



UNITED STATES
NUCLEAR REGULATORY COMMISSION
REGION IV
611 RYAN PLAZA DRIVE, SUITE 400
ARLINGTON, TEXAS 76011-4005

July 5, 2007

Dr. Paul Halverson, Director of Health
and State Public Health Officer
Arkansas Department of Health
4815 West Markham, Slot 39
Little Rock, Arkansas 72205

Dear Dr. Halverson:

On May 30, 2007, NRC sent you notification of an upcoming one-day periodic meeting between NRC and the Arkansas Radiation Control Program that had been scheduled for August 22, 2007. Due to conflicting priorities, NRC was unable to support that meeting date.

This letter confirms that, after coordination with Mr. Jared Thompson of your staff, the meeting is now scheduled for Tuesday, August 28, 2007, and will be held in the Radiation Control program office. Following the meeting, NRC would like to meet with you and your staff to discuss the status of your Radiation Control Program. In addition to me, Ms. Linda McLean, State Agreements Officer, Region IV, Mr. Leonard Wert, Director, Division of Nuclear Materials Safety, Region IV, and possibly a member of NRC's Office of Federal and State Materials and Environmental Management Programs may be in attendance.

Based on previous discussions with Mr. Jared Thompson, the likely topics for discussion at the meeting are listed on the enclosed agenda. If there are any additional specific topics you would like to cover, or if you would like to focus on a specific area, please let me know. If you have any questions, please call me at 817-860-8143, or via e-mail to rre@nrc.gov.

Sincerely,

/RA/

Randy Erickson
State Agreements Officer
Region IV

ENCLOSURE: Agenda

(cc listing on next page)

cc w/enclosure:

Dr. Paul Halverson
State of Arkansas

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Mr. Bernard Bevill, Section Chief
Arkansas Department of Health
Radioactive Materials Program
4815 West Markham, Slot 30
Little Rock, Arkansas 72205

Mr. Jared Thompson, Program Leader
Arkansas Department of Health
Radioactive Material's Program
4815 West Markham, Slot 30
Little Rock, Arkansas 72205

Dr. Paul Halverson
State of Arkansas

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bcc: (via ADAMS e-mail distribution):

LWert

CCain

LMcLean

RErickson

JSchlueter, NMSS

AMcCraw, FSME

DuncanWhite, FSME

SMoore, FSME

DSollenberger, FSME

WRautzen, FSME

ML No:

SUNSI Review Completed: Yes No Initials: __RRE__

ADAMS: ☒ Yes ☐ No Initials: _mlm__

☒ Publicly Available ☐ Non-Publicly Available ☐ Sensitive ☒ Non-Sensitive

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Periodic Meeting Agenda
for August 28, 2007

1. Status of State's actions to address all open previous IMPEP review findings and/or open recommendations.
2. Strengths and/or weaknesses of the State program as identified by the State or NRC including identification of actions that could diminish weaknesses.
3. Feedback on NRC's program as identified by the State and including identification of any action that should be considered by NRC.
4. Status of State Program including:
 - a. Staffing and training:
 - i) Number of staff in the program and status of their training and qualifications;
 - ii) Program vacancies;
 - iii) Staff turnover;
 - iv) Adequacy of FTEs for the materials program.
 - b. Materials Inspection Program:
 - i) Discuss the status of the inspection program including if an inspection backlog exists and the steps being taken to work off backlog.
 - c. Regulations and Legislative changes:
 - i) Discuss status of State's regulations and actions to keep regulations up to date, including the use of legally binding requirements.
 - d. Program reorganizations:
 - i) Discuss any changes in program organization including program/staff relocations and new appointments.
 - e. Changes in Program budget/funding.
5. Event Reporting, including follow-up and closure information in NMED.
6. Response to Incidents and Allegations:
 - a. Status of allegations and concerns referred by the NRC for action;
 - b. Significant events and generic implications.

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7. Information exchange and discussion:
 - a. Current State initiatives;
 - b. Emerging technologies;
 - c. Large, complicated or unusual authorizations for use of radioactive materials, including, (e.g., major decommissioning and license termination actions)
 - d. State's mechanisms to evaluate performance (as applicable):
 - i) Self audits;
 - ii) Computer tracking;
 - iii) Inspector accompaniments;
 - iv) Other management tools.
 - e. NRC current initiatives.
8. Other topics
9. Schedule for the next IMPEP review.

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