



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D.C. 20555-0001

OCT 15 2007

OA Corporation  
2277 Research Boulevard  
Mailstop 4G ATTN: Joyce L. Lambert  
Rockville, MD 20850

SUBJECT: TASK ORDER NO.28 ENTITLED "OIS Short Term Operational, Admin, and System", UNDER DELIVERY ORDER NO. DR-33-07-358

Dear Ms. Lambert:

In accordance with Section C.27 entitled "Task Order Procedures," of the subject delivery order, this letter hereby definitizes Task Order 28. This effort shall be performed in accordance with the enclosed Statement of Work and OA Corporation's cost estimate dated, September 18, 2007, which is made a part hereof of this order.

The following individual(s) are considered to be essential to the successful performance of the work hereunder:

Jose (Tony) Gonzalez, Project Manager

The Contractor agrees that such personnel shall not be removed from the effort under the task order without compliance with the Key Personnel Clause (2052.215-70) of the delivery order.

Task Order No. 28 shall be in effect from September 26, 2007, through September 25, 2008, with a total cost ceiling of \$141,264.96.

This Task Order No. 28 obligates funds in the amount of \$109,393.80. The obligated amount shall, at no time, exceed the task order cost ceiling. When and if the amount(s) paid and payable to the Contractor hereunder shall equal the obligated amount, the Contractor shall not be obligated to continue performance of the work unless and until the Contracting Officer shall increase the amount obligated with respect to this task order. Any work undertaken by the Contractor in excess of the obligated amount specified above is done so at the Contractor's risk.

Your contacts during the course of this task order are:

Technical Matters: Harry Kromer - (301) 415-6817  
Tu Tran - 301-415-7119

Contractual Matters: Richard Bright - (301) 415-8086

Information in this record was deleted  
in accordance with the Freedom of Information  
Act, exemptions 4  
FOIA- 2009-0017

Clan

\*ACCOUNTING AND APPROPRIATION DATA Task Order No. 28 is as follows:


B&R: 710-15-5F1-342 JC: J1278 BOC: 2574 APPN: 31X0200.710 COM: 10770875C \$3,393.80  
B&R: 710-15-5F1-340 JC: J1270 BOC: 2574 APPN: 31X0200.710 COM: 10770901C  
\$106,000.00

\*ADMINISTRATIVELY TRANSFERRED FUNDS FROM BASE CONTRACT

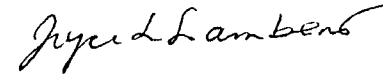
The issuance of this task order does not amend any terms or conditions of the subject delivery order.

Please indicate your acceptance of this task order by having an official who is authorized to bind your organization, execute three copies of this document in the spaces provided below and return two copies to the Contract Specialist. You should retain the third copy for your records. If you have any questions regarding the subject task order, please contact Richard Bright, Contract Specialist on (301) 415-8086.

Sincerely,

  
Eleni Jernell, Contracting Officer  
Contract Management Branch No. 3  
Division of Contracts  
Office of Administration

ACCEPTED:

  
Joyce L. Lambert  
NAME

CONTRACTS  
TITLE

10/23/07  
DATE

Task Order 28: OIS Short-Term Operational Admin and System		BASE YEAR RATE	BASE YEAR HOURS	BASE YEAR AMOUNT
<b>OFF-SITE</b>				
010	010 Program Manager			
020	020 Project Manager			
030	030 Quality Assurance Manager			
050	050 Principal BPR Specialist			
060	060 Senior BPR Specialist			
070	070 Principal Systems Architect			
080	080 Senior Systems Architect			
090	090 Principal Information Engineer			
100	100 Senior Information Engineer			
110	110 Senior Functional Analyst			
130	130 Systems Analyst 5			
140	140 Systems Analyst 4			
150	150 Systems Analyst 3			
160	160 Systems Analyst 2			
170	170 Systems Analyst 1			
210	210 Computer Programmer 7			
220	220 Computer Programmer 6			
230	230 Computer Programmer 5			
240	240 Computer Programmer 4			
250	250 Computer Programmer 3			
251	251 Computer Programmer 2			
260	260 Support Specialist 6			
270	270 Support Specialist 5			
280	280 Support Specialist 4			
290	290 Support Specialist 3			
310	310 Engineer 5			
320	320 Engineer 4			
350	350 Sr Computer Security Specialist			
360	360 Computer Security Specialist			
370	370 Operations Manager			
430	430 Communications Network Engineer			
520	520 Apps Systems Analysis and Program Manager			
530	530 Apps Systems Analysis and Program Sup			
540	540 Apps Systems Analyst/Programmer - St Spec			
550	550 Apps Systems Analyst/Programmer - Lead			
560	560 Telecommunications/Internetworking Designer			
570	570 Network Planner			
580	580 Network Operations Specialist			
590	590 Telecommunications Engineer - Senior			
600	600 Telecommunications Engineer - Inter			
610	610 Telecommunications Systems Analyst			
620	620 Network Controller			
630	630 Telecommunications Engineer/Analyst			
640	640 Network Control Technician			
650	650 Telecommunications Analyst/Tech-Senior			
700	700 Documentation Specialist			
710	710 Documentation Coordinator			
720	720 Technical Expert - Level 4			
730	730 Technical Expert - Level 3			
740	740 Technical Expert - Level 2			
750	750 Technical Expert - Level 1			
760	760 Information Services Consultant			
<b>ON-SITE</b>				
105	105 Senior Information Engineer Onsite			
265	265 Support Specialist 6 Onsite			
275	275 Support Specialist 5 Onsite			
285	285 Support Specialist 4 Onsite			
525	525 Apps Systems Analysis and Program Manager Onsite			
535	535 Apps Systems Analysis and Program Sup Onsite			
545	545 Apps Systems Analyst/Programmer - St Spec Onsite			
555	555 Apps Systems Analyst/Programmer - Lead Onsite			
715	715 Documentation Coordinator Onsite			
745	745 Technical Expert - Level 2 Onsite			
<b>TOTAL</b>			(b)(4)	\$141,264.96

**Task Order 28****OIS Short Term Operational, Administrative and System Support****A. Background**

The Office of Information Services (OIS) has a need for operational, administrative and system support for various short duration projects throughout the year. Many of the projects will be one to eight weeks in length.

The Contractor shall have the ability to provide expertise for a particular project in a timely manner, i.e. within one week of the statement of work being issued.

**B. Scope**

The Contractor shall provide knowledgeable staff and technical expertise to include, but not limited to, software upgrades, database conversions, procedures development and configuration management. The Contractor shall have the ability to bring in Subject Matter Experts (SME's) or hire subcontractors to complete assignments under this Task Order.

**C. Statement of Work**

The contractor shall ensure project management activities as described in this paragraph are performed either by providing project manager for each project under this task order or as part of normal day-to-day activities. The Contractor shall provide a project plan, spending plan and a list of individuals and a description of their expertise/skill set for each project under this task order.

**D. Deliverables**

One week after the inception of the project, the Contractor shall provide a project plan, spending plan and list of individuals and a brief description of their expertise/skill set to complete specific tasks listed for the project.

**E. Place of Performance**

The Contractor shall perform most of the required services at the NRC facilities located in Rockville, MD, however some services may be performed at the contractor's facility. No permanent space for employees is available at the NRC.

**F. Expertise/Skills**

The Contractor shall provide SME's, or hire a sub-contractor, with the appropriate skills for the particular project.

**G. Task Order Manager**

The manager for this Task Order is Tu Tran, 301-415-7119.

**Task Order 28**