

December 6, 2005

MEMORANDUM TO: Jacob I. Zimmerman, Branch Chief  
License Renewal Branch C  
Division of License Renewal  
Office of Nuclear Reactor Regulation

FROM: Stephen T. Hoffman, Senior Project Manager /RA/  
License Renewal Branch C  
Division of License Renewal  
Office of Nuclear Reactor Regulation

SUBJECT: FORTHCOMING LICENSE RENEWAL TELEPHONE CONFERENCE  
AND MEETING BETWEEN THE U.S. NUCLEAR REGULATORY  
COMMISSION (NRC) STAFF AND THE NUCLEAR ENERGY  
INSTITUTE (NEI)

DATE & TIME: Tuesday, December 20, 2005  
2:30 p.m. - 3:30 p.m.

LOCATION: U.S. Nuclear Regulatory Commission  
One White Flint North  
11555 Rockville Pike, Room 0-13B4  
Rockville, Maryland 20852

PURPOSE: To discuss generic license renewal topics, lessons learned from the  
audit process, and license renewal process improvements.  
Information on the license renewal process is available at the NRC's  
Web site:  
<http://www.nrc.gov/reactors/operating/licensing/renewal.html>.

CATEGORY 2:\* This is a Category 2 Meeting. The public is invited to participate in  
this meeting by discussing regulatory issues with the NRC at  
designated times.

CONTACT: Stephen T. Hoffman, NRR  
301-415-3245  
[STH@nrc.gov](mailto:STH@nrc.gov)

\*Commission's Policy Statement on "Enhancing Public Participation in NRC Meetings,"  
67 *Federal Register* 36920, May 28, 2002.

TELECONFERENCE: **NEI will participate in this meeting by teleconference.** Interested members of the public can participate via a toll-free telephone number or in person at the designated location. To participate by telephone, please call Mr. Stephen Hoffman, NRC meeting contact, at 301-415-3245 at least four business days prior to the meeting to allow sufficient time to make arrangements. Members of the public can also participate in person at the location listed above.

ACCOMMODATIONS: If special equipment or accommodations are needed to attend or present information at the public meeting, the need should be brought to the attention of Mr. Hoffman at least four business days prior to the meeting to provide the NRC staff adequate notice to determine whether the request can be accommodated.

PARTICIPANTS: Participants include members from the NRC's Office of Nuclear Reactor Regulation (NRR), NEI, and other industry representatives.

NRC/NRR

P. T. Kuo

L. Lund

J. Zimmerman

et al.

NEI

J. Ross

et al.

Project No. 690

cc: See next page

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et al.

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OFFICE	PM:RLRC:DLR	LA:RLRA:DLR	BC:RLRC:DLR
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DATE	12/6/05	12/6/05	12/6/05

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## NUCLEAR ENERGY INSTITUTE

Project No. 690

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cc:

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DISTRIBUTION: Memo to: J. Zimmerman, Re: 12/20/05, Forthcoming License Renewal Meeting Between the NRC and NEI, Dated, December 6, 2005

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