



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D.C. 20555-0001

OCT 15 2007

OA Corporation  
2277 Research Boulevard  
Mailstop 4G ATTN: Joyce L. Lambert  
Rockville, MD 20850

SUBJECT: TASK ORDER NO.26 ENTITLED "Research Info. Mgmt System (RIMS)", UNDER  
DELIVERY ORDER NO. DR-33-07-358

Dear Ms. Lambert:

In accordance with Section C.27 entitled "Task Order Procedures," of the subject delivery order, this letter hereby definitizes Task Order 26. This effort shall be performed in accordance with the enclosed Statement of Work and OA Corporation's cost estimate dated, September 18, 2007, which is made a part hereof of this order.

The following individual(s) are considered to be essential to the successful performance of the work hereunder:

Derek Sharp - Project Manager

The Contractor agrees that such personnel shall not be removed from the effort under the task order without compliance with the Key Personnel Clause (2052.215-70) of the delivery order.

Task Order No. 26 shall be in effect from September 26, 2007, through September 25, 2008, with a total cost ceiling of \$172,570.28.

This Task Order No. 26 obligates funds in the amount of \$50,000.00. The obligated amount shall, at no time, exceed the task order cost ceiling. When and if the amount(s) paid and payable to the Contractor hereunder shall equal the obligated amount, the Contractor shall not be obligated to continue performance of the work unless and until the Contracting Officer shall increase the amount obligated with respect to this task order. Any work undertaken by the Contractor in excess of the obligated amount specified above is done so at the Contractor's risk.

Your contacts during the course of this task order are:

Technical Matters: Harry Kromer - (301) 415-6817  
Dennis Lam - 301-415-2624

Contractual Matters: Richard Bright - (301) 415-8086

Information in this record was deleted  
in accordance with the Freedom of Information  
Act, exemptions 4  
FOIA- 2009-10017

C/25

\*ACCOUNTING AND APPROPRIATION DATA Task Order No. 26 is as follows:

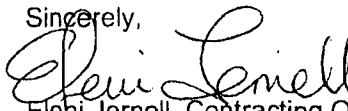
B&R: 760-15-111-160 JC: N6498 BOC: 2630 APPN: 31X0200.760 COM: RES-C07-211  
\$50,000.00

\*ADMINISTRATIVELY TRANSFERRED FUNDS FROM BASE CONTRACT

The issuance of this task order does not amend any terms or conditions of the subject delivery order.

Please indicate your acceptance of this task order by having an official who is authorized to bind your organization, execute three copies of this document in the spaces provided below and return two copies to the Contract Specialist. You should retain the third copy for your records. If you have any questions regarding the subject task order, please contact Richard Bright, Contract Specialist on (301) 415-8086.

Sincerely,



Eleni Jernell, Contracting Officer  
Contract Management Branch No. 3  
Division of Contracts  
Office of Administration

ACCEPTED: Joyce L. Lambert

NAME Joyce L. Lambert

TITLE CONTRACTS

DATE 10/23/07

Task Order 26 Research Information System (RIMS)		BASE YEAR RATE	BASE YEAR HOURS	BASE YEAR AMOUNT
<b>OFF-SITE</b>				
010	010 Program Manager			
020	020 Project Manager			
030	030 Quality Assurance Manager			
050	050 Principal BPR Specialist			
060	060 Senior BPR Specialist			
070	070 Principal Systems Architect			
080	080 Senior Systems Architect			
090	090 Principal Information Engineer			
100	100 Senior Information Engineer			
110	110 Senior Functional Analyst			
130	130 Systems Analyst 5			
140	140 Systems Analyst 4			
150	150 Systems Analyst 3			
160	160 Systems Analyst 2			
170	170 Systems Analyst 1			
210	210 Computer Programmer 7			
220	220 Computer Programmer 6			
230	230 Computer Programmer 5			
240	240 Computer Programmer 4			
250	250 Computer Programmer 3			
251	251 Computer Programmer 2			
260	260 Support Specialist 6			
270	270 Support Specialist 5			
280	280 Support Specialist 4			
290	290 Support Specialist 3			
310	310 Engineer 5			
320	320 Engineer 4			
350	350 Sr Computer Security Specialist			
360	360 Computer Security Specialist			
370	370 Operations Manager			
430	430 Communications Network Engineer			
520	520 Apps Systems Analysis and Program Manager			
530	530 Apps Systems Analysis and Program Sup			
540	540 Apps Systems Analyst/Programmer - St Spec			
550	550 Apps Systems Analyst/Programmer - Lead			
560	560 Telecommunications/Internetworking Designer			
570	570 Network Planner			
580	580 Network Operations Specialist			
590	590 Telecommunications Engineer - Senior			
600	600 Telecommunications Engineer - Inter			
610	610 Telecommunications Systems Analyst			
620	620 Network Controller			
630	630 Telecommunications Engineer/Analyst			
640	640 Network Control Technician			
650	650 Telecommunications Analyst/Tech-Senior			
700	700 Documentation Specialist			
710	710 Documentation Coordinator			
720	720 Technical Expert - Level 4			
730	730 Technical Expert - Level 3			
740	740 Technical Expert - Level 2			
750	750 Technical Expert - Level 1			
760	760 Information Services Consultant			
<b>ON-SITE</b>				
105	105 Senior Information Engineer Onsite			
265	265 Support Specialist 6 Onsite			
275	275 Support Specialist 5 Onsite			
285	285 Support Specialist 4 Onsite			
525	525 Apps Systems Analysis and Program Manager Onsite			
535	535 Apps Systems Analysis and Program Sup Onsite			
545	545 Apps Systems Analyst/Programmer - St Spec Onsite			
555	555 Apps Systems Analyst/Programmer - Lead Onsite			
715	715 Documentation Coordinator Onsite			
745	745 Technical Expert - Level 2 Onsite			
<b>TOTAL</b>			(b)(4)	\$172,570.28

