

February 21, 2013

Canadian College of Physicists in Medicine  
P. O. Box 72024, Kanata North RPO  
Kanata, ON K2K 2P4 Canada

Attn: Nancy Barrett, Executive Director

Dear Ms. Barrett:

The purpose of this letter is to advise specialty boards of updated procedures for communications with the NRC.

Procedures for recognition of specialty board certification processes are available on the NRC public website at: <http://www.nrc.gov/materials/miau/med-use-toolkit/certif-process-boards.html>. The section titled "Communications with Specialty Boards" has been modified to specify that specialty boards should address all correspondence to:

Director  
Division of Materials Safety and State Agreements  
Office of Federal and State Materials and Environmental Management Programs  
US Nuclear Regulatory Commission  
Washington, DC 20555-0001

Attention: Chief, Radioactive Materials Safety Branch, Mail Stop T-8E24

Use of this single point of contact will ensure that all communications are sent to the attention of the appropriate level of NRC management. This will allow us to consistently assign and track the status of responses, budget resources, and ensure timely responses.

Please note that, in accordance with 10 CFR 2.390 of the NRC's "Rules of Practice," copies of all communications, including enclosures, will be made available electronically for public inspection in the NRC Public Document Room or from the NRC document system (ADAMS), accessible from the NRC website at: <http://www.nrc.gov/reading-rm/adams.html>. To the extent possible, communications should not include any personal privacy or proprietary information so that they can be made available to the public without redaction. If it is necessary to include personal privacy or proprietary information, please follow the procedures specified in 10 CFR 2.390(b). The NRC will return to the specialty board for resubmission any communications containing unnecessary personal privacy or proprietary information.

N. Barrett

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If you have any questions, please contact Sandra Gabriel, Ph.D. of my staff at (301) 801-3889 or by e-mail at [sandra.gabriel@nrc.gov](mailto:sandra.gabriel@nrc.gov).

Thank you for your cooperation.

Sincerely,

**/R/A PHenderson for/**

Brian J. McDermott, Director  
Division of Materials Safety and State Agreements  
Office of Federal and State Materials  
and Environmental Management Programs

N. Barrett

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**/R/A PHenderson for/**

Brian J. McDermott, Director  
Division of Materials Safety and State Agreements  
Office of Federal and State Materials  
and Environmental Management Programs

**ML13039A051**

<b>OFFICE</b>	MSSA/RMSB	MSSA/RMSB	MSSA/RMSB	MSSA	MSSA
<b>NAME</b>	SGabriel	MFuller	CEinberg	PHenderson	<b>PHenderson for</b> BMcDermott
<b>DATE</b>	1/30/2013	2/06/2013	2/19/2013	2/21/2013	2/21/2013

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