

June 15, 2012

MEMORANDUM TO: Ho Nieh, Director
Division of Inspection and Regional Support
Office of Nuclear Reactor Regulation

FROM: Rani Franovich, Chief **/RA/**
Performance Assessment Branch
Division of Inspection and Regional Support
Office of Nuclear Reactor Regulation

SUBJECT: LESSONS LEARNED AND PLANNED IMPROVEMENTS FROM THE
2012 AGENCY ACTION REVIEW MEETING

The purpose of this memorandum is to document lessons learned and planned improvements stemming from the Agency Action Review Meeting (AARM) held on April 25, 2012, and the Commission briefing on June 1, 2012. While the agency successfully completed both meetings, the staff noted some areas for improvement.

Previous Planned Improvements

The staff incorporated improvements based on the 2011 report titled, "Lessons Learned and Planned Improvements from the 2011 Agency Action Review Meeting," (Agencywide Documents Access and Management System (ADAMS) Accession No. ML111960508). The staff incorporated recommendations to Management Directive (MD) 8.14, "Agency Action Review Meeting," included removing "effectiveness" from the objective lists and updating the criteria for material licensee discussion. The revision to MD 8.14 is in progress. For all licensees discussed at the AARM, the staff prepared a brief summary of the reasons for discussing these licensees (per the criteria in MD 8.14) and for recommending that they be invited to the Commission meeting. The staff also prepared a one-page summary of staff key messages to supplement the EDO memorandum to the Commission on the AARM results. The key messages were reviewed during the 2012 AARM and included in the Commission briefing binders.

Agency Action Review Meeting

During the AARM, participants offered the following general suggestions to enhance AARM discussions and outcomes:

CONTACT: Jocelyn Lian, NRR/DIRS/IPAB
301-415-4666

- Add guidance to MD 8.14 on closed session discussion of security-related issues for the AARM. Section II.H.4 of in the Directive Handbook (DH) for MD 8.14 has guidance on briefing the Commission on security discussion topics from the AARM in a separate nonpublic meeting. However, there is no guidance on security-related information discussion for the AARM itself. AARM participants suggested adding such guidance in MD 8.14. This action has been taken, and the next update to MD 8.14 will reflect the provision for a closed session if warranted.
- AARM participants also discussed options for making the AARM more effective and efficient. Participants concluded that the staff should share information for the AARM (i.e., the AARM notebook) early. Although the staff has made use of a SharePoint site for this purpose, this tool is not being fully leveraged. The staff is evaluating options for enhancing the utility of the SharePoint site. One option is to identify a point of contact for each AARM participant that can build the AARM notebook as new information is being uploaded to the SharePoint site.

COMMISSION BRIEFING

Commissioners' assistants and AARM participants indicated that preparation for and conduct of the Commission briefing were successful and did not identify additional suggestions for improvement.

- Add guidance to MD 8.14 on closed session discussion of security-related issues for the AARM. Section II.H.4 of in the Directive Handbook (DH) for MD 8.14 has guidance on briefing the Commission on security discussion topics from the AARM in a separate nonpublic meeting. However, there is no guidance on security-related information discussion for the AARM itself. AARM participants suggested adding such guidance in MD 8.14. This action has been taken, and the next update to MD 8.14 will reflect the provision for a closed session if warranted.
- AARM participants also discussed options for making the AARM more effective and efficient. Participants concluded that the staff should share information for the AARM (i.e., the AARM notebook) early. Although the staff has made use of a SharePoint site for this purpose, this tool is not being fully leveraged. The staff is evaluating options for enhancing the utility of the SharePoint site. One option is to identify a point of contact for each AARM participant that can build the AARM notebook as new information is being uploaded to the SharePoint site.

COMMISSION BRIEFING

Commissioners' assistants and AARM participants indicated that preparation for and conduct of the Commission briefing were successful and did not identify additional suggestions for improvement.

DISTRIBUTION:

RidsEdoMailCenter
RidsFsmeOd
RidsNsirMailCenter
RidsRgn2MailCenter
RidsNrrDir
RidsNmssOd

RidsNrrOd
RidsResOd
Rids FsmeOd
RidsRgn3MailCenter
RidsNrrDirslpab

RidsOeMailCenter
RidsNroOd
RidsRgn1MailCenter
RidsRgn4MailCenter
NrrDirslpab Dist

ADAMS Accession Number: ML12136A205

*Concurred by email

OFFICE	NRR/DIRS/IPAB	QTE*	FSME/DMSSA/RMSB*	BC:NRR/DIRS/IPAB
NAME	JLian	CHsu	DWhite	RFranovich
DATE	6/ 13/2012	6/ 13/2012	6/ 14 /2012	6/25 /2012

OFFICIAL RECORD COPY