

August 7, 2012

MEMORANDUM TO: Michael F. Weber  
Deputy Executive Director for Materials, Waste,  
Research, State, Tribal, and Compliance Programs  
Office of the Executive Director for Operations

Bradley W. Jones, Assistant General Counsel  
for Reactor and Materials Rulemaking  
Office of the General Counsel

Steven West, Acting Deputy Director  
Office of Federal and State Materials  
and Environmental Management Programs

Raymond K. Lorson, Director  
Division of Nuclear Material Safety  
Region I

FROM: Karen N. Meyer, IMPEP Administrative Coordinator **/RA/**  
Division of Materials Safety and State Agreements  
Office of Federal and State Materials  
and Environmental Management Programs

SUBJECT: MINUTES: JULY 12, 2012 LOUISIANA  
MANAGEMENT REVIEW BOARD (MRB) MEETING

Enclosed are the minutes of the MRB meeting held on July 12, 2012. If you have comments or questions, please contact me at (301) 415-0113.

Enclosure: Cover Page and Minutes of the  
Management Review Board Meeting

cc w/encl.: Tim Knight, Administrator  
Department of Environmental Quality

Earl Fordham, Washington  
Organization of Agreement States  
Liaison to the MRB

## Management Review Board Members

Distribution: DCD (SP01)

RidsEdoMailCenter

RidsOgcMailcenter

RidsFsmeDmssa

RidsFsmeOd

RidsRgn1MailCenter

RidsRgn4MailCenter

MSSA\_Technical\_Asst Resource

BParker, RIII

MBeardsley, FSME

RHayes, RIII

RBrower, RIV/RSOA

MStephens, FL

DCollins, RI

JLynch, RIII

Anne Boland, RIII

Patrica Velke, RIII

AVegel, RIV

VCampbell, RIV

LDimmick, FSME

DWhite, FSME

MKotzalas, OEDO

JWeil, OCA (2 copies)

ML12215A325

<b>OFC</b>	FSME/MSSA	
<b>NAME</b>	KMeyer	
<b>DATE</b>	08/07/12	

**OFFICIAL RECORD COPY**

## MINUTES: MANAGEMENT REVIEW BOARD MEETING OF JULY 12, 2012

The attendees were as follows:

### In person at U.S. Nuclear Regulatory Commission (NRC) Headquarters in Rockville, Maryland:

Michael Weber, MRB Chair, DEDMRT  
Bradley Jones, MRB Member, OGC  
Duncan White, FSME  
Karen Meyer, FSME  
Stephen Poy, FSME  
Bryan Parker, Team Leader, Region III

Steven West, MRB Member, FSME  
Chris Einberg, FSME  
Lisa Dimmick, FSME  
Michelle Beardsley, Team Member, FSME  
Tim Knight, LA

### By videoconference:

Bob Hayes, Team Member, RIII  
Anne Boland, RIII  
Jim Lynch, RIII

Patty Pelke, RIII  
Ray Lorson, MRB Member, RI

### By telephone:

Rachel Browder, Team Member, RIV  
Mike Stephens, Team Member, FL  
Dwayne Stepter, LA  
Joe Noble, LA  
Russell Clark, LA

Earl Fordham, MRB Member, WA  
Judith Schuerman, LA  
James Pate, LA  
Brad Schexnayder, LA

1. **Convention.** Ms. Lisa Dimmick convened the meeting at 1:00 p.m. (ET). She noted that this Management Review Board (MRB) meeting was open to the public; however, no members of the public participated in this meeting. Ms. Dimmick then transferred the lead to Mr. Michael Weber, Chair of the MRB. Introductions of the attendees were conducted.
2. **Louisiana IMPEP Review.** Mr. Bryan Parker, Team Leader, led the presentation of the Louisiana Integrated Materials Performance Evaluation Program (IMPEP) review results to the MRB. He summarized the review and the team's findings for the seven indicators reviewed. The on-site review was conducted by a review team composed of technical staff members from NRC and the State of Florida during the period of April 23-27, 2012. Prior to the onsite review, the team conducted accompaniments of five inspectors. A draft report was issued to State for factual comment on May 23, 2012. The State responded to the review team's findings by letter dated June 25, 2012. The last IMPEP review for Louisiana was conducted in May 2008. From the 2008 review, the State was found adequate to protect public health and safety, and compatible with the U.S. Nuclear Regulatory Commission (NRC). All performance indicators were found satisfactory and two recommendations were made for the indicators, *Technical Quality of Incident and Allegation Activities and Sealed Source and Device (SS&D) Evaluation Program*. During the April 2012 IMPEP review, the team recommended to close one recommendation. The MRB agreed, but with a modification to report text. The MRB requested the report indicate what action was taken to evaluate corrective actions in incidents. The final

report was revised accordingly. A second recommendation from the 2008 IMPEP was kept open and the MRB agreed. This recommendation addresses the use of guidance documents for SSD document format and content and was not fully implemented at the time of the 2012 IMPEP.

