

U.S. NUCLEAR REGULATORY COMMISSION**Date:** September 16, 2011**TELEPHONE CONVERSATION RECORD****Mail Control** N/A **License No(s).** 47-25575-01 **Docket No(s).** 03035814
or Report No(s).**Name of Licensee:** Dodd General Contracting Corporation**Name of Participant(s):** Susan Gay, Manager, Radiation Safety Officer
Steven R. Courtemanche, Health Physicist NRC RI**Telephone No.** 304-622-7083, 610-337-5075**Subject:** Pending Expiration of License(NOTE: This will be used as the
Documents Title in ADAMS)

9/12/11 (13:00) 9/13/11 (09:05 and 15:30) 9/14/11 (18:00) 9/15/2011 (08:00) I left messages on the company voice-mail for someone to get back in touch with me.

9/16/2011 (13:10) After an e-mail from Blake Welling, BC NMSB3, Ms. Gay called for direction on how to put together a renewal application. I directed her to the NRC External website and assisted her in completing an application using Appendix B of NUREG-1556, Volume 1. I provided her with the NRC's fax number and she stated that she would get the application in before September 30th, 2011.

Action Required: Place in ADAMS as a stand-alone document**Document Availability:**☒**Publicly Available**☐**Non-Publicly Available**☒**Non-Sensitive**☐**Sensitive – Privacy Act/ PII**☐**Immediate Release**☐**Non-Sensitive Copyright**☐**Sensitive – Internal****Normal Release Date:** 9/26/2011☐**Sensitive- Proprietary**☐**Sensitive – Security-Related****Delayed Release Date:****SUNSI Review Completed By:** Steven R. Courtemanche / RA /**Document Accession #:** ML112590342