

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>		BPA NO.	1. CONTRACT ID CODE	PAGE 1	OF PAGE 7
2. AMENDMENT/MODIFICATION NO M009		3. EFFECTIVE DATE 9/25/2010		4. REQUISITION/PURCHASE REQ. NO	
5. PROJECT NO. (If applicable)		6. ISSUED BY U.S. Nuclear Regulatory Commission Div. of Contracts, CMB3 Attn: Adellis M Rodriguez, 301-492-3623 Mail Stop TWB-01-B10M Washington, DC 20555		7. ADMINISTERED BY (If other than item 6) U.S. Nuclear Regulatory Commission Div. of Contracts Mail Stop TWB-01-B10M Washington, DC 20555	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) OAO CORPORATION Attn: Patricia Gagliemo-Prior 5290 Shawnee Road Alexandria VA 22312		(X)		9A. AMENDMENT OF SOLICITATION NO.	
CODE 074830209		FACILITY CODE		9B. DATED (SEE ITEM 11)	
				10A. MODIFICATION OF CONTRACT/ORDER NO GS35F4524G NRC-DR3307358T023	
				10B. DATED (SEE ITEM 13) 09-26-2007	

### 11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required) Obligate \$30,000 B&P: 0-8415-5C1133 Job:G8425  
ROC: 2574 Approp.: 31X0200 FFS: 8410035

### 13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(X)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO. (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
X	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF FAR 43.103(a)
	D. OTHER (Specify type of modification and authority)

**E. IMPORTANT:** Contractor ☐ is not, ☒ is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

See additional pages for details.

Total Obligated Amount: \$526,970.79 (changed)  
Total Order Ceiling: \$582,489.73 (changed)  
Period of Performance: 9/26/2007-3/25/2011 (changed).

Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect

15A. NAME AND TITLE OF SIGNER (Type or print) PATRICIA GAGLIEMO-PRIOR CONTRACTS MANAGER		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Joseph Widdup Contracting Officer	
15B. CONTRACTOR/OFFEROR <i>Patricia Gagliemo-Prior</i> (Signature of person authorized to sign)	15C. DATE SIGNED 9/7/10	16B. UNITED STATES OF AMERICA BY <i>Joseph Widdup</i> (Signature of Contracting Officer)	16C. DATE SIGNED 9/8/10

NSN 7540-01-152-8070  
PREVIOUS EDITION NOT USABLE

STANDARD FORM 30 (REV. 10-83)  
Prescribed by GSA - FAR (48 CFR) 53.243

TEMPLATE - ADM001

SUNSI REVIEW COMPLETE

SEP 10 2010

ADM001

1. The purposes of this modification are:

- a. to extend the period of performance to March 25, 2011;
- b. to increase the estimated ceiling by \$85,518.94 from \$ 496,970.79 to \$582,489.73, and to add two additional 6-month options subject to clause 52.217-9 (see attached price schedule for the option periods).
- c. to increase the obligated amount by \$30,000 from \$496,970.79 to \$526,970.79.
- d. to replace the statement of work with the one attached.

The following is a summary of obligations from the date of award through the date of this action:

Award FY07 Obligation	\$24,000.00
Mod 1 FY08 Obligation	\$12,000.00
Mod 2 FY08 Obligation	\$42,000.00
Mod 3 FY08 Obligation	\$65,824.78
Mod 4 FY08 Obligation	\$50,000.00
Mod 5 FY09 Obligation	\$50,000.00
Mod 6 FY09 Obligation	\$73,150.00
Mod 7 FY09 Obligation	\$60,000.00
Mod 8 FY10 Obligation	\$119,996.01
Mod 9 FY10 Obligation	\$30,000.00
<b>Total NRC Obligations</b>	<b>\$526,970.79</b>

Summary - Total Obligations by Job Code Number:

G8414	\$193,824.78
G8426	\$333,146.01
<b>Total</b>	<b>\$526,970.79</b>

END OF TEXT

Task Order 23      Office of Human Resources Application Systems and Environment

**A. Background**

The Office of Human Resources (HR) requires data entry, analysis, and verification; as well as administrative and report generation support for its financial and learning management systems. Currently, HR uses the Federal Financial System (FAIMIS) and the HR Financial Control System (FCS) to maintain financial data; Treasury's Automated Standard Application for Payments (ASAP) to enter commitments in the system wherein Universities can draw down their grants as in a line of credit transaction; and Plateau's Learning Management System (iLearn).