3. **Common Performance Indicators.** Ms. Michelle Beardsley presented the findings regarding the common performance indicator, *Technical Staffing and Training*. Her presentation corresponded to Section 3.1 of the proposed final IMPEP report. The review team found Louisiana's performance with respect to this indicator to be "satisfactory" and made no recommendations. The MRB agreed that Louisiana's performance met the criteria for a "satisfactory" rating for this indicator.

Ms. Beardsley presented the findings regarding the common performance indicator, *Status of Materials Inspection Program*. Her presentation corresponded to Section 3.2 of the proposed final IMPEP report. The review team found Louisiana's performance with respect to this indicator to be "satisfactory" and made no recommendations. The MRB agreed that Louisiana's performance met the criteria for a "satisfactory" rating for this indicator.

Mr. Bob Hayes presented the findings regarding the common performance indicator, *Technical Quality of Inspections*. His presentation corresponded to Section 3.3 of the proposed final IMPEP report. The review team found Louisiana's performance with respect to this indicator to be "satisfactory" and made no recommendations. The MRB agreed that Louisiana's performance met the criteria for a "satisfactory" rating for this indicator.

Ms. Rachel Browder presented the findings regarding the common performance indicator, *Technical Quality of Licensing Actions*. Her presentation corresponded to Section 3.4 of the proposed final IMPEP report. The review team found Louisiana's performance with respect to this indicator to be "satisfactory" and made one recommendation. The MRB agreed that Louisiana's performance met the criteria for a "satisfactory" rating for this indicator. Although the indicator was found satisfactory, the team identified some quality issues with documents. The team made one recommendation that applied to both the technical quality of licensing and sealed source and device evaluation indicators. The recommendation recommends the Program develop and implement corrective actions to ensure documents meet quality expectations.

Mr. Parker presented the findings regarding the common performance indicator, *Technical Quality of Incident and Allegation Activities*. His presentation corresponded to Section 3.5 of the proposed final IMPEP report. The review team found Louisiana's performance with respect to this indicator to be "satisfactory" and made no recommendations. The MRB agreed that Louisiana's performance met the criteria for a "satisfactory" rating for this indicator.

4. **Non-Common Performance Indicators.** Ms. Beardsley presented the findings regarding the non-common performance indicator, *Compatibility Requirements*. Her presentation corresponded to Section 4.1 of the proposed final IMPEP report. The review team found Louisiana's performance with respect to this indicator to be "satisfactory, but needs improvement" and made no recommendations. The MRB agreed that Louisiana's performance met the criteria for a "satisfactory, but needs improvement" rating for this indicator. The MRB requested the report language be updated to better characterize the status of overdue regulations. There were several amendments that had been submitted as proposed but the final regulations were not submitted. The final report was revised accordingly.

Mr. Mike Stephens presented the findings regarding the non-common performance indicator, *Sealed Source and Device Evaluation Program (SS&D)*. His presentation corresponded to Section 4.2 of the proposed final IMPEP report. The review team found Louisiana's performance with respect to this indicator to be "satisfactory, but needs improvement" and made one recommendation in addition to the recommendation kept from the 2008 review. The MRB agreed that Louisiana's performance met the criteria for a "satisfactory, but needs improvement" rating for this indicator and agreed with the recommendations.

5. **MRB Consultation/Comments on Issuance of Report.** The MRB found the Louisiana Agreement State Program "adequate to protect public health and safety" and "compatible with NRC's program." Based on the results of the current IMPEP review, the MRB agreed that the Next Periodic Meeting will be held in approximately 18-24 months, to assess the State's progress on the open recommendations, and that the next IMPEP review of the Louisiana Agreement State Program should take place in approximately 4 years.
6. **Precedents/Lessons Learned.** The team discussed with the MRB the review of electronic records. Prior to the onsite review, the team was not aware that the Program was paperless. The team lost some time on the first day of the review orientating themselves to the Program's computer records. IMPEP management will work to increase awareness about paperless programs to better coordinate needs of an IMPEP during an IMPEP review.
7. **Adjournment.** The meeting was adjourned at approximately 2:25 p.m. (ET)