

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

7 AMENDMENT/MODIFICATION NO. M005 3 EFFECTIVE DATE September 28, 2009 4 REQUISITION/PURCHASE REQ. NO. 33-08-301M005A 5 PROJECT NO (if applicable)

6 ISSUED BY CODE 3100 7 ADMINISTERED BY (if other than item 6) CODE 3100
 U.S. Nuclear Regulatory Commission
 Div. of Contracts, CMB3
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 Div. of Contracts
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8 NAME AND ADDRESS OF CONTRACTOR (No, street, county, State and ZIP Code) (X) 9A AMENDMENT OF SOLICITATION NO

INFORMATION MANUFACTURING LLC
 310 STATE RTE 956
 ROCKET CENTER WV 26726-9229
 9B DATED (SEE ITEM 11)
 10A MODIFICATION OF CONTRACT/ORDER NO. GS35F0522J NRC-DR-33-08-301

CODE 013695486 FACILITY CODE X 10B DATED (SEE ITEM 13) 09-06-2008

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:
 (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12 ACCOUNTING AND APPROPRIATION DATA (if required) See next page Obligate \$315,000.00

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(X) A THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A

B THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).

C THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:

D OTHER (Specify type of modification and authority) Bilateral Modification
 X

E. IMPORTANT: Contractor ☐ is not, ☒ is required to sign this document and return 2 copies to the issuing office.

14 DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)
 Reference Contract NRC-DR-33-08-301, ADAMS Document Processing Support Services.

The purpose of this modification is to add incremental funding, revise Task 16, add new Task 17, and increase the ceiling, as described on the following pages.

NRC Project Officer: Kenny Nguyen, 301-415-2046, Kenny.Nguyen@nrc.gov
 IMLLC Contact: Anne Stickley, office 304-726-5725, fax 301-726-4768, Anne.Stickley@nrc.gov

Information in this record was deleted in accordance with the Freedom of Information Act, exemptions 4, 5, 7, and 8.
 FOIA- b1, b7C, b7D, b7E, b7F, b7G, b7H, b7I, b7J, b7K, b7L, b7M, b7N, b7O, b7P, b7Q, b7R, b7S, b7T, b7U, b7V, b7W, b7X, b7Y, b7Z

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) 15B. CONTRACTOR OFFEROR 15C. DATE SIGNED 15D. UNITED STATES OF AMERICA 15E. DATE SIGNED
 Tim M. Hadra Contracts Director
 Signature of person authorized to sign
 9/28/09
 Manon L. Butt Contracting Officer
 Signature of Contracting Officer
 9/28/09

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Reference Delivery Order NRC-DR-33-08-301, ADAMS Document Processing Support Services.

The purpose of this modification is to (1) add incremental funding, (2) revise Task 16, ADAMS Document Retrofit, (3) add new Task 17, ADAMS Document Retrofit of Large Volumes, and (4) increase the ceiling, as follows:

1. Add incremental funding in the amount of **\$315,000.00**, thereby increasing the obligated amount from \$2,984,515.00 to \$3,299,515.00.

Accounting and Appropriation Data – NRC-DR-33-08-301:

B&R: 960-15-111-197 JCN: N6795 BOC: 252A APPNO: 31X0200.960
FFS Commitment No. RES-C09-814 **Obligate \$15,000.00**

This \$15,000 of funding is for Task 16, ADAMS Document Retrofit, for RES support. The RES administrative contact is Valerie Williams, 301-251-7981.

B&R: 910-15-5G1-348 JCN: D1874 BOC: 252A APPNO: 31X0200.910
FFS Commitment No. 10970831 **Obligate \$300,000.00**

This \$300,000.00 of funding is for new Task 17, ADAMS Document Retrofit of Large Volumes.

Accordingly, the delivery order is hereby modified as follows:

Section A.3, Consideration and Obligation, second paragraph, first sentence, is revised to read: "The amount presently obligated with respect to this delivery order is \$3,299,515.00."

The following is a summary of obligations from the date of award through the date of this action:

Award FY08 Obligation	\$1,248,000.00
Mod 1 FY08 Obligation	\$211,515.00
Mod 2 FY09 Obligation	\$15,000.00
Mod 3 FY09 Obligation	\$1,500,000.00
Mod 4 FY09 Obligation	\$10,000.00
Mod 5 FY09 Obligation	\$315,000.00

Total NRC Obligations \$3,299,515.00

This modification obligates FY 2009 funds in the amount of \$315,000.00.

