

February 14, 2012

MEMORANDUM TO: Michael F. Weber  
Deputy Executive Director for Materials, Waste,  
Research, State, Tribal, and Compliance Programs  
Office of the Executive Director for Operations

Bradley W. Jones, Assistant General Counsel  
for Reactor and Materials Rulemaking  
Office of the General Counsel

Cynthia Carpenter, Deputy Director  
Office of Federal and State Materials  
and Environmental Management Programs

Arthur Howell, Deputy Regional Administrator  
Region IV

FROM: Karen N. Meyer, IMPEP Administrative Coordinator */RA/*  
Division of Materials Safety and State Agreements  
Office of Federal and State Materials  
and Environmental Management Programs

SUBJECT: MINUTES: February 14, 2012 MINNESOTA  
MANAGEMENT REVIEW BOARD (MRB) MEETING

Enclosed are the minutes of the MRB meeting held on February 14, 2012. If you have comments or questions, please contact me at (301) 415-0113.

Enclosure: Cover Page and Minutes of the  
Management Review Board Meeting

cc w/encl.: Dale Dorschner, Manager  
Minnesota Department of Health

Jennifer Opila, Colorado  
Organization of Agreement States  
Liaison to the MRB

## Management Review Board Members

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<b>DATE</b>	02/14/12	

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## MINUTES: MANAGEMENT REVIEW BOARD MEETING OF FEBRUARY 14, 2012

The attendees were as follows:

### In person at U.S. Nuclear Regulatory Commission (NRC) Headquarters in Rockville, Maryland:

Michael Weber, MRB Chair, DEDMRT  
Bradley Jones, MRB Member, OGC  
Sherri Flaherty, Minnesota  
Duncan White, FSME  
Donna Janda, Team Leader, FSME  
Stephen Poy, FSME

Cynthia Carpenter, MRB Member, FSME  
Dale Dorschner, Minnesota  
Brian McDermott, FSME  
Lisa Dimmick, Team Member, FSME  
Karen Meyer, FSME

### By telephone:

Matthew McKinley, MRB Member, KY  
Jim Lynch, Team Member, RIII  
Lynn Dunbar, MN  
Justine Grenna, MN

Jennifer Opila, MRB Member, CO  
Sue McClanahan, MN  
Teresa Purrington, MN

1. **Convention.** Ms. Lisa Dimmick convened the meeting at 1:00 p.m. (ET). She noted that this Management Review Board (MRB) meeting was open to the public; however, no members of the public participated in this meeting. Ms. Dimmick then transferred the lead to Mr. Michael Weber, Chair of the MRB. Introductions of the attendees were conducted.
2. **Minnesota IMPEP Review.** Ms. Donna Janda, Team Leader, led the presentation of the Minnesota Integrated Materials Performance Evaluation Program (IMPEP) review results to the MRB. She summarized the review and the team's findings for the six indicators reviewed. The on-site review was conducted by a review team composed of technical staff members from NRC and the State of Kentucky during the period of November 14-18, 2011. Prior to the onsite review, the team conducted one inspection accompaniment. A draft report was issued to State for factual comment on December 12, 2011. The State responded to the review team's findings by letter dated January 17, 2012.

**Common Performance Indicators.** Ms. Donna Janda presented the findings regarding the common performance indicator, *Technical Staffing and Training*. Her presentation corresponded to Section 2.1 of the proposed final IMPEP report. The review team found Minnesota's performance with respect to this indicator to be "satisfactory" and made no recommendations. The MRB agreed that Minnesota's performance met the criteria for a "satisfactory" rating for this indicator.

Ms. Lisa Dimmick presented the findings regarding the common performance indicator, *Status of Materials Inspection Program*. Her presentation corresponded to Section 2.2 of the proposed final IMPEP report. The review team found Minnesota's performance with respect to this indicator to be "satisfactory" and made no recommendations. The MRB agreed that Minnesota's performance met the criteria for a "satisfactory" rating for this indicator.

Mr. Jim Lynch presented the findings regarding the common performance indicator, *Technical Quality of Inspections*. His presentation corresponded to Section 2.3 of the proposed final IMPEP report. The review team found Minnesota's performance with respect to this indicator to be "satisfactory" and made no recommendations. The MRB agreed that Minnesota's performance met the criteria for a "satisfactory" rating for this indicator.

Mr. Matthew McKinley presented the findings regarding the common performance indicator, *Technical Quality of Licensing Actions*. His presentation corresponded to Section 2.4 of the proposed final IMPEP report. The review team found Minnesota's performance with respect to this indicator to be "satisfactory" and made no recommendations. The MRB agreed that Minnesota's performance met the criteria for a "satisfactory" rating for this indicator.

Mr. Lynch presented the findings regarding the common performance indicator, *Technical Quality of Incident and Allegation Activities*. His presentation corresponded to Section 2.5 of the proposed final IMPEP report. The review team found Minnesota's performance with respect to this indicator to be "satisfactory" and made no recommendations. The MRB agreed that Minnesota's performance met the criteria for a "satisfactory" rating for this indicator.

3. **Non-Common Performance Indicators.** Ms. Dimmick presented the findings regarding the non-common performance indicator, *Compatibility Requirements*. Her presentation corresponded to Section 3.1 of the proposed final IMPEP report. The review team found Minnesota's performance with respect to this indicator to be "satisfactory" and made no recommendations. The MRB agreed that Minnesota's performance met the criteria for a "satisfactory" rating for this indicator.
4. **MRB Consultation/Comments on Issuance of Report.** The MRB found the Minnesota Agreement State Program "adequate to protect public health and safety" and "compatible with NRC's program." Based on the results of the current IMPEP review, the MRB agreed that the next IMPEP review of the Minnesota Agreement State Program should take place in approximately 5 years (receiving a one year extension based on good performance).
5. **Precedents/Lessons Learned.** The MRB established no new precedents during this meeting.
6. **Adjournment.** The meeting was adjourned at approximately 1:35 p.m. (ET)