

February 21, 2012

MEMORANDUM TO: Robert J. Pascarelli, Chief  
Projects Management Branch  
Japan Lessons-Learned Project Directorate  
Office of Nuclear Reactor Regulation

FROM: Jessica Kratchman, Project Manager **/RA/**  
Projects Management Branch  
Japan Lessons-Learned Project Directorate  
Office of Nuclear Reactor Regulation

SUBJECT: FORTHCOMING MEETING TO DISCUSS IMPLEMENTATION  
GUIDANCE FOR NEAR-TERM TASK FORCE  
RECOMMENDATION 9.3, STAFFING AND COMMUNICATION,  
RELATED TO THE FUKUSHIMA DAIICHI NUCLEAR POWER  
PLANT ACCIDENT

DATE AND TIME: Monday, March 5, 2012  
Time 1:00 p.m. - 3:00 p.m.

LOCATION: U.S. Nuclear Regulatory Commission  
One White Flint North  
Commission Hearing Room  
11545 Rockville Pike  
Rockville, Maryland 20852

PURPOSE: The purpose of this meeting is to discuss with industry and stakeholders the implementation guidance to address the *Near-Term Task Force (NTTF) Recommendations for Enhancing Reactor Safety in the 21st Century* report, issued July 12, 2011 (Agencywide Documents Access and Management System Accession Number ML111861807). The meeting will focus on the staffing and communications components of Recommendation 9.3, which is under consideration for implementation without unnecessary delay.

CATEGORY 2: This is a Category 2 public meeting. The public is invited to participate in this meeting by providing comments and asking questions at points identified on the agenda.

MEETING CONTACT: Jessica Kratchman, NRR/JLD  
301-415-5112  
[Jessica.Kratchman@nrc.gov](mailto:Jessica.Kratchman@nrc.gov)

**PARTICIPANTS:** NRC staff, interested stakeholders and members of the public. Participants from the NRC include members of the Office of Nuclear Reactor Regulation (NRR) and Nuclear Security and Incident Response (NSIR).

NRC:  
K. Williams, NSIR  
J. Kratchman, NRR  
etc.

Industry:  
Sue Perkins-Grew, NEI  
etc.

Interested members of the public can participate in this meeting via a toll-free audio teleconference. Please dial in using toll free number bridge line: 800-857-9712 and pass code: 51440. A webinar will also be provided for this meeting; please contact Jessica Kratchman at 301-415-5112 or [Jessica.Kratchman@nrc.gov](mailto:Jessica.Kratchman@nrc.gov) by February 29, 2012, if you would like information on the Webinar.

The NRC provides reasonable accommodation to individuals with disabilities where appropriate. If you need a reasonable accommodation to participate in a meeting, or need a meeting notice, a transcript, or other information from a meeting in another format (e.g., Braille, large print), please notify the NRC's meeting contact. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

Enclosed:  
Agenda

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RidsAcrsAcnw\_MailCTR Resource  
OWFN Receptionist (paper)  
RidsRgn1MailCenter Resource  
RidsRgn3MailCenter Resource  
DScrenci, OPA RI  
RHannah, OPA RII  
VMitlyng, OPA RIII  
VDricks, OPA IV

RidsOgcMailCenter Resource  
RidsOpaMail Resource  
RidsNrrDorl Resource  
RidsNrrLABTully Resource  
EMiller, NRR  
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RidsRgn4MailCenter Resource  
MFranke, EDO RI & RIV  
MKotzalas, EDO RII  
ASnyder, EDO RIII  
JKratchman, NRR

**ADAMS Accession No.:** ML12052A052

<b>OFFICE</b>	PM: NRR/JLD/PMB	LA: NRR/DORL	BC: NRR/JLD/PMB	PM: NRR/JLD/PMB
<b>NAME</b>	JKratchman	SRohrer	RPascarelli	JKratchman
<b>DATE</b>	02/21/2012	02/21/2012	02/21/2012	02/21/2012

**OFFICIAL RECORD COPY**

AGENDA

FORTHCOMING PUBLIC MEETING

FUKUSHIMA LESSONS-LEARNED

IMPLEMENTATION GUIDANCE FOR RECOMMENDATION 9.3, STAFFING

MARCH 5, 2012 - 1:00 p.m. – 3:00 p.m.

1:00 p.m. – 1:10 p.m.	Welcome/Introductions/Logistics	NRC
1:10 p.m. – 1:40 p.m.	Industry Presentation	NEI
1:40 p.m. – 2:30 p.m.	Discussion of NRC and Industry Positions	NRC/NEI
2:30 p.m. – 2:50 p.m.	Public Comments/ Discussion	ALL
2:50 p.m. – 3:00 p.m.	Closure	NRC

ENCLOSURE