HR staff will continue to receive requests for financial and training data and information from internal and external customers. The Contractor shall provide maintenance, operations, training and data analysis, and data entry support for these existing applications.

**B. Scope**

To provide data analysis, data entry, and transitional support for HR systems.

The Contractor shall be considered a technical resource to HR staff.

The Contractor shall perform operational support tasks for the systems listed below in the SOW section, subparagraph, "Operational Support," following guidance provided by the NRC TOM. Individual efforts required of the Contractor shall be to provide operational support for agency applications in the form of data support, report generation, and production support for the identified HR systems. The Contractor shall also produce necessary documentation of work performed.

**C. Statement of Work**

1. Operational Support

a. Systems To Be Covered under Operational Support

System Name	System Number	System Acronym	Software	Platform
Federal Financial System		FAIMIS		
HR Internal Financial Control System		FCS		

Plateau Learning Management System		iLearn		
Treasury's Automated Standard Application for Payments		ASAP		

b. Definition

Operational support may take various forms, including the following:

1. Data Services and Support

- a. Data interpretation
- b. OCR, scanning
- c. Verification
- d. Entry
  - Federal Financial System (FAIMIS) and supporting databases—data entry and verification
  - Treasury's Automated Standard Application for Payments (ASAP) – data entry and verification
  - Plateau Learning Management System (iLearn) – data entry and verification (Access DB, MS Word, Word Perfect)

2. Report/Output Generation

The Contractor may assist in the generation of reports.. Report generation may be required from a variety of HR systems either on a scheduled or ad hoc basis of (1) standard reports or (2) quick query or new reports using newly defined criteria.

c. Work of Contractor and NRC Technical Direction

The Contractor shall provide operational support in the form of data analysis and data entry support and verification for the FAIMIS. In addition, the Contractor shall provide data entry support for the HR FCS, and other databases that support the FAIMIS.

The Contractor shall provide operational support in the form of data analysis and data entry support and verification for Treasury's Automated Standard Application for Payments (ASAP).

The Contractor shall also provide operational support in the form of data analysis and data entry support and verification for the Plateau Learning Management System (iLearn), as well as other HR systems as needed.

**d. Operational Support Work Effort Reporting**

An activity report is required biweekly that describes the counts of transactions and types for data support services provided by system for the 2-week period beginning on a Monday and ending on a Friday. The report shall be provided to the NRC TOM by no later than noon on Monday following the closing Friday of the 2-week period. An activity report defining the system being queried, the query constructed, the requestor (name, office and phone number), the level of effort expended, and the output criteria is required biweekly by system for work performed. This report shall be delivered to the NRC TOM no later than 2 workdays into the next biweekly period.

**D. Place of Performance**

The data analysis, data entry, and data verification support shall be performed on site during NRC official duty hours. Access to the NRC facilities shall be provided by the NRC staff, as required during non-business hours.

**E. Schedule of Deliverables**

<b>Deliverable Name</b>	<b>Delivery Schedule</b>	<b>Responsibility</b>
Maintenance Work Plan and Estimate to the NRC TOM	Whenever work effort will exceed 20 hours	Contractor
Work Plan and Estimate Approval Email	Upon review and approval of work plan and estimate	NRC Work Effort Manager
Work Effort Approach of Ceiling Notification Email	When 23 or less hours are available	Contractor
New Versions of Application Products to CM	When maintenance effort tested and ready for deployment	Contractor
Special Reports of Work and Status—Maintenance	At frequency directed	Contractor

Ad Hoc Report Outputs (2.c)	2 workdays from receipt of request	Contractor
Special Reports of Work and Status—Operational Support	At frequency directed	Contractor

**F. Expertise/Skills**

Demonstrated experience using systems identified in relevant sections of this task order as requiring operational support. Competency in communication and analytical skills, as demonstrated through prior assignments in the operational support area. Demonstrated ability to independently perform data analysis, entry and verification. The contractor shall provide personnel with the following skills:

1. working experience with and knowledge of FAIMIS
2. working experience with and knowledge of iLearn
3. working experience with an knowledge of FCS
4. working experience with an knowledge of ASAP
5. working experience with an knowledge of MS Word
6. working experience with Cold Fusion and MS Access

**G. Task Order Manager**

The manager for this Task Order is James Janis, (301) 492-2268.

