

August 8, 2007

Ms. Melanie Rasmusson, Chief  
Bureau of Radiological Health  
Iowa Department of Public Health  
321 East 12<sup>th</sup> St.  
Des Moines, IA 50319

Dear Ms. Rasmusson:

I am pleased to learn of your appointment as the State Liaison Officer to the U.S. Nuclear Regulatory Commission (NRC) for the State of Iowa.

The NRC relies on the Governor-appointed State Liaison Officer to provide the primary communication channel between the State and the NRC. The State Liaison Officer serves as the key person in the State to keep the Governor informed on issues under the NRC's jurisdiction (specifically matters addressing nuclear regulation, nuclear security, and radiological public health and safety), and provides NRC with State information on particular nuclear safety, security, or environmental issues.

The State Liaison Officer also serves as the primary individual responsible for sharing sensitive unclassified information, including Safeguards Information (SGI), from NRC with other designated State officials. The State Liaison Officer is responsible for ensuring that recipients of such information have a "need-to-know," and for implementing the appropriate measures for storing and protecting the information from unauthorized disclosure in accordance with Title 10 of the Code of Federal Regulations Part 73.21. Regulatory Issue Summary (RIS) 2003-08, *Protection of Safeguards Information from Unauthorized Disclosure*, is contained in Enclosure 1. Enclosure 2 contains additional detailed information about SGI handling and protection requirements, including (1) sharing SGI with those who, by reason of position, have a need-to-know; (2) protection while in use or storage; (3) preparation and marking; (4) external transmission; (5) reproduction and destruction; and (6) criminal and civil sanctions.

We may also have, on occasion, the need to share classified national security information with the State. Therefore, we would also appreciate your identifying an individual authorized to receive and handle classified information within your State organization. Additionally, we would appreciate your identifying the location, contact and telephone number of the facility (or facilities) having secure communications equipment in the event that we may need to transmit information over a secure transmission line.

We are placing you on special mailing and e-mail distribution lists so that on a regular basis you will receive copies of NRC documents and reports to keep you informed of matters that have an impact on, or are of interest to, States. Also, NRC conducts national State Liaison Officers' meetings, usually every three years and regional meetings as needed, to discuss matters of mutual regulatory interest.

Mr. Roland Lickus or Ms. Sheri Minnick, our Regional State Liaison Officers in the NRC Region III Office, located in Lisle, Illinois, will be your main contacts for routine communications and may be reached at 630-829-9660 and 630-829-9659, respectively. In the event of their unavailability, please do not hesitate to call me at Headquarters at 301-415-7278 or Rosetta Virgilio of my staff at 301-415-2367, concerning any questions you may have.

Sincerely,

Dennis K. Rathbun, Director **/RA/**  
Division of Intergovernmental Liaison  
and Rulemaking  
Office of Federal and State Materials  
and Environmental Management Programs

Enclosure:

1. RIS 2003-08, *Protection of Safeguards  
Information from Unauthorized Disclosure*
2. Additional Handling and Protection Requirements  
for Safeguards Information

M. Rasmusson

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Distribution: **LTR-07-0472**

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