

January 20, 2012

MEMORANDUM TO: Joseph Schmidt, Senior Policy Analyst
Procurement Policy Team
Division of Contracts
Office of Administration

FROM: James C. Corbett, Director **/RA/**
Division of Contracts
Office of Administration

SUBJECT: DELEGATION OF CONTRACTUAL AUTHORITY

Pursuant to the authority delegated to me by the Senior Procurement Executive on September 30, 2011 (ML11255A249), you are delegated authority to execute and modify acquisition vehicles (including, but not limited to contracts and interagency agreement actions), and settle claims and terminations thereof. In addition, you shall perform other typical duties of a Contracting Officer, as set forth in the Federal Acquisition Regulation, including execution of the Standard Form 187 entitled, "Contract Security and/or Classification Requirements."

Exercise of this delegated authority shall comply with all requirements of the law, executive orders, regulations, policies, and procedures, including clearances, approvals, and notification requirements in effect at the time of the transaction.

This delegation of authority, effective the date of this memorandum, supersedes any contractual authority previously delegated, and shall remain in effect until superseded
PROVIDED THAT YOU:

- (1) Submit to your Team Leader, any commercial contract, agreement with another Federal agency, or modification thereof, with an estimated cost in excess of \$5 million;
- (2) Submit to your Team Leader, for prior approval, any justification for other than full and open competition for any proposed contract or modification which has an estimated cost in excess of \$150,000, and is being entered into without providing full and open competition;
- (3) Submit to your Team Leader, for prior approval, any ratification of an unauthorized procurement, with an estimated cost in excess of \$3,000;
- (4) Submit to the Competition Advocate for prior approval, any exception to the FedBizOpps synopsis requirement that is based upon unusual and compelling urgency;

- (5) Submit to your Team Leader for prior approval, all proposed justifications to override a CICA stay that NRC proposes in response to a bid protest;
- (6) Submit to the Head of the Contracting Activity, through your Team Leader, notification of an impending termination of any contract or agreement with another Federal agency, five days in advance of the termination; and
- (7) Do not serve as Designating Official, requisition officer, or in any other capacity which may place you in a dual or conflicting role with respect to the exercise of this authority;

The authority contained herein may not be redelegated.

Enclosure:
Certificate of Appointment

cc: K.O. Greene, ADM
R.W. Borchardt, EDO
M. Itzkowitz, OGC
J. Dyer, OCFO
A. Vietti-Cook, SECY
J. Widdup, ADM
S. Bumpass, ADM
S. Pool, ADM
D. King, ADM

- (5) Submit to your Team Leader for prior approval, all proposed justifications to override a CICA stay that NRC proposes in response to a bid protest;
- (6) Submit to the Head of the Contracting Activity, through your Team Leader, notification of an impending termination of any contract or agreement with another Federal agency, five days in advance of the termination; and
- (7) Do not serve as Designating Official, requisition officer, or in any other capacity which may place you in a dual or conflicting role with respect to the exercise of this authority;

The authority contained herein may not be redelegated.

Enclosure:
Certificate of Appointment

cc: K.O. Greene, ADM
R.W. Borchardt, EDO
M. Itzkowitz, OGC
J. Dyer, OCFO
A. Vietti-Cook, SECY
J. Widdup, ADM
S. Bumpass, ADM
S. Pool, ADM
D. King, ADM

DISTRIBUTION:

PUBLIC
DC r/f
Delegation File
CCooper, ADM
MNorris, OGC
JCorbett, ADM
RidsAdmMailCenter
RidsOgcMailCenter
RidsEdoMailCenter
RidsSecyMailCenter
RidsOcfoMailCenter

To receive a copy of this document, indicate in the box: "C" = Copy without attachment/enclosures
"E" = Copy with attachments/enclosures "N" = No copy

ADAMS Accession No. ML12025A099

OFFICE	ADM/DC/PPT	E	OGC	ADM/DC:DIR	
NAME	CCooper		MNorris	JCorbett	
DATE	01/13/2012		01/17/2012	01/20/2012	

OFFICIAL RECORD COPY