

# memorandum

Idaho Operations Office

Date: July 8, 2011

Subject: Facility Director Change for the Nuclear Regulatory Commission Regulated Fort St Vrain, Three Mile Island and Idaho Spent Fuel Facility Independent Spent Fuel Storage Installations. (EM-FMDP-11-070)

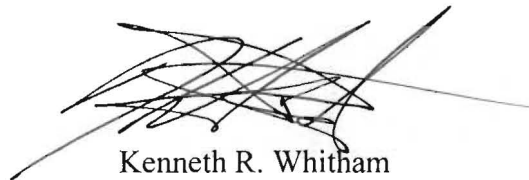
To: Richard B. Provencher, Manager  
Idaho Operations Office  
1955 Fremont Avenue  
Idaho Falls, ID 83415

Dear Mr. Provencher;

Mr. Anthony Marshbank has been selected to relieve Mr. Brad Davis as the Department of Energy, Idaho Operations Office (DOE-ID) Facility Director for the Fort St Vrain (FSV), Three Mile Island Unit-2 (TMI) and Idaho Spent Fuel Facility (ISF) Independent Spent Fuel Storage Installations (ISFSI) licensed by the U.S. Nuclear Regulatory Commission (NRC). As the NRC Licensing Manager, I have reviewed and I requested the DOE-ID NRC Programs Quality Assurance Manager conduct a review of Tony's qualifications for this position. We have concluded Tony fully meets the requirements of the ISFSI safety analysis reports for this position. Having completed the required training (attachment) for the ISFSI's, Tony will assume the duties and responsibilities of the DOE-ID Facility Director from Brad Davis. Mr. Carey Warren will retain his position as the Alternate Facility Director for the ISFSI's.

I would like to express my appreciation for Brad's excellent performance as the DOE-ID Facility Director.

Please contact me at 208-526-4141 should you have questions regarding this memorandum.



Kenneth R. Whitham  
NRC Licensing Manager

Attachment

cc: NRC Document Control  
Dr. Blair Spitzberg, NRC Region IV

## EMPLOYEE QUALIFICATION FORM

**NOTE:** Page down for instructions.

Date Prepared:

### 1. Employee Data:

Name: Anthony Marshbank  
Mail Stop: 1222  
E-mail ID: marshbaw@ID.DOE.GOV  
Phone No.: 208-526-6613

### 2. ISFSI Organization:

- ☐ ISFSI QA Support Staff  
☒ DOE-ID Staff  
☐ Other:

### 3. Employee Qualifications:

- ☐ Check this box if there was a change in job scope but no change in qualifications previously documented on Form ISFSI/IQP-2.04-1. If box is checked, leave the remainder of this block blank, if not, fill in.  
☐ Not Required for Licensing Manager, Document Control Coordinator or Training Coordinator Positions

**Education:** [Identify Candidates Education] 110 credits completed towards a B.S. Engineering Technology-Old Dominion University. AAS Aeronautical Technology-South Seattle Community College.

**Experience:** [Identify Candidates Experience] 20 years Naval Nuclear Propulsion Program. 3 years Naval Reactors. 2 Years Department of Energy-Idaho Operations Office.

### 4. ISFSI Functional Responsibilities:

- |   |   |
|---|---|
| <input type="checkbox"/> DOE-ID Quality Assurance Manager                         | <input type="checkbox"/> Document Control Coordinator |
| <input checked="" type="checkbox"/> DOE-ID ISFSI Facility Director                | <input type="checkbox"/> Training Coordinator         |
| <input type="checkbox"/> DOE-ID ISFSI Licensing Manager                           | <input type="checkbox"/> Other                        |
| <input type="checkbox"/> ISFSI Quality Assurance Staff (QAS)/Lead Auditor/Auditor |   |

### 5. Job Description and Experience Required:

- ☐ Administrative Staff (High School diploma or equivalent)  
☒ Management (Master's and 2 years or Bachelor's and 5 years experience, or 10 years relative experience)  
☐ Technical Staff (Master's or Bachelor's and 1 year, or Associate's and 3 years, or 5 years relative experience)  
☐ Other Specialized Requirements:

### 6. Verification of Education and Experience:

- ☐ Not Required for Licensing Manager, Document Control Coordinator or Training Coordinator Positions

**Applicable degree(s):** Meets replacement requirement of SAR-9.1.4.1

- ☐ Official university transcript of highest degree obtained, as a minimum  
☐ Telephone records of contact with university registrars are attached

#### Years of applicable experience:

- ☒ Documentation from present employer is in personnel files, resume attached, reviewed  
☐ Telephone records of contacts with former employers are attached  
☐ Contact could not be made with the following employers during the timeframe verified:

The backup verification records are located at:

Person performing the verification:

Signature: Shawn Murphy Title: QAS

Date: 7-7-2011

### 7. Justification if Experience/Education Requirements Not Met:

The Facility Director/alternate shall have a minimum of a Baccalaureate degree in an engineering or physical science field and five year experience in nuclear facility operations. The requirement for a degree may be replaced with an additional five years experience in the technical area (SAR-9.1.4.1).

**1. Employee Data:**

Name: Anthony Marshbank  
Mail Stop: 1222  
E-mail ID: marshbaw@ID.DOE.GOV  
Phone No.: 208-526-6613

**2. ISFSI Organization:**

- ☐ ISFSI QA Support Staff  
☒ DOE-ID Staff  
☐ Other:

**8. Training Required:**

Refer to Training Requirements Matrix in Attachment A of IQP-2.04 for training required on a functional job basis.  
Enter additional training requirements (if none, enter N/A):

Indoctrination briefing.

Required Reading per training requirement matrix Attachment A of IQP-2.04:  
PLN-466 ISFSI Quality Program Plan  
QMP-001

Informed/Familiarized with items in Attachment 1 Training Matrix of LMP-055.  
NRC requirements (10 CFR 21, 10 CFR 72 Subpart G)  
License and Design Basis (Basis/TSR/SAR-II-9, Basis/TSR/SAR-II-8.4, Basis/TSR/SAR-221)  
NRC Requirements, License & Design Basis, 72.48 Process, QA Programs, Technical Specifications 10 CFR 21  
(Course # QASISFSI)  
Physical Security Plans  
Emergency Response Plan  
DOE-ID Licensing Management Procedures (LMPs)  
Standard Project Procedures EIS-SPP401 & EIS-SPP-402

**9. Employee Certification and DOE-ID QAM Acceptance:**

- ☒ ISFSI indoctrination completed (classroom training if required per Attachment A of IQP-2.04)  
☒ Initial specific IQP-training completed (see Attachment A of IQP-2.04 for requirements)

I certify that the information in Block 3 is factual and that I have completed the assigned training:

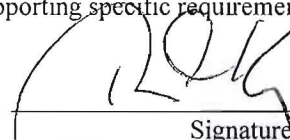
Employee: Anthony Marshbank  
Printed Name

  
Signature

7-7-11  
Date

I have determined that this employee meets the minimum education, experience, and training requirements for the ISFSI functional position listed above. Relevant documents supporting specific requirements that are not addressed on this page are attached.

DOE-ID QAM: Donald A. Armour  
Printed Name

  
Signature

7/7/11  
Date