

# AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

2 AMENDMENT/MODIFICATION NO  
M002

3 EFFECTIVE DATE  
See Block 16c

4 REQUISITION/PURCHASE REQ NO

5 PROJECT NO (if applicable)

6 ISSUED BY  
U.S. Nuclear Regulatory Commission  
Div. of Contracts  
Attn: Rob Robinson, 301-492-3693  
Mail Stop: TWB-01-B10M  
Washington, DC 20555

7 ADMINISTERED BY (if other than Item 6)  
U.S. Nuclear Regulatory Commission  
Div. of Contracts  
Mail Stop: TWB-01-B10M  
Washington, DC 20555

8 NAME AND ADDRESS OF CONTRACTOR (No street, county, State and ZIP Code)  
ADVANCED HEALTH EDUCATION CENTER  
MEDRELIEF STAFFING  
8502 TYBOR ST  
HOUSTON TX 770743012

9A AMENDMENT OF SOLICITATION NO  
9B DATED (SEE ITEM 11)  
10A MODIFICATION OF CONTRACT/ORDER NO  
NRC-HQ-13-C-38-0027  
10B DATED (SEE ITEM 13)  
02-25-2013

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended.  
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:  
(a) By completing Items 8 and 15, and returning copies of the amendment, (b) By acknowledging receipt of this amendment on each copy of the offer submitted, or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12 ACCOUNTING AND APPROPRIATION DATA (if required)  
FAR#: 2013-84-34-N-157; Job Code: M5432; BOC: 252A  
Appx.#: 3100200; DUNS#: 859145708; NAICS Code: 541690

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(X) A THIS CHANGE ORDER IS ISSUED PURSUANT TO (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A  
B THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14 PURSUANT TO THE AUTHORITY OF FAR 43.103(b)  
C THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF  
D OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return copies to the issuing office.

14 DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings including solicitation/contract subject matter where feasible)  
The purpose of this modification is to A) incorporate the Work Order Request for Delivery of Services/Supplies template into the basic contract under, Section D - CONTRACT DOCUMENTS, EXHIBITS, OR ATTACHMENTS; and B) change the Contracting Officer to Erika Eam.

Total Contract Ceiling: \$234,551.00 (unchanged)  
Total Amount Obligated: \$157,141.00 (unchanged)  
Period of Performance: February 15, 2013 - February 24, 2014 (unchanged)  
See attached pages for specific details regarding this modification.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A NAME AND TITLE OF SIGNER (Type or print)  
Marilyn Sackett President

15B CONTRACTING OFFICER  
Marilyn Sackett (Signature of person authorized to sign)

15C DATE SIGNED  
4.22.13

15A NAME AND TITLE OF CONTRACTING OFFICER (Type or print)  
Erika Eam  
MOD Contracting Officer

15B UNITED STATES OF AMERICA  
BY Erika Eam (Signature of Contracting Officer)

15C DATE SIGNED  
4/25/2013

NSN 7540-01-152-8070  
PREVIOUS EDITION NOT USABLE

STANDARD FORM 30 (REV 10-83)  
Prescribed by GSA - FAR (48 CFR) 53.243

SUNSI REVIEW COMPLETE

APR 26 2013

ADM002

TEMPLATE - ADM001

***Specific Changes are as Follows:***

1. Delete Section B.4 DELIVERABLES SCHEDULE and replace with the following:

DELIVERABLE	DUE DATE	SUBMITTED TO
Kick-off meeting	Within 21 days of contract award	CO, CS, COR, Contractor Key Personnel
Original Course Development/Revisions	Within 90 days after completion of Kick-off meeting	COR
Delivery of Courses*	As scheduled*	TBD*
Subsequent Course Revisions	30 days prior to next scheduled offering (when applicable)	COR
Course Reports	Within 30 days after completion of course (dose monitoring records must be submitted with this report or within 5 days after receipt of results if results take more than 30 days to obtain.)	COR
Final Contract Report	Within 30 days of completion of the contract period of performance or completion of final course delivered.	COR
Training Aids	1 set of training aids must be delivered within 90 days of contract award.	COR

\*All courses will be scheduled by the NRC COR and the Contractor and will be ordered using the Work Order Request for Delivery of Services/Supplies template, which is attached to this contract in Section D.5. This template may be issued by the NRC COR to the Contractor by way of email, facsimile, or standard mail."

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2. Add "Work Order Request for Delivery of Services/Supplies" to the Basic Contract as Section D.5:

**"SECTION D.5 WORK ORDER REQUEST FOR DELIVERY OF SERVICES/SUPPLIES"**

**Date of Order:** XX/XX/20XX  
**Contract Number:** NRC-HQ-13-C-38-0027  
**Contract Title:** "Medical Technology Training"

**Items to be Delivered:**

CLIN NUMBER	DESCRIPTION OF SERVICES	UNIT PRICE	QTY	TOTAL PRICE
TOTAL AMOUNT				

**Delivery Schedule:**

CLIN NUMBER	DESCRIPTION OF SERVICES	DELIVERY DATE

**Place of Delivery:**  
AHEC Training Facilities

**Packaging, Packing, Shipping Instructions:**  
N/A

**Billing Instructions:**  
Electronic Invoices shall be submitted in accordance with the basic contract (See Sections C.20 – Electronic Payment (Aug 2011); D.3 – Billing Instructions for Fixed Price Type Contracts (Jul 2011); and, D.4 – Billing Instructions for Cost Reimbursement Type Contracts (Jul 2011))

ACCEPTANCE OF WORK ORDER	
The contractor shall indicate acceptance of this Work Order by sending an e-mail to the NRC COR (jeff.griffis@nrc.gov) stating their acceptance of the Work Order and its terms.	
<b>Contractor Contact:</b>  Marilyn Sackett	<b>NRC Project Officer:</b>  N. Jeff Griffis

**DISTRIBUTION:**

M. Sackett, AHEC  
E. Eam, NRC, ADM/DC  
R. Robinson, NRC, ADM/DC  
J. Griffis, NRC, HR/HRTD

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3. **Delete** SECTION C.18 PLACE OF DELIVERY – REPORTS (AUG 2011) (g) and **replace with:**

"g. Erika Eam (1 electronic copy)

**ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED**