



UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001

OCT 15 2007

OA Corporation
2277 Research Boulevard
Mailstop 4G ATTN: Joyce L. Lambert
Rockville, MD 20850

SUBJECT: TASK ORDER NO.27 ENTITLED "NRR Web site", UNDER DELIVERY ORDER
NO. DR-33-07-358

Dear Ms. Lambert:

In accordance with Section C.27 entitled "Task Order Procedures," of the subject delivery order, this letter hereby definitizes Task Order 27. This effort shall be performed in accordance with the enclosed Statement of Work and OA Corporation's cost estimate dated, September 18, 2007, which is made a part hereof of this order.

The following individual(s) are considered to be essential to the successful performance of the work hereunder:

Jonathan Stecker - Project Manager

The Contractor agrees that such personnel shall not be removed from the effort under the task order without compliance with the Key Personnel Clause (2052.215-70) of the delivery order.

Task Order No. 27 shall be in effect from September 26, 2007, through September 25, 2008, with a total cost ceiling of \$169,974.06.

This Task Order No. 27 obligates funds in the amount of \$100,000.00. The obligated amount shall, at no time, exceed the task order cost ceiling. When and if the amount(s) paid and payable to the Contractor hereunder shall equal the obligated amount, the Contractor shall not be obligated to continue performance of the work unless and until the Contracting Officer shall increase the amount obligated with respect to this task order. Any work undertaken by the Contractor in excess of the obligated amount specified above is done so at the Contractor's risk.

Your contacts during the course of this task order are:

Technical Matters: Harry Kromer - (301) 415-6817
Jun Lee - 301-415-1337

Contractual Matters: Richard Bright - (301) 415-8086

Information in this record was deleted
in accordance with the Freedom of Information
Act, exemptions
FOIA- 2009-0017

C/26

*ACCOUNTING AND APPROPRIATION DATA Task Order No. 27 is as follows:


B&R: 720-15-111-160 JC: J3207 BOC: 2574 APPN: 31X0200.760 COM: 200765057
\$100,000.00

*ADMINISTRATIVELY TRANSFERRED FUNDS FROM BASE CONTRACT

The issuance of this task order does not amend any terms or conditions of the subject delivery order.

Please indicate your acceptance of this task order by having an official who is authorized to bind your organization, execute three copies of this document in the spaces provided below and return two copies to the Contract Specialist. You should retain the third copy for your records. If you have any questions regarding the subject task order, please contact Richard Bright, Contract Specialist on (301) 415-8086.

Sincerely,


Eleni Jernell, Contracting Officer
Contract Management Branch No. 3
Division of Contracts
Office of Administration

ACCEPTED: Joyce L. Lambert
NAME Joyce L. Lambert
CONTRACTS
TITLE CONTRACTS
10/23/07
DATE 10/23/07

Task Order 27 NRR Web Site		BASE YEAR RATE	BASE YEAR HOURS	BASE YEAR AMOUNT
OFF-SITE				
010	010 Program Manager			
020	020 Project Manager			
030	030 Quality Assurance Manager			
050	050 Principal BPR Specialist			
060	060 Senior BPR Specialist			
070	070 Principal Systems Architect			
080	080 Senior Systems Architect			
090	090 Principal Information Engineer			
100	100 Senior Information Engineer			
110	110 Senior Functional Analyst			
130	130 Systems Analyst 5			
140	140 Systems Analyst 4			
150	150 Systems Analyst 3			
160	160 Systems Analyst 2			
170	170 Systems Analyst 1			
210	210 Computer Programmer 7			
220	220 Computer Programmer 6			
230	230 Computer Programmer 5			
240	240 Computer Programmer 4			
250	250 Computer Programmer 3			
251	251 Computer Programmer 2			
260	260 Support Specialist 6			
270	270 Support Specialist 5			
280	280 Support Specialist 4			
290	290 Support Specialist 3			
310	310 Engineer 5			
320	320 Engineer 4			
350	350 Sr Computer Security Specialist			
360	360 Computer Security Specialist			
370	370 Operations Manager			
430	430 Communications Network Engineer			
520	520 Apps Systems Analysis and Program Manager			
530	530 Apps Systems Analysis and Program Sup			
540	540 Apps Systems Analyst/Programmer - St Spec			
550	550 Apps Systems Analyst/Programmer - Lead			
560	560 Telecommunications/Internetworking Designer			
570	570 Network Planner			
580	580 Network Operations Specialist			
590	590 Telecommunications Engineer - Senior			
600	600 Telecommunications Engineer - Inter			
610	610 Telecommunications Systems Analyst			
620	620 Network Controller			
630	630 Telecommunications Engineer/Analyst			
640	640 Network Control Technician			
650	650 Telecommunications Analyst/Tech-Senior			
700	700 Documentation Specialist			

(b)(4)

710	710 Documentation Coordinator	
720	720 Technical Expert - Level 4	
730	730 Technical Expert - Level 3	
740	740 Technical Expert - Level 2	
750	750 Technical Expert - Level 1	
760	760 Information Services Consultant	
ON-SITE		
105	105 Senior Information Engineer Onsite	
265	265 Support Specialist 6 Onsite	
275	275 Support Specialist 5 Onsite	
285	285 Support Specialist 4 Onsite	
525	525 Apps Systems Analysis and Program Manager Onsite	
535	535 Apps Systems Analysis and Program Sup Onsite	
545	545 Apps Systems Analyst/Programmer - St Spec Onsite	
555	555 Apps Systems Analyst/Programmer - Lead Onsite	
715	715 Documentation Coordinator Onsite	
745	745 Technical Expert - Level 2 Onsite	
TOTAL		\$169,974.06

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Task Order 27

Office of Nuclear Reactor Regulation Web Pages

A. Background

The Office of Nuclear Reactor Regulation (NRR) requires Contractor support in the general maintenance of the NRR Web pages.

B. Scope

The scope of work is to provide continuous, accurate, and timely work in the maintenance of the Web pages.

C. Statement of Work

The Contractor shall meet the requirements described in this SOW. NRR will provide the documents and pertinent information for coding and posting on the Web. The Contractor shall undertake the following:

1. Develop and maintain NRR Web pages in accordance with NRR ADM-302, NRC Standard Operating Procedures, Management Controls, and applicable laws, such as Section 508.
2. Coordinate the work with the NRR Web Liaison and NRR content providers to ensure that contents go through the proper channel of reviews before posting on the Web site.
3. Perform reviews of the NRR Web pages for consistency and make necessary corrections (e.g., broken links, spelling errors)
4. Maintain and track to completion any Web-related requests.
5. Maintain NRR Web applications.
6. Meet with the NRC TOM on an as-needed basis to discuss any issues, progress, and deliverables.
7. Maintain an effective communication with the NRC TOM and coordinate with the NRC TOM and NRR Web Liaison in establishing work priorities and schedules.

D. Place of Performance

The work shall be performed at the NRC Offices located at 11545 and/or 11555 Rockville Pike, Rockville, Maryland, or at the Contractor site.

E. Schedule of Deliverables

The information on the Web site will be updated and posted in accordance with the procedures and guidelines provided by the NRR/PMAS/PIMB and OIS. All documents

Task Order 27**Office of Nuclear Reactor Regulation Web Pages**

entered into the Web site must be correctly coded and consistent with the guidelines and standards.

The Contractor shall be expected to code, review, and post (1) new documents within 2–4 days, (2) existing document collections within 1–2 days, (3) index and link a collection of documents within 2–4 days, (4) create a new subsite in 7–14 days, and (5) an existing subsite in 2–4 days.

F. Expertise/Skills

The Contractor shall be qualified, competent, professional, and fully trained in Web design and technology, such as and not limited to, Web application tools, HTML, Dreamweaver, Javascript, PhotoShop, PDF tools, FTP, WordPerfect Suite, and Microsoft Suite. In addition, the Contractor shall have experience in complying with Section 508.

G. Task Order Manager

The manager for this task order is Jun Lee, (301) 415-1337.