM/FileNET COTS solutions. She has practical experience with traditional waterfall and agile methodologies.

Previous to joining BRMi, Ms. Lynn held executive leadership positions at CGI-AMS, where she consulted with C-level executives to develop their technology strategy across a wide range of topics including outsourcing, software quality assurance, organizational design, product selection, and process improvement. Ms. Lynn has served clients across a range of industries including Financial Services, Insurance, Healthcare, and the Telecommunications industries. Ms. Lynn credits her successes to her ability to deliver rapid situation assessments, develop creative technology solutions, excellence in delivery, and building high achieving teams.

Professional Experience**BATTLE RESOURCE MANAGEMENT, INC. (BRMI)****FEB 2010- PRESENT****Vice President**

Vice President responsible for growth and delivery excellence of BRMi's Financial Services division. Part of the leadership team to drive growth, assemble talent, and enable organizational capability. Company has grown from 15 to 80 staff in the last three years.

- Building team and book of business from ground up to support aspirational \$10m target.
- Developed partnerships with key capability partners.
- Built pipeline with potential deal opportunity of \$20m, with \$11m in won deals within first year.
- Created consulting training program to support proprietary methodology and delivery success.
- Delivery portfolio includes:
 - Enterprise Architecture programs at the Pension Benefit Guaranty Corporation (PBGC) and U.S. Citizenship and Immigration Services (USCIS).
 - System and SOA Design project for the Veteran's Administration (VA).
 - Business Process Re-engineering (BPR) effort for the Department of Labor (DoL) Office of the Chief Financial Officer (OCFO).
 - Cloud implementation of a content management system for the Department of Treasury.
 - Enterprise Cloud-based Customer Relationship Management (CRM) solution implementation at the Department of Labor (DoL).
 - Training project to implement a new Acquisition Management System (AMS) for the Department of Treasury, Office of Financial Stability (OFS).
- Responsible for capture of new opportunities, proposal writing, contract negotiations, and program delivery.

Principal Consultant

- Designed an outsourced software quality assurance organization for a large Healthcare Insurance Company. The outsourcing initiative was sized at approximately 500 FTEs and valued at \$400M over a 10-year period.

CGI-AMS, INC.

JUN 1991- JUN 2008

Director, Consulting Services, New York Region Commercial Sector

- Managed a series of consulting engagements for a large telecommunications company undergoing merger consolidation. Responsible for recommending and ultimately executing a **strategic outsourcing initiative** to reduce \$7.5M in labor costs during year one. Initiative was first of its kind within the corporation and represented a clear shift in direction for the newly merged management team. Developed a **phased execution schedule** to meet the merger timeframes and successfully help the corporation meet their financial goals.
- Global account responsibility for this Fortune 100 Insurance Company. Responsibilities included definition and execution of the **customer account strategy**, coordination between multiple business units with competing priorities, achieving business development targets, and project execution for regional projects (NY-NJ).
- **Created and managed the regional Software Testing Practice**. Responsibilities included creating and maintaining Software Quality Assurance (SQA) best practices, coordinating with the CGI Global Test Center, writing proposals and presentations, conducting quality assurance assessments and strategic roadmaps, and managing/staffing projects.
- Defined a **Software Testing Assessment** with the goal to develop a future vision and develop a roadmap to increase the organization's overall software quality. Developed a rigorous testing process and methodology, trained and mentored test professionals, and documented the existing environment and applications map. Developed a concept definition document to set up a **Consolidated Test Center** including a transition plan, new target organization roles and responsibilities, and automated tools and processes.