**A. Scope**

The Contractor shall perform application systems maintenance for the Resource Information Management System (RIMS) as detailed in the SOW section, subparagraph, "Maintenance," following guidance provided in the NRC PMM and CMP and utilizing the CM Library as the source for obtaining a current copy of production application systems which require maintenance. Application maintenance is defined as modification and/or correction of code and/or data which are part of an application system to make the application system perform as intended in support of a business process/area for which it was written. These modifications/corrections may include those made to programs, scripts, job control languages, or data. Maintenance also includes, but is not limited to, an analysis of conditions and outputs to identify root causes of problems and define methods for correction, troubleshooting, and establishment and execution of backups, restores, archives, and housekeeping. Under this SOW, the Contractor may perform work that would be classified as perfective maintenance (i.e., a minor enhancement—a modification that is not the result of a code or data error) and changes required to place the system in compliance with applicable laws and Federal and/or NRC regulations. All major enhancement requests shall result in the development of a separate SOW to authorize the work.

In the performance of maintenance efforts, the Contractor shall appropriately check out a copy of the current production version of an application system through the CM Library, make changes to the copy provided, and submit the changed application system (new code, documentation, builds) back through the CM Library for deployment by the NRC.

The Contractor shall be considered a technical resource to the deployment team and remain available until deployment is completed to provide deployment support as part of the maintenance process.

The Contractor shall also produce necessary documentation of work performed as defined in subparagraph, "Maintenance Work Effort Reporting," below.

**B. Statement of Work****1. Maintenance**

The Contractor shall be responsible for making necessary changes to ensure that identified problems with an application system are corrected and the system is returned to production in the shortest amount of time possible.

**Maintenance Requests:**

The NRC TOM/client shall notify the Contractor of system maintenance requests using the Rational ClearQuest change request system, in accordance with the Delivery Order, Statement Of Work, Section C.3, Subsections 3.1 "Maintenance" and 3.2 "Maintenance Change Request Process." The Contractor shall follow the procedures contained in the "OIS Application Change Request System Guide

using Rational ClearQuest" to document all maintenance work performed and completed. The Contractor shall attend, as required, occasional meetings with the NRC TOM at the NRC office to discuss significant maintenance issues.

a. System To Be Serviced

System Name	System Number	System Acronym	Software	Platform	Allotted Level of Effort
Resource Information Management System	3599	RIMS	Delphi, BDE, EZDocs, Paradox	PC/LAN	680 h/y

b. Maintenance Work Effort Reporting

The Contractor and the NRC TOM shall attend, as required (but not more than 6) meetings at the NRC office to discuss significant maintenance issues. Summaries of these meetings shall be provided by email to the NRC TOM within 2 workdays after completion of meeting.

An updated/record log shall be established and shall reflect the modifications made by each "fix it" request. All required documentation shall be updated to reflect the fix.

**C. Place of Performance**

Most efforts under this SOW can be performed at the Contractor site. Access to the NRC facilities shall be provided by the NRC staff, as required, during normal working hours for the duration of this SOW.

**D. Schedule of Deliverables**

Maintenance requests shall be performed within the time negotiated with the NRC TOM for each system release.

**E. Expertise/Skills**

Demonstrated experience in application systems software and platforms defined for systems identified in relevant sections of this task order as requiring maintenance support. Competency in technical, written communication and analytical skills, as demonstrated through prior assignments in the technical support area, and experience with applications running on a NOVELL LAN platform.

**F. Task Order Manager**

The manager for this task order is Dennis Lam, (301) 415-6008.