Summary - Total Obligations by Job Code Number:

D1874	\$2,948,000.00	
N6795	\$41,515.00	(for Task 16, RES retrofit)
F1152	\$10,000.00	(for Task 16, FSME retrofit)
D1874	\$300,000.00	(for Task 17)

Total \$3,299,515.00

2. Revise Task 16, ADAMS Document Retrofit, to increase the ceiling to provide additional retrofit support. The estimated amount for Task 16 Base Period Year One (9/6/2008 – 9/5/2009) remains unchanged at \$11,514.79. The estimated amount for Task 16 Base Period Year Two (9/6/2009 – 9/5/2010) is increased by \$28,082.37, from \$11,917.84 to \$40,000.21. The Task 16 ceiling for Base Period Years One and Two is increased by \$28,082.37, from \$23,432.63 to \$51,515.00. A revised price schedule for Task 16 Base Period Year Two is as follows:

Price Schedule - Task 16, Base Period, Year Two, September 6, 2009 – September 5, 2010

4.16	Task 16	ADAMS Document Retrofit			
	Item #	Labor Category	Base Year Two Rates	Hours	Amount
	Labor				
	0001	Conversion Worker I	(b)(4)		\$3,265.96
	0002	Conversion Worker II			5,476.68
	0003	Conversion Worker III			2,002.26
	0004	Index Specialist III			4,056.59
	0005	Index Specialist IV			11,120.11
	0006	OCR Operator I / Media Specialist I			4,563.17
	0007	OCR Operator II / Media Specialist II			9,515.44
		Task 16, Base Period Year Two			\$40,000.21

3. Add a new task, Task 17, ADAMS Document Retrofit of Large Volumes, to the Statement of Work, as Section 4.17. Existing Section 4.17, IT Security Requirements, shall become Section 4.18. A description of Task 17 is as follows:

4.17 Task 17 - ADAMS Document Retrofit of Large Volumes

During the period of performance for this contract, the contractor may be directed to perform various tasks associated with retrofitting NRC legacy paper documents into ADAMS. The NRC estimates that at least one such effort will be required each contract year. The contractor shall be responsible for preparing the paper documents for scanning, scanning the paper documents, performing 100% quality control check on images created, completing the ADAMS profile and creating a package if appropriate, performing quality control check of the ADAMS profile, declaring the documents as Official Agency Records (OAR), replicating publicly available documents to ADAMS PARS and filing the documents. All of the work will be performed either in secure space located in the NRC One White Flint North (OWFN) building or in secure space at the contractor's remote site.

The NRC Records and Archives Services Section shall serve as the central control point for the contractor to pick up documents for processing and to deliver documents after processing has been completed. The contractor shall be responsible for tracking and verifying that documents received for processing are returned to the File Center.

The contractor shall process documents in accordance with the DPC SOP Manual. The NRC estimates that for each effort, the contractor shall be responsible for processing 2,000 plus documents (unique Accession Numbers) consisting of approximately 50,000 pages or 150 plus record size boxes into ADAMS. This task shall be considered a special project under this contract. Document processing statistics for this task shall be maintained separately from other tasks. The contractor shall maintain and report labor hours and other associated costs separately from other tasks in its monthly invoices. The contractor shall include statistics for each effort in the Daily Production Indicators Report and the Monthly Progress Report.

Task 17 is part of an effort to modernize NRC records management by providing access to more records electronically, improving search capability, and improving response to discovery/disclosure requests by having additional information available in one format and in one repository.

The first effort under Task 17 shall be to process and enter NRC legacy paper documents related to the Indian Point (IP) licensing renewal into ADAMS as official agency records. A price schedule for this first effort under Task 17, for Base Period Year Two, is as follows:

Price Schedule - Task 17, Base Period, Year Two, September 6, 2009 – September 5, 2010

4.17	Task 17	ADAMS Document Retrofit of Large Volumes			
	Item #	Labor Category	Base Year Two Rates	Hours	Amount
	Labor				
	0001	Conversion Worker II	(b)(4)		\$229,992.90
	0002	Department Manager II			43,067.10
	0003	Information Engineer			5,111.15
	0004	Index Specialist IV			9,297.75
	0005	Project Analyst I			12,003.75
		Total Labor			\$299,472.65
	ODC	Other Direct Costs			
	0006	Document Transportation			\$527.35
		Total Other Direct Costs			\$527.35
		Task 17, Base Period Year Two			\$300,000.00

4. The total amount of Base Period Year Two is increased by \$28,082.37 for Task 16, and by \$300,000.00 for Task 17, a total increase of \$328,082.37, from \$3,141,918.97 to \$3,470,001.34. The total ceiling of Base Period Years One and Two is increased by \$328,082.37, from \$6,181,307.50 to \$6,509,389.87.

The revised total amount of this delivery order for the products/services ordered, delivered, and accepted, if all option years are exercised, is as follows:

Contract Year 1, Base Period Year 1: \$3,039,388.53 (no change) 9/6/08 – 9/5/09
Contract Year 2, Base Period Year 2: \$3,470,001.34 (increased) 9/6/09 – 9/5/10

Current Ceiling: \$6,509,389.87

Contract Year 3, Option Year 1: \$3,091,224.80 (no change) 9/6/10 – 9/5/11
Contract Year 4, Option Year 2: \$3,113,040.87 (no change) 9/6/11 – 9/5/12
Contract Year 5, Option Year 3: \$3,134,201.02 (no change) 9/6/12 – 9/5/13

Total Five Years: \$15,847,856.56

All other terms and conditions of the subject delivery order remain unchanged.