

May 7, 2013

MEMORANDUM TO: Those on the Attached List

FROM: Cynthia A. Carpenter, Director */RA SStewart-Clark for/*
Office of Administration

SUBJECT: FISCAL YEAR 2013 INVENTORY OF COMMERCIAL AND
INHERENTLY GOVERNMENTAL ACTIVITIES

I am requesting your assistance in updating the U.S. Nuclear Regulatory Commission's inventory of commercial and inherently governmental activities for fiscal year 2013. The Federal Activities Inventory Reform Act of 1998 and the Office of Management and Budget (OMB) Circular A-76, "Performance of Commercial Activities," requires all Federal agencies to submit inventories of commercial and inherently governmental activities being performed by their Federal employees to OMB by June 30 of each year.

Ms. Carolyn Cooper of my staff has been working proactively with your office's Competitive Sourcing Team representatives to provide guidance and assistance in preparing this year's inventory. A sample template, instructions, and a copy of last year's submission to OMB have been provided to your office representatives.

Please submit your office's inventory in the required format to Carolyn Cooper, no later than close of business on May 31, 2013. If you have questions or need any assistance, please contact Ms. Cooper at Carolyn.Cooper@nrc.gov or (301) 492-3605.

We appreciate your assistance in this effort.

CONTACT: Carolyn Cooper, ADM/DC
(301) 492-3605

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(301) 492-3605

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DATE	04/30/13	04/30/13	05/2/13	05/7/13	05/7/13

OFFICIAL RECORD COPY

MEMORANDUM TO THOSE ON THE ATTACHED LIST DATED: May 7, 2013

SUBJECT: FISCAL YEAR 2013 INVENTORY OF COMMERCIAL AND INHERENTLY
GOVERNMENTAL ACTIVITIES

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