

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		BPA NO.	1. CONTRACT ID CODE	PAGE 1	OF 3
2. AMENDMENT/MODIFICATION NO. M003		3. EFFECTIVE DATE 06-11-2012	4. REQUISITION/PURCHASE REQ. NO. RG2-12-025	5. PROJECT NO. (if applicable)	
6. ISSUED BY U.S. Nuclear Regulatory Commission Div. of Contracts, MSA Attn: Manon Butt, 301-492-3629 Mail Stop: TWB-01-B10M Washington, DC 20555		CODE 3100	7. ADMINISTERED BY (if other than item 6) U.S. Nuclear Regulatory Commission Div. of Contracts Mail Stop: TWB-01-B10M Washington, DC 20555		CODE 3100
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) AWD MANAGEMENT SERVICES 1745 North Brown Road, Suite 110 Lawrenceville GA 30043 CODE 788538549 FACILITY CODE			9A. AMENDMENT OF SOLICITATION NO. 9B. DATED (SEE ITEM 11) 10A. MODIFICATION OF CONTRACT/ORDER NO. NRC-HQ-11-C-29-0045 10B. DATED (SEE ITEM 13) 06-01-2011		

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

- ☐ The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:
- (a) By completing items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. **FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER.** If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (if required) B&R: 2012-92-51-F-191 JCN: C9202 BOC: 252A APPNO: 31X0200
 FAINIS Number 121819 Mod 001 OBLIGATE \$66,200.52
 DUNS 788538549 NAICS 561110 PSC R699

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

- (X) A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
- B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
- C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
- D. OTHER (Specify type of modification and authority) **Bilateral Modification**
- X

E. IMPORTANT: Contractor ☐ is not, ☒ is required to sign this document and return ¹ _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

Reference Contract NRC-HQ-11-C-29-0045 for onsite administrative office support services for NRC's Region II office.



The purpose of this modification is to add a contract secretary, increase the ceiling, and provide additional funding, as described on the following pages.

NRC Project Officer (Region II): Clinton McGill, 404-997-4808, clinton.mcgill@nrc.gov

AWD Project Manager: Belita M. Elmore, office 678-823-5858, fax 770-931-3139, belmore@awdms.com

AWD President & CEO: A. Danielle Jones, office 678-377-4890 ext 101, fax 678-377-4992, djones@awdms.com

Except as provided herein, all terms and conditions of the document referenced in item 8A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) A. DANIELLE JONES, Pres + CEO		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Stephen N. Pool Contracting Officer	
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)	15C. DATE SIGNED 6-12-12	16B. UNITED STATES OF AMERICA  (Signature of Contracting Officer)	16C. DATE SIGNED 6/11/12

NSN 7540-01-152-8070
PREVIOUS EDITION NOT USABLE

STANDARD FORM 30 (REV. 10-83)
Prescribed by GSA FPMR (48 CFR) 501.245

TEMPLATE - ADM001

SUNSI REVIEW COMPLETE

JUN 19 2012

ADM002

Reference Contract NRC-HQ-11-C-29-0045 for onsite administrative office support services for NRC's Region II office.

This contract currently provides three contractor secretaries for NRC's Region II office. The purpose of this modification is to (1) add a fourth secretary, (2) revise the Schedule of Items and Prices, and (3) add incremental funding, as described below.

1. Add a fourth secretary, for the period June 1, 2012 through May 31, 2013, for the contract's option year one, at the current fixed rate of \$5,516.71 per month. The fourth secretary is also added to the second option year at the fixed monthly rate for that year.

Accordingly, the base year of this contract remains unchanged at \$166,036.62. Option year one is increased by \$66,200.52, from \$198,601.56 to \$264,802.08. Option year two is increased by \$68,186.52, from \$204,559.56 to \$272,746.08. The amount of the contract ceiling (base year plus option year one) is increased by \$66,200.52, from \$364,638.18 to \$430,838.70. The total amount of the contract, including all option years, is increased by \$134,387.04, from \$569,197.74 to \$703,584.78. The total amount of this contract, if all option years are exercised, is as follows:

Base Year:	\$166,036.62 (unchanged)
Option Year One:	\$264,802.08 (changed)
Current Ceiling	\$430,838.70
Option Year Two:	\$272,746.08 (changed)
Total Amount:	\$703,584.78

2. A revised Schedule of Items and Prices is attached.

3. Add incremental funding in the amount of \$66,200.52, thereby increasing the obligated amount from \$364,638.18 to \$430,838.70. The contract is funded up to the current ceiling.

The following is a summary of obligations from the date of award through the date of this action:

Job Code Number	C9202
Award FY11 Obligation	\$128,544.48
Mod 1 FY11 Obligation	\$37,492.14
Mod 2 FY12 Obligation	\$198,601.56
Mod 3 FY12 Obligation	\$66,200.52
Total Obligations	\$430,838.70

This modification obligates FY 2012 funds in the amount of \$66,200.52.

The period of performance from June 1, 2011 through May 31, 2013, plus one option year, remains unchanged.

All other terms and conditions remain unchanged.

SCHEDULE OF ITEMS AND PRICES, NRC-HQ-11-C-29-0045, Modification 3

BASE YEAR: June 1, 2011 – May 31, 2012					
CLIN	Description	Qty	Unit	Unit Price	Total Amount
	For Period 06/01/11 – 10/31/11				
001	Secretarial Services		Month		
002	Secretarial Services		Month		
	Subtotal – Firm Fixed Price		Month		
	For Period 11/01/11 - 05/31/12				
003	Secretarial Services		Month		
004	Secretarial Services		Month		
005	Secretarial Services		Month		
	Subtotal – Firm Fixed Price		Month		
Total Base Year – Firm Fixed Price					\$166,036.62

OPTION YEAR ONE: June 1, 2012 – May 31, 2013					
CLIN	Description	Qty	Unit	Unit Price	Total Amount
006	Secretarial Services		Month		
007	Secretarial Services		Month		
008	Secretarial Services		Month		
009	Secretarial Services		Month		
Total Option Year One – Firm Fixed Price					\$264,802.08

OPTION YEAR TWO: June 1, 2013 – May 31, 2014					
CLIN	Description	Qty	Unit	Unit Price	Total Amount
010	Secretarial Services		Month		
011	Secretarial Services		Month		
012	Secretarial Services		Month		
013	Secretarial Services		Month		
Total Option Year Two – Firm Fixed Price					\$272,746.08

TOTAL BASE YEAR PLUS OPTION YEARS ONE AND TWO					\$703,584.78
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