



LEHIGH  
UNIVERSITY

Risk Management  
616 Brodhead Avenue  
Bethlehem, PA 18015-3054  
(610) 758-3899 Fax (610) 758-5855  
<http://www.lehigh.edu>

**CERTIFIED/RETURN RECEIPT REQUESTED**

February 13, 2006

NM582

RECEIVED  
REGION 1  
2006 FEB 16 PM 1:39

Mr. James Dwyer  
U.S. Nuclear Regulatory Commission / Region 1  
Division of Nuclear Materials Safety  
475 Allendale Road  
King of Prussia, PA 19406-1415

03000987

LEHIGH UNIVERSITY - NRC LICENSE #37-07912-02

Dear Mr. Dwyer:

Thank you for your prompt response to my January 27<sup>th</sup> letter concerning the Lehigh University's NRC License referenced above (copy attached). This letter is to confirm our February 2, 2006 telephone conversation concerning NRC mailings to the University. Specifically:

- Richard Freeman is not the Lehigh University contact person and should be removed from the NRC mailing list(s).
- Any/all correspondence/notices should be addressed to:

Denise M. Blew, Associate Vice President  
Finance and Administration  
Lehigh University  
27 Memorial Drive West  
Bethlehem, PA 18015

- Barbra A. Plohocki, Director of Environmental Health and Safety (ph: 610-758-3643), has had responsibility for the administration of the University's NRC License since July 1, 1997. Correspondence can be addressed to her at:

Barbra A. Plohocki  
Director of Environmental Health & Safety  
Lehigh University  
616 Brodhead Avenue  
Bethlehem, PA 18015

Once again, thank you for your assistance in correcting NRC records concerning the Lehigh University NRC License.

Sincerely,

Richard Freeman  
Director of Risk Management

attachment

cc: Denise M. Blew  
Barbra A. Plohocki

138436

NMOS/RCNI MATERIALS-002



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**COPY**

January 27, 2006

Ms. Elizabeth Ullrich  
U.S. Nuclear Regulatory Commission / Region 1  
Division of Nuclear Materials Safety  
475 Allendale Road  
King of Prussia, PA 19406-1415

LEHIGH UNIVERSITY – NRC LICENSE #37-07912-02

Dear Ms. Ullrich

In 1997 and again in July 2002, Lehigh University notified the NRC that Richard Freeman no longer had responsibility for the University's NRC License.

Barbra A. Plohocki has had responsibility for the administration of the University's NRC License since July 1, 1997. Please initiate the action necessary to amend all NRC records to reflect that any/all correspondence regarding Lehigh University NRC License No. 37-07912-02 should be sent directly to:

Barbra A. Plohocki  
Director of Environmental Health & Safety  
Lehigh University  
616 Brodhead Avenue  
Bethlehem, PA 18015

Thank you for your prompt attention to this request.

Sincerely,

Richard Freeman  
Director of Risk Management

rf/l  
attachment  
cc: Barbra A. Plohocki

This is to acknowledge the receipt of your letter/application dated

2/13/2006, and to inform you that the initial processing which includes an administrative review has been performed.

☒ AMEND. 37-07912-02  
There were no administrative omissions. Your application was assigned to a technical reviewer. Please note that the technical review may identify additional omissions or require additional information.

☐ Please provide to this office within 30 days of your receipt of this card

A copy of your action has been forwarded to our License Fee & Accounts Receivable Branch, who will contact you separately if there is a fee issue involved.

Your action has been assigned **Mail Control Number** 138436.  
When calling to inquire about this action, please refer to this control number.  
You may call us on (610) 337-5398, or 337-5260.