



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D.C. 20555-0001

January 19, 2012

SECRETARY

Ralph Butler  
Director, University of Missouri Research Reactor  
208 Research Park  
University of Missouri  
Columbia, MO 65211-3400

Dear Mr. Butler:

The U.S. Nuclear Regulatory Commission (NRC) is pleased that you will participate in a public Commission meeting on license renewal for research and test reactors, on March 27, 2012, at 9:00 a.m. The meeting will be held in the Commissioners' Conference Room on the first floor of the NRC's Headquarters building at One White Flint North, Rockville, Maryland. The Commission is interested in hearing your views on University of Missouri Research Reactor license renewal issues. I am enclosing a copy of the draft meeting agenda for your information (enclosure 1). My staff will keep you informed of any updates to the agenda.

To assist the Commission in preparing for the meeting, please e-mail any written material, including slides/viewgraphs, to Ms. Rochelle Baval and Ms. Sandy Joosten ([rochelle.baval@nrc.gov](mailto:rochelle.baval@nrc.gov) and [sandy.joosten@nrc.gov](mailto:sandy.joosten@nrc.gov)) in the Office of the Secretary, by March 20, 2012, so that it can be distributed to the Commission for review in advance of the meeting. Enclosed are guidelines for slides, if you choose to use them (enclosure 2). PowerPoint is the preferred format, but other electronic presentation formats may be used. This Commission meeting will be webcast live at the Web address: [www.nrc.gov](http://www.nrc.gov). If you intend to use slides, they will also be posted on the NRC website prior to the meeting. If you have any questions, please contact Ms. Baval at 301-415-1651.

Your presentation at the Commission meeting should be based on the assumption that Commissioners are familiar with the content of your written material. Please plan your oral presentation for 10 minutes, discussing the important points on which you wish to focus the Commission's attention.

The NRC Headquarters building is located opposite the White Flint Metro Station on Rockville Pike and Marinelli Drive, Rockville, Maryland. The White Flint Metro Station is on the Red Line of the Washington area subway system. Reserved visitor parking for Commission guests is available. If you wish to use reserved parking, please notify Ms. Baval in advance. If reserved parking has been arranged, please check-in with the security staff at the entrance to the NRC campus on Marinelli Drive when you arrive. A Security Guard will call for an escort. Please

note that visitors will be screened through metal detectors, will have their packages x-rayed, and will be required to present a picture identification card prior to signing in at the registration desk.

Sincerely,

A handwritten signature in black ink, appearing to read "Annette Vietti-Cook". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Annette Vietti-Cook  
Secretary of the Commission

Enclosures:

1. Draft Agenda
2. Briefing Visuals Guidance

Draft: 1/19/12

# SCHEDULING NOTE

**Title:** BRIEFING ON LICENSE RENEWAL FOR RESEARCH AND TEST REACTORS (Public)

**Purpose:** To provide the Commission with a discussion regarding research and test reactors license renewal, including the status and activities to complete the review of the current backlog, and activities and plans for research and test reactors license renewal rulemaking.

**Scheduled:** March 27, 2012  
9:00 am

**Duration:** Approx. 3 hours

**Location:** Commissioners' Conference Room 1<sup>st</sup> floor OWFN

## Participants:

## Presentation

### External Panel

40 mins.\*

**Leo Bobek**, Chair, National Organization of Test, Research, and Training Reactors, Inc. (TRTR), and Reactor Supervisor, Nuclear Radiation Laboratory, University of Massachusetts Lowell  
Topic: TRTR Position on the license renewal process. 10 mins.\*

### Facility with LR Review Completed

**Sastry Sreepada**, Director, Walthausen Reactor Critical Facility, Rensselaer Polytechnic Institute 10 mins.\*  
Topic: Lessons learned from the licensing of the Rensselaer Polytechnic Institute.

### Facilities with LR Review In-Process

**Ralph Butler**, Director, University of Missouri Research Reactor (MURR) 10 mins.\*  
Topic: MURR license renewal issues.

**Stephen Miller**, Armed Forces Radiobiology Research Institute (AFFRI) 10 mins.\*  
Topic: AFFRI license renewal issues - status of efforts to meet timely responses to NRC RAs in the current environment of limited Government budgeted resources.

**Commission Q & A**

50 mins.



**Break**

**5 mins.**

**NRC Staff Panel**

**30 mins.\***

**Bill Borchardt**, Executive Director for Operations  
**Eric Leeds**, Director, NRR

**Tim McGinty**, Director, Division of Policy and Rulemaking, NRR

**5 mins.\***

Topic: Introduction to and NRC organizational structure of non-power reactors

**Jessie Quichocho**, Branch Chief, RTR Licensing Branch, NRR

**10 mins.\***

Topic: Current status and activities to complete the review of the current backlog.

**John Adams**, Senior Level Advisor for RTR, NRR

**15 mins.\***

Topic: Current activities and plans for the research and test reactors license renewal rulemaking.

**Commission Q & A**

**50 mins.**

**Discussion – Wrap-up**

**5 mins.**

\*For presentation only and does not include time for Commission Q & A's

Documents:

Staff background material due to SECY: March 13, 2012.

Slides due to SECY: March 20, 2012.

Enclosure 2

**PRESENTATION TITLE**

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**Date of Briefing**

**Your name, title, office**

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## ***Slide Title – Arial Black 36***

- ***Text (Arial Black 32) on white.***
- ***Top and Side margins 1 inch min.***
- ***Bottom margin 2 inch min.***
- ***Number pages***
- ***Explain acronyms or include a separate slide with list***