

August 15, 2007

MEMORANDUM TO: Luis A. Reyes
Executive Director for Operations

FROM: Annette L. Vietti-Cook, Secretary **/RA/**

SUBJECT: STAFF REQUIREMENTS - COMSECY-07-0025 - SEMIANNUAL
UPDATES OF THE LESSONS-LEARNED PROGRAM

The Commission has approved the Lessons-Learned Oversight Board's recommendation for staff to provide annual updates of the Lessons-Learned Program (LLP) beginning in August 2008. Efforts should be made to increase staff awareness of the LLP, and the LLP should include discussions of successes and not just failures.

cc: Chairman Klein
Commissioner McGaffigan
Commissioner Jaczko
Commissioner Lyons
OGC
CFO
OCA
OPA
Office Directors, Regions, ACRS, ACNW, ASLBP (via E-Mail)
PDR