Senior Principal, Technology Solutions Group

- Crafted the winning solution to re-platform the mortgage acquisitions systems for the largest secondary mortgage processor in the market. Served as the **program manager for the web-based custom development initiative** where responsibilities included delivery management, interactions with external customers, and executive reporting. Used an iterative development methodology to design, develop, and test the system which was designed to acquire in excess of \$700 billion in mortgage loans annually through automated capture and processing of loans from lender banks. The implementation relied heavily on custom software code, including java-based user interfaces, a complex rules engine, and state management tool. The new system replaces over 20 existing systems and interfaces with 30 external systems.
- Served as the **deputy program manager** for the project to build a new, fully integrated retirement system for the federal government. Responsibilities included overall team management of approximately 100 staff, maintenance and resolution of project management issues, coordination between teams, project planning, and project reporting.
- Led a Siebel team to implement one of the **first Siebel Claims processing systems**. The goal of the new Claims System was to improve the efficiency of its claims operations and to improve the quality of service provided to its customers by consolidating its diverse systems through a Siebel interface. The project was executed in a multi-phased approach working with a fully integrated team of AMS and client staff across four locations. Led a team to successfully document the requirements and design of the Siebel Claims system, overcoming the many challenges inherent in a new Siebel module.

- Successfully implemented the ***project recovery of a delayed software implementation*** for a credit card customer service system more than halfway through the intended project timeframe. Replaced the project manager and brought ***project management discipline*** to the project that outlined clear milestones, success exit criteria, roles and responsibilities, and communication mechanisms. Created a ***Project Management Office (PMO)*** to manage the project on an on-going basis with key performance indicators (KPIs) including financial, schedule, and functionality based metrics. Key success factors were developing an effective communication strategy to overcome key challenges in three timezones, tightly managed change management issues, and project management rigor to successfully implement the project in production according to the revised timeline.

Principal, Document Imaging and Workflow Management Group

- ***Managed the initial product development*** effort for a new workflow toolset. With a team of workflow experts, conceived, designed, and implemented the CaseFlow™ product. The product encapsulates workflow functions that are common across lines of business so that it is easier and faster to develop workflow applications. It is a WEB-based case management and workflow enabling toolset designed to work with multiple backend databases. It has been awarded patents for several aspects of its design.
- Led a team to ***develop a cost benefit analysis*** for an imaging and workflow application in the Mortgage Administration department for a large Retail bank. Analyzed the current business processes, created a new model of operations, quantified the potential benefits, and gathered associated costs, and developed a recommendation for bank executives.
- Developed alternatives for a ***web-based credit card statement and retrieval storage system*** which included architectural, cost, and risk analyses. Managed the development of the selected intranet application. Managed external hardware vendor negotiations and purchases. Key challenges were response time and security.
- ***Managed the implementation of a Fraud Operations system*** for this top financial institution. Key challenges included coordination between various competing client organizations, meeting budgetary goals, direction setting for reusable components, and the first group to integrate with the client's middleware services. This system integrated tightly with the company's legacy systems, providing a single interface to the legacy cardholder systems.
- ***Developed a Business System Concept*** document for an image and workflow processing system in support of this top 10 credit card issuer that provided the desired future vision for Credit Card Applications and Customer Service Correspondence workflow processing. The successful implementation provided the company with an over 20% increase in user productivity, significant dollar savings from reduced keystrokes and fewer processing errors, and the ability to monitor work items through their lifecycle.
- Managed the ***implementation of a web-based Medical Records COTS system***. The system provided physicians the ability to manage medical records remotely by viewing images, providing chart annotations, and chart electronic signatures, a pre-requisite for customer/third-party billing. Led the team to successfully overcome the project's key challenges of system usability and navigation, security, and response time.

Education, Certifications, and Affiliations

UNIVERSITY OF PENNSYLVANIA, Bachelor of Science, Systems Engineering
Sphinx Senior Honor Society, Hexagon Engineering Honor Society, Order of Omega, Panhellenic President.

Training

- James Madison University, Institute for Interpersonal Effectiveness (IIE), pilot program, 2013
- Member of ACT-IAC Partners Program (federal government and industry executive leadership program), 2012

Certifications

- Certified as a Project Management Professional (PMP) through the Project Management Institute (PMI)
- Federal Enterprise Architecture Certification, Bootcamp participant, 2010

Awards

- Awarded a patent for design work of the CaseFlow™ product

Community Service

- Serves as a Trustee on the Green Acres School Board of Trustees
- Served as a member of the Montgomery County Community Foundation Grants Committee

Clearance

- Public